

**Lanesboro Heritage Preservation Commission
Regular Meeting Agenda
Monday, March 9, 2026 - 5:00 p.m.
Lanesboro City Council Chambers**

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Meeting ID: 872 8678 5090 | Passcode: 661710

Oath of Office - Katie Holman and Chris Martin

Call to Order

A. Approval of Agenda

Motion _____ **Second** _____

B. Public Comments

C. Approval of Minutes

a. Minutes of Regular Meeting, October 14, 2025

Motion _____ **Second** _____

New Business

A. Appoint Chairperson for 2026

Motion _____ **Second** _____

B. Discuss Appointment of Representative to the Fillmore County Historical Society

Motion _____ **Second** _____

C. Discuss Sylvan Park Cabin Dedication

Motion _____ **Second** _____

Next Meeting: Monday, April 13, 2026 5:00 p.m.

Adjourn

Members: Katie Holmen, Chris Martin, Kate O'Neary, Leah Steding, and Susie Harris

**Lanesboro Heritage Preservation Commission
Regular Meeting Minutes
Tuesday, October 15, 2025 – 5:00 p.m.
Lanesboro Community Center**

Members Present:

Mindy Albrecht-Benson Ceil Allen Susie Harris Kate O’Neary Leah Steding

Staff Present:

Mitchell Walbridge Darla Taylor

Visitors:

Call to Order: Member Albrecht-Benson called the regular meeting of the Heritage Preservation Commission to order at 5:07 p.m.

- A. Agenda:** City Administrator Walbridge requested that a building permit application for Parcel ID 190182010 be added to New Business. Member Allen entered a motion to approve the agenda with the requested addition; Member Harris seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No public comments were shared.
- C. Approval of Minutes:** Member Allen entered a motion to approve the minutes of the June 9, 2025, with the request that the ‘Next Meeting’ date be removed from the minutes; Member Steding seconded the motion. Motion carried with all in favor.

New Business

- A. Lanesboro Heritage Preservation Annual Report:** Members reviewed the draft annual report to be submitted to the State Historic Preservation Officer. Member Steding recommended revising the section related to the Sylvan Park cabin to better reflect the restoration efforts. Member Albrecht-Benson entered a motion to approve the report with the suggested change; Member Allen seconded the motion. Motion carried with all in favor.
- B. Comprehensive Plan Update:** Members reviewed the draft Comprehensive Plan and expressed appreciation for the City’s inclusion of historic preservation efforts within the document.
- C. Building Permit Application – Parcel ID 190182010:** Members reviewed two building permit applications for 111 Coffee Street East.
The first application requested approval to install new signage. Members suggested that the sign colors be more complementary to the building’s exterior and use tones consistent with the historic district’s character. However, members agreed not to restrict the business from maintaining its established logo. Member Albrecht-Benson moved to recommend that the Planning and Zoning Commission approve the building permit with the recommendation regarding color selection; Member Allen seconded the motion. Motion carried with all in favor.
The second application proposed replacing the existing three-foot patio fence with a chain link privacy fence. Members expressed concern regarding the visual compatibility of a chain link fence within the historic district. The Commission requested additional time to review the application, design guidelines, and any regulatory requirements related to fencing for business operations. Member Albrecht-Benson moved to table discussion and recommend that the Planning and Zoning Commission postpone approval until the Heritage Preservation Commission completes its review; Member Steding seconded the motion. Motion carried with all in favor.

Member Albrecht-Benson adjourned the meeting at 5:46 p.m.

Draft 10/15/2025
Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk