

Lanesboro Public Library Board
Regular Meeting Minutes
Wednesday, December 10, 2025 – 5:00 p.m.
Lanesboro City Council Chambers

Present: Mindy Albrecht-Benson, Sjeila Goetzke, Gwen Harmon, Mary Junko-Isle, Anna Lane

Staff: Tara Johnson, Mitchell Walbridge

Guests: Bonita Underbakke, Sandy Webb, Anna Loney, Delia Bell, Stacey Schultz, John Nicol, Sarah Pieper, Peter Torkelson, Vicki Chambard-Torkelson, Mitchell, Darla; *Via Zoom:* Alicia Pearson

Chairperson Goetzke called the meeting to order at 5:00 p.m.

A. Public Comments:

- a. Sandy Webb brought "On Tyranny: Twenty Lessons from the Twentieth Century", shared a reading from it, and encouraged reading books on all perspectives.
- b. Stacey Schultz shared a poem from "Overheard in a Tower Block" and stressed the importance of advocating for all who enter public domain of library.

B. Agenda Approval: Chairperson Goetzke suggested the addition of the SELCO

Foundation/SMIF Memorandum of Understanding for consideration.

Member Albrecht-Benson motioned to approve the agenda with addition of SELCO Foundation/SMIF Memorandum of Understanding; Member Lane seconded. Motion carried with all in favor.

C. Approval of Minutes

- a. Regular Meeting, November 12, 2025: Member Lane suggested amending the minutes with updated attendance due to Zoom attendance in previous meeting. Member Benson motioned to approve with updated attendance; Member Lane seconded. Motion carried with all in favor.

D. Financial Report:

- a. CD maturing on December 20, 2025: Member Junko-Isle suggested renewing for the 6-month option, as donation funds cover book costs. Member Benson motioned to renew for another 6 months; Member Harmon seconded. Motion carried with all in favor.

E. Circulation Report:

- a. Member Albrecht-Benson noted that the door count is down from previous months. Director Johnson suggested that it may be due to closed days or weather.
- b. Member Albrecht-Benson asked if the card use count was complete, averaging 4 cards per day. Director Johnson stated that it did not include computer usage.

F. Standing & Special Reports:

- a. City Council Liaison: Member Benson noted that the 2026 budget was approved by the City Council.
- b. Friends of the Library Liaison: Anna Loney presented FOLL fundraising letters to board members. FOLL continues to plan for the centennial which kicks off with FOLL potluck with board book group beforehand. Other events like teddy bear sleepover and puzzle contest are being planned. At the suggestion of Director Johnson, FOLL is putting together “Welcome Packs” which will include winter necessities that can be requested by those in need. They will be seeking City Council approval to post flyers in bathrooms. Chairperson Goetzke suggested reaching out to Fillmore County Social Services.
- c. SELCO Board Liaison: The most recent SELCO Board meeting was January 18 at 5:00 p.m. Stacey Schultz was not in attendance but has read notes and will be attending committee meetings. The SELCO mission was discussed as well as policies and procedures at the SELCO level. Information was given about e-book legislation. The SELCO Advocacy Committee is talking about creating a resource for library boards.

G. Director’s Report: Director Johnson handed resignation letters to board members, chair, and City Administrator Walbridge with an effective date of December 31st. Member Albrecht-Benson moved to accept the resignation letter; Member Lane seconded. Motion carried with all in favor.

Old Business

- A. Board Book Talks/Flyer: Member Lane presented information about the board book talks. The first session is January 23rd from 5-6pm and is cookbook themed, hosted by Member Lane. The board will seek a utility bill mailer and a social media flyer to advertise this event.
- B. Book Drop Replacement: Member Junko-Isle, Director Johnson, and Chair Goetzke discussed alternate options that would be less expensive than a full replacement and also the necessity of replacing the book drop. Member Albrecht-Benson moved to table the book drop replacement indefinitely; Member Junko-Isle seconded. Motion carried with all in favor.
- C. 100th Anniversary of the Lanesboro Public Library: Director Johnson shared that the mural will be updated by the artist as part of the celebration with a stipend provided by the FOLL.

New Business

- a. Board Terms:
 - a. Chairperson Goetzke noted that Member Harmon and Member Junko-Isle have terms expiring at the end of the year. Both have expressed interest in another term.

Member Junko-Isle suggested seeing applications via email before the next City Council meeting and individually sending recommendations to Council Members as there is not another Library Board Meeting before the January City Council meeting.

- b. Vented Door for Library Storage Area: Director Johnson reported to the board that ServPro has been working on the mold area in the storage closet due to a pipe with condensation. ServPro's suggestion is to put a vent on the door, and there are a variety of options.
- c. JLG/LP Annual Renewals: Director Johnson reported on the JLG/LP annual renewals. These could be paid in January or pre-paid. The board discussed payment of the bills and Director Johnson stated that the Rose Bell account could cover the JLG bill. The donations account could cover the Cengage bill. Member Albrecht-Benson moved to pay the JLG bill from the Rose Bell Buy-a-Book Fund, and the Cengage bill from the donations fund; Chair Goetzke seconded. Motion carried with all in favor.
- d. Board Calendar to Review: Member Junko-Isle suggested reviewing the mission statement in the January meeting and will be putting together a survey to help support this work which will be brought for board review in January meeting.
- e. 2026 Goals: Chairperson Goetzke suggested discussing board and library goals for 2026, noting that this could be helpful for a new director. Chairperson Goetzke moved to table the discussion until the January meeting; Member Harmon seconded. Motion carried with all in favor.
- f. SELCO Foundation/SMIF Memorandum of Understanding: Chairperson Goetzke asked Administrator Walbridge to clarify the document presented. Administrator Walbridge reported that he would be consulting with the city attorney and encouraged the board to table this until such consultation could happen. Member Albrecht-Benson moved to table this agenda item; Member Lane seconded. Motion carried with all in favor.

Next Meeting: January 14, 2026 – 5:00 p.m.

Chairperson Goetzke adjourned the meeting at 5:40 p.m.

Respectfully submitted,

Mary Junko-Isle
Secretary