

Lanesboro Public Utilities
Regular Meeting Minutes
Wednesday, November 19, 2025 – 7:30 a.m.
Lanesboro Community Center Meeting Room

Members: Brian Roelofs Jon Pieper Elliott Riggott
Staff: Mitchell Walbridge Darla Taylor Jerod Wagner
Guests:

Regular Meeting

Member Pieper called the regular meeting to order at 7:30 a.m.

A. Agenda Approval: Member Pieper entered a motion to approve the agenda with the addition of Sylvan Brewing Industrial User Agreement under Continued Business; Member Riggott seconded the motion. Motion carried with all in favor.

B. Public Comment: No public comments were shared.

C. Consent Agenda:

- a. Accounts Payable
- b. Minutes of Regular Meeting, October 28, 2025
- c. October 2025 YTD Budget Review

Member Pieper entered a motion to approve the Consent Agenda; Member Riggott seconded the motion. Motion carried with all in favor.

D. Staff Update: Administrator Walbridge shared a brief staff update. Staff continues to work with MiEnergy on a solar interconnection application, which is currently in supplemental review status. MiEnergy also replaced power poles damaged during the July 2025 storm.

E. City Council Update: No update was shared.

Continued Business

A. 2026 Utility Fee Schedule/Rates: Members reviewed draft ordinance amendments to City Ordinance 54.06, which establishes the utility fee schedule. Member Pieper entered a motion to recommend revising the ordinance to increase water fees by 1%, sewer fees by 1.5%, and electric fees by 1% for 2026. Member Roelofs seconded the motion. Members noted the importance of maintaining reserve balances and agreed that modest rate increases are necessary to preserve reserves. Motion carried unanimously.

B. FY2026 Final Budget: Members reviewed the draft FY2026 budget. Member Riggott entered a motion to adopt the draft as the final FY2026 budget. Member Pieper seconded the motion. Motion carried with all in favor.

C. Sylvan Brewing Industrial User Agreement: Administrator Walbridge stated that, to his knowledge, Sylvan Brewing is not discharging brewing byproducts into the wastewater system; however, no written response or plan has been received. Member Pieper entered a motion to require Sylvan Brewing to submit a plan to the Lanesboro Public Utility Commission no later than March 1, 2026, for review; Member Riggott seconded the motion. Members discussed the importance of having a formal plan and agreement between both parties. Motion carried with all in favor.

Member Pieper entered a motion to adjourn the meeting; Member Roelofs seconded the motion. Motion carried with all in favor.

The meeting was adjourned at 8:02 a.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk