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**Notice to Bidders
Request for Proposals
Switchgear Automation Upgrades**

Sealed bids will be received and publicly opened by the City of Lanesboro, Fillmore County, Minnesota, at the Office of the City Clerk, 202 Parkway Avenue South, Lanesboro, Minnesota, 507-467-3722, on Monday, April 13, 2026, at 1:00 p.m. for the furnishing of work and materials for the Switchgear Automation Upgrades.

Plans and specifications are available in the Scope of Work section of this Request for Proposals.

Bids must be made on the basis of cash payment. For projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§ 177.41 through 177.44. These rules require that the wages of laborers and works should be comparable to wages paid for similar work in the community as a whole.

Bid Submission:

- Provide detailed pricing.
- Include estimated timeline and warranty terms.
- Submit two references for similar projects.
- **Proposals must be received no later than 3:00 p.m. on Friday, April 10, 2026.**

The successful bidder must be a “responsible contractor.” The term “responsible contractor” means a contractor as defined in Minnesota Statutes, section 16C.285, subdivision 3. Any prime contractor, subcontractor, or motor carrier that does not meet the minimum criteria or fails to comply with the verification requirements is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. A prime contractor, subcontractor, or motor carrier that makes a false statement under oath verifying compliance with the minimum criteria will be ineligible to be awarded a construction contract on the project, and the submission of a false statement may result in termination of a contract awarded to a prime contractor, subcontractor, or motor carrier that submits the false statement. A prime contractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project. Before execution of a construction contract, a prime contractor shall submit a supplemental verification under oath confirming that all subcontractors and motor carriers that the prime contractor intends to use to perform project work have verified to the prime contractor, through a signed statement under oath by an owner or officer, that they meet the minimum criteria for a responsible contractor.

Scope of Work

Project Overview: The City seeks qualified contractors to provide materials, tools, supplies, labor, supervision, equipment and services necessary to fulfill proposed MISO requirements to have the diesel generator engine started, online, and generating in less than 30 minutes of notification to run.

General Requirements:

- All work must comply with applicable codes and standards.
- Contractor to provide all materials, labor, tools, and supervision.
- Include testing, commissioning, and documentation.
- Exclusions: Taxes, permits, excavation, concrete work, utility fees, broadband service, and any items not explicitly listed.

Work Components:

1. Provide and install additional PLC control modules.
2. Provide and install generator protection module – reverse power, over current, under/over voltage
3. Provide and install auto synchronizer
4. Provide and install breaker control relays
5. Provide and install interconnection wiring between switchgear and plc control cabinet
6. Provide training for facility operating personnel

Upon completion of upgrades, the sequence of events should be as follows:

1. City personnel receive run notification
2. City personnel log into PLC system remotely via secure, encrypted link without having to go to the facility first
3. City personnel set the desired generator load level and press “START”
Engine completes normal start up as if the operator has pressed the “START” button in the facility
4. Once the engine reaches synchronous speed, the PLC will close the breaker and load the generator to the specified level

Warranty:

Materials and labor described above shall be for a period no less than one (1) year or 2,000 operating hours from the date of successful test operation of the system. Warranty should include materials and labor required to restore the unit to operation.

The City Council reserves the right to reject any and all bids and to waive any bids received without explanation.

By order of the Public Utility Commission of the City of Lanesboro, Minnesota.



City/Administrator/Clerk