

**Lanesboro Heritage Preservation Commission
Regular Meeting Agenda
Monday, April 13, 2026 - 5:00 p.m.
Lanesboro City Council Chambers**

Zoom is provided as a way to offer more accessibility to council and committee meetings. Full functionality is not guaranteed
<https://us02web.zoom.us/j/87286785090?pwd=F5llbStRgrjAikOfJUA4gID3GQAjv.1>

Meeting ID: 872 8678 5090 | Passcode: 661710

Oath of Office - Katie Holman and Christopher Martin

Call to Order

- A. Approval of Agenda
Motion _____ **Second** _____
- B. Appointment of Commission Chairperson for 2026
Motion _____ **Second** _____
- C. Public Comments
- D. Approval of Minutes
 - a. Minutes of Regular Meeting, October 14, 2025
Motion _____ **Second** _____

New Business

- A. Discuss Appointment of Representative to the Fillmore County Historical Society
Motion _____ **Second** _____
- B. Discuss National Alliance of Preservation Commissions Biennial Forum
Motion _____ **Second** _____
- C. Discuss Sylvan Park Cabin Dedication
Motion _____ **Second** _____

Next Meeting: Monday, May 11, 2026 5:00 p.m.

Adjourn

Members: Katie Holmen, Chris Martin, Kate O'Neary, Leah Steding, and Susie Harris

**Lanesboro Heritage Preservation Commission
Regular Meeting Minutes
Tuesday, October 15, 2025 – 5:00 p.m.
Lanesboro Community Center**

Members Present:

Mindy Albrecht-Benson Ceil Allen Susie Harris Kate O’Neary Leah Steding

Staff Present:

Mitchell Walbridge Darla Taylor

Visitors:

Call to Order: Member Albrecht-Benson called the regular meeting of the Heritage Preservation Commission to order at 5:07 p.m.

- A. **Agenda:** City Administrator Walbridge requested that a building permit application for Parcel ID 190182010 be added to New Business. Member Allen entered a motion to approve the agenda with the requested addition; Member Harris seconded the motion. Motion carried with all in favor.
- B. **Public Comments:** No public comments were shared.
- C. **Approval of Minutes:** Member Allen entered a motion to approve the minutes of the June 9, 2025, with the request that the ‘Next Meeting’ date be removed from the minutes; Member Steding seconded the motion. Motion carried with all in favor.

New Business

- A. **Lanesboro Heritage Preservation Annual Report:** Members reviewed the draft annual report to be submitted to the State Historic Preservation Officer. Member Steding recommended revising the section related to the Sylvan Park cabin to better reflect the restoration efforts. Member Albrecht-Benson entered a motion to approve the report with the suggested change; Member Allen seconded the motion. Motion carried with all in favor.
- B. **Comprehensive Plan Update:** Members reviewed the draft Comprehensive Plan and expressed appreciation for the City’s inclusion of historic preservation efforts within the document.
- C. **Building Permit Application – Parcel ID 190182010:** Members reviewed two building permit applications for 111 Coffee Street East.
The first application requested approval to install new signage. Members suggested that the sign colors be more complementary to the building’s exterior and use tones consistent with the historic district’s character. However, members agreed not to restrict the business from maintaining its established logo. Member Albrecht-Benson moved to recommend that the Planning and Zoning Commission approve the building permit with the recommendation regarding color selection; Member Allen seconded the motion. Motion carried with all in favor.
The second application proposed replacing the existing three-foot patio fence with a chain link privacy fence. Members expressed concern regarding the visual compatibility of a chain link fence within the historic district. The Commission requested additional time to review the application, design guidelines, and any regulatory requirements related to fencing for business operations. Member Albrecht-Benson moved to table discussion and recommend that the Planning and Zoning Commission postpone approval until the Heritage Preservation Commission completes its review; Member Steding seconded the motion. Motion carried with all in favor.

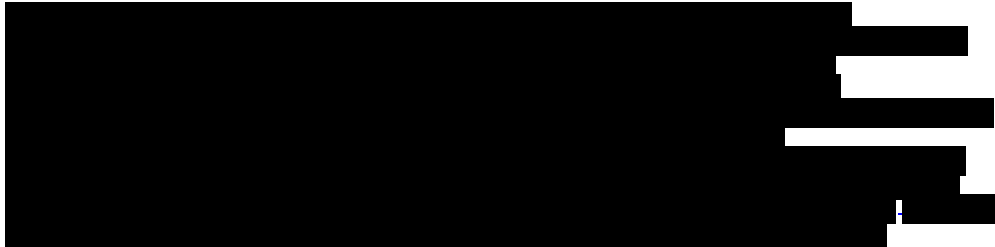
Member Albrecht-Benson adjourned the meeting at 5:46 p.m.

Draft 10/15/2025
Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk

From: [Koop, Michael \(ADM\)](#)

To:



Subject: Scholarships for NAPC FORUM

Date: Thursday, March 19, 2026 9:27:17 AM

Attachments: [image001.png](#)
[FORUM Preview Issue of The Alliance Review .msg](#)

Hello,

As you know, the National Alliance of Preservation Commissions (NAPC) 15th biennial FORUM, "Preservation Currents," will be held in Minneapolis this July 22-26. The attached email includes a link to the FORUM Preview Issue of *The Alliance Review*, which includes many terrific articles to introduce attendees to the host city.

You'll recall that this year we are combining SHPO's annual PreserveMN Conference with FORUM in Minneapolis – in other words, **we are not planning a 2026 PreserveMN Conference for this September**. As a result, NAPC'S FORUM in Minneapolis will serve as our annual training event, and every city that is a Certified Local Government (everyone on this email) is required to attend FORUM. NAPC's mission of *helping to build strong local preservation programs and leaders through education, training and advocacy* is the driving force behind FORUM, the only national conference focused on the issues facing local historic preservation boards and commissions. FORUM includes dozens of educational sessions and discussion panels, mobile workshops and tours, and five days of non-stop networking for preservation commissioners, staff and volunteers representing local, state, and national organizations and government agencies. It will never be more convenient to attend FORUM and, quite frankly, we are honored that NAPC chose Minneapolis as the host city for 2026. For this reason, it is important that you make plans now to attend FORUM – we need a huge show of support from all of you to demonstrate that preservation is thriving across Minnesota!

I'm happy to report that SHPO will be offering scholarships for both commissioners and staff to attend FORUM. We are currently discussing what costs will be covered (registration, lodging, etc.) and how many scholarships each city will be able to apply for. I do not know when we'll have specifics available, but it will not be before registration opens on March 25. At this point, be sure to block July 22-26 on your calendars and make plans to be in Minneapolis. I'll be emailing all of you with more details soon, so stay tuned!

Please forward my email to all members of your HPC so they are

aware of this.

We look forward to seeing you at FORUM in Minneapolis this July!



Michael Koop (he/him) | Certified Local Government Coordinator

State Historic Preservation Office

50 Sherburne Avenue, Suite 203

Saint Paul, MN 55155

(651) 201-3291



[MnSHIP](#) is now live! Learn more about [Minnesota's Statewide Historic Inventory Portal](#) and how to access historic survey information.

Please [subscribe to receive SHPO notices](#) for updates.