

**Lanesboro Public Library Board**  
**Wednesday, April 8th – 5:00 p.m.**  
**Lanesboro City Council Chambers**

**Present:** Gwen Harmon, Mary Junko-Isle, Anna Lane, Mindy Albrecht-Benson, Sjeila Goetzke  
**Staff:** Mitchell Walbridge, Luke Wahl

**Chairperson Goetzke called the meeting to order at 5:02pm**

**A. Public Comments**

No public comments made.

**B. Agenda Approval**

Member Albrecht-Benson moved to approve the agenda as provided, Member Lane seconded. All in favor, motion carried.

**C. Approval of Minutes**

**a. Regular Meeting, March 11, 2026**

- Member Albrecht-Benson moved to approve the minutes from the March 11th, 2026 meeting with the change of “week” to “month” in regard to the frequency of book talks, Member Lane seconded. All in favor, motion carried.

**D. Financial Report**

**a. Rose Bell Memorial Fund**

- No transactions noted for March 2026

**b. Donations Fund**

- No transactions noted for March 2026

**c. 2026 Budget YTD**

**d. Approval of Bills**

- Member Lane asked about the total amount to put away for liability purposes, City Administrator Walbridge stated that he would bring a summary of the audit to the May 2026 meeting. Member Albrecht-Benson asked Director Wahl if it would be possible to make the budget a different format or remove a column.
- Director Wahl noted that there was a bill for Overdrive for \$568.28, noted that it was paid through donations last year but it was a recurring purchase and suggested purchasing out of the Books & Movies budget line and could add it into the budget as a line item in future budgets.
- Chairperson Goetzke asked about the costs of annual large-print subscription and how choosing books through the library’s subscription works. Director Wahl explained the system and noted that we get several books monthly, he was currently looking into modifying standing orders to be different authors or genres.
- Member Junko-Isle moved to approve the bills, Member Harmon seconded. All in favor, motion carried.

- Member Lane moved to pay for the Overdrive subscription from the Books & Movies budget line, Member Harmon seconded. All in favor, motion carried.

### **E. Circulation Report**

- Director Wahl corrected the February 2026 circulation report to consider the Inter-Library loan books differently and included this change in the March 2026 report. He noted that they are planning to create a system to track other things that are required in the annual report. Chairperson Goetze agreed that these other numbers would be useful.
- Member Junko-Isle asked Director Wahl if there would be a way to record the total number of library cards used each month. Director Wahl said he would look into it.

### **Committee & Staff Reports**

#### **A. City Council**

- None to report

#### **B. Friend of the Library Liaison**

- Member Junko-Isle noted that FOLL would like to be notified and involved of decisions that involve them in the future and that this would go a long way in maintaining open channels of communication.

#### **C. SELCO Board Liaison**

- Member Harmon reported that she has an appointment to receive a SELCO board orientation.

#### **D. Director's Report**

- Director Wahl reported submitting the annual report, digitizing records, book tub delivery to Sylvan Manor and Kenilworth Apartments and preparing for upcoming events.
- Director Wahl overviewed the summer reading program of "Plant a seed, read" with a focus on seeds, gardening, growth, and food. He noted looking at tracking, incentives, and connections to the community and that next steps are schedule, booking Legacy funded programs, and determining incentives.

### **Continued Business**

#### **A. Discuss Library Board Book Talk**

- Member Albrecht-Benson noted that there was zero attendance at the most recent book talk - she brainstormed with library staff and were thinking that the date should be moved to not conflict with the Wrinkle in Time event.
- Member Albrecht-Benson moved to stop the Library Board Book Talks until fall of 2026, Member Harmon seconded. All in favor, motion carried.

#### **B. Update on Direction of 100th Anniversary of the Lanesboro Public Library planning**

- Director Wahl updated the board on the event planning process, mentioning quarterly events, working with community partners and connection with FOLL. Wahl noted current event ideas of: painting a planter, birthday party, and a Christmas tree contest. Member

Albrecht-Benson asked if there was a budget for these events and Director Wahl noted that was still being worked on. Member Albrecht-Benson suggested using donation funds if possible.

- Director Wahl suggested a potential registration fee for the planter event and partnering with community businesses. Member Albrecht-Benson and Director Wahl discussed the time commitment needed to do a planter event in the coming months and decided to table the planter event for now, with a focus on smaller summer options. Director Wahl suggested planting near the gazebo in Sylvan Park, or doing a sidewalk chalk contest.
- Director Wahl noted that the goal is to make these events special enough to honor the Lanesboro Public Library on its anniversary and suggested a large birthday party style event over the summer, potentially bringing in a performer or otherwise using some Legacy funding and connecting to the summer reading program.

## **New Business**

### **A. Accept SELCO Love Your Library Mini-Grant**

- Director Wahl informed the board that the library received a \$500 reimbursable grant from SELCO through their “Love Your Library” program.
- Member Lane moved to accept the SELCO Love Your Library Mini-Grant, Member Albrecht-Benson seconded. All in favor, motion carried.

### **B. Review Seed Library Policy**

- Director Wahl asked the board to approve the Seed Library Policy to change the maximum checkout from 5 packets to 10 packets per person.
- Member Junko-Isle moved to approve changing the Seed Library Policy to change the maximum checkout from 5 packets to 10 packets per person, Member Harmon seconded. All in favor, motion carried.

### **C. Discuss Development of a New Strategic Plan**

- Director Wahl informed the board that the current strategic plan goes through 2026, and explained the different levels of SELCO support, noting that this will take time to develop.
- Chairperson Goetzke noted that in previous meetings, the board had been told that SELCO helped in developing the current strategic plan and that she wasn't in favor choosing one of the higher SELCO supported pathways, that we could do better than the current plan and it is important for the board and library staff to take ownership over the plan with Director Wahl receiving necessary support from SELCO. Member Junko-Isle agreed with Chair Goetzke.
- Director Wahl suggested that he would be comfortable with the Level 2 support, noting difficulty in getting good stakeholder responses in survey form and having SELCO help would be useful.
- Member Albrecht-Benson moved to have Director Wahl contact SELCO to request Level 2 support in writing the new strategic plan, Chairperson Goetzke seconded. Member Lane

asked if we should let SELCO know that we would rather wait until the fall, after the summer reading program - it was noted that SELCO had mentioned having a several month lead time on strategic planning services at a past meeting and it likely wasn't necessary. All in favor, motion carried.

**D. Consider Investment of Library Donation Funds**

- City Administrator Walbridge informed the board that per board request the library funds had been removed from SMIF, but had not been received as of the meeting date. Walbridge overviewed the specific options discussed at a prior meeting for the investment of Library Donation Funds.
- Member Junko-Isle expressed concerns about the money being unavailable in some of the options due to potential federal funding cuts, Chairperson Goetzke noted that the donation funds could not be used on operating costs.
- Member Lane asked questions regarding interest rates. City Administrator Walbridge noted that the 4M multi/plus have a more varied portfolio
- Member Junko-Isle suggested waiting on making a decision until we had the money in our possession at the next meeting. Administrator Walbridge suggested board members think about the priorities of this investment.
- Member Lane moved to table the investment of the library donation funds until the check from SMIF is received, Member Albrecht-Benson seconded. All in favor, motion carried.

**Chairperson Goetzke adjourned the meeting at 6:14pm.**

**Respectfully submitted,**

**Mary Junko-Isle**  
**Secretary**