

**Lanesboro Public Utilities
Regular Meeting Minutes
Wednesday, November 19, 2025 – 7:30 a.m.
Lanesboro Community Center Meeting Room**

Members: ☒ Brian Roelofs ☒ Jon Pieper ☐ Elliott Riggott
Staff: ☒ Mitchell Walbridge ☒ Darla Taylor ☐ Jerod Wagner
Guests:

Regular Meeting

Member Pieper called the regular meeting to order at 7:30 a.m.

- A. Agenda Approval:** Member Pieper entered a motion to approve the agenda with the addition of Sylvan Brewing Industrial User Agreement under Continued Business; Member Riggott seconded the motion. Motion carried with all in favor.
- B. Public Comment:** No public comments were shared.
- C. Consent Agenda:**
 - a. Accounts Payable
 - b. Minutes of Regular Meeting, October 28, 2025
 - c. October 2025 YTD Budget ReviewMember Pieper entered a motion to approve the Consent Agenda; Member Riggott seconded the motion. Motion carried with all in favor.
- D. Staff Update:** Administrator Walbridge shared a brief staff update. Staff continues to work with MiEnergy on a solar interconnection application, which is currently in supplemental review status. MiEnergy also replaced power poles damaged during the July 2025 storm.
- E. City Council Update:** No update was shared.

Continued Business

- A. 2026 Utility Fee Schedule/Rates:** Members reviewed draft ordinance amendments to City Ordinance 54.06, which establishes the utility fee schedule. Member Pieper entered a motion to recommend revising the ordinance to increase water fees by 1%, sewer fees by 1.5%, and electric fees by 1% for 2026. Member Roelofs seconded the motion. Members noted the importance of maintaining reserve balances and agreed that modest rate increases are necessary to preserve reserves. Motion carried unanimously.
- B. FY2026 Final Budget:** Members reviewed the draft FY2026 budget. Member Riggott entered a motion to adopt the draft as the final FY2026 budget. Member Pieper seconded the motion. Motion carried with all in favor.
- C. Sylvan Brewing Industrial User Agreement:** Administrator Walbridge stated that, to his knowledge, Sylvan Brewing is not discharging brewing byproducts into the wastewater system; however, no written response or plan has been received. Member Pieper entered a motion to require Sylvan Brewing to submit a plan to the Lanesboro Public Utility Commission no later than March 1, 2026, for review; Member Riggott seconded the motion. Members discussed the importance of having a formal plan and agreement between both parties. Motion carried with all in favor.

Member Pieper entered a motion to adjourn the meeting; Member Roelofs seconded the motion. Motion carried with all in favor.

The meeting was adjourned at 8:02 a.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk