

Approved 12/02/2024

**Lanesboro City Council
Regular Meeting Minutes
Monday, November 4, 2024 – 6:00 p.m.
Lanesboro Community Center Meeting Room & Zoom**

Present Members:

☒ Mindy Albrecht-Benson ☒ Chase Bakke ☒ Joe Goetzke ☒ Jason Resseman ☒ Kathryn Wade

Staff:

☒ Mitchell Walbridge ☒ Darla Taylor ☐ David Haugen ☐ Mark Lawstuen ☐ Jerod Wagner

☒ Tara Johnson ☒ Joseph O’Koren

Guests: Hannah Wingert, Jon Nicol, Anna Loney, Peter Torkelson, Vicki Chambard-Torkelson, Delia Bell, Mike Bubany, Aaron Johnson, Sandra Webb, Sheila Walbridge, Alisa Sindelar, Shirley Mulder, Carly McNelius, Tom Suprenant, Phil Dybing, Heidi Dybing

Regular Meeting

Call to Order: Mayor Resseman called the regular meeting to order at 6:00 p.m.

A. Agenda Approval: City Administrator Walbridge requested two changes to the meeting agenda.

- Add High Court Pub Parking Closure Request for Turkey Bowling to the Consent Agenda
- Add 2025 Budget Workshop to New Business

Member Goetzke entered a motion to approve the agenda with the requested additions; Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

B. Public Comments:

- Peter Torkelson addressed the city council regarding the proposed library ordinance.
- Anna Loney addressed the city council regarding state statutes pertaining to public libraries as well as the Minnesota Library Board of Trustee Handbook.
- Jon Nicol addressed the city council regarding the discussions of the November 4, 2024 special city council meeting regarding the Lanesboro Public Library.
- Kathryn Wade addressed the city council regarding the Lanesboro Legion Lights and the electricity costs associated with the light show.

C. Approval of Minutes:

- a. Minutes of Regular Meeting, October 7, 2024: Member Goetzke entered a motion to approve the minutes as presented; Member Bakke seconded the motion. Motion carried with all in favor.
- b. Minutes of Special Meeting, October 21, 2024: Member Goetzke entered a motion to approve the minutes as presented; Member Wade seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

- a. Accounts Payable
- b. 2024 Holiday Dinner Dance Temporary Liquor License
- c. High Court Pub Parking Closure Request for Turkey Bowling

Member Bakke entered a motion to approve the Consent Agenda; Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Southern Minnesota Initiative Foundation – Lanesboro Area Presentation: Aaron Johnson, Philanthropy Director, gave an annual summary on SMIF programs and activities in the region for 2024.

Department Reports

- A. Public Utilities: Member Albrecht-Benson shared that the wastewater treatment facility has been passing its routine tests following some troubleshooting.
- B. Planning and Zoning: Mayor Resseman did not provide an update as several meetings had been canceled due to a lack of business items.

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- C. Heritage Preservation Commission: Member Albrecht-Benson shared that the commission is developing a feasibility study to improve the condition of the Sylvan Park historic cabin. The commission is still working on a Church Hill local historic designation, though a recent grant application will not be funded.
- D. Library: Library Director Tara Johnson shared details about an upcoming author visit. Director Johnson also shared that the door count and circulation statistics have been nearing pre-COVID-19 pandemic numbers. Books provided by a SMIF grant have also been distributed to kids through the Lanesboro Public Library.

Continued Business

- A. Consider Temporary Financing Options for TH250 Reconstruction Project: Financial Advisor Mike Bubany, David Drown & Associates, presented his recommendation for a temporary general obligation utility revenue bond to cover approximately \$1.6 million in pre-project engineering expenses. Bubany's recommendation included the sale of bonds by negotiated sale with no credit enhancement. Bubany recommended approval of a trigger resolution, Resolution 2024-34, Approving the Issuance of General Obligation Bonds Subject to the Approval of the Mayor and City Administrator and Ratification by the City Council.
Council Member Goetzke introduced the resolution and moved for its adoption. The motion for the adoption of the resolution was duly seconded by Member Wade. Vote being taken thereon, the following in favor thereof: Members Bakke, Goetzke, Wade, Albrecht-Benson, and Resseman. Said resolution was declared duly passed and adopted.
- B. Consider Request for Proposals for Comprehensive Plan: Administrator Walbridge presented a drafted Request for Proposals regarding revision of the city's comprehensive plan. Mayor Resseman entered a motion to approve the drafted RFP with a closing date of Friday, December 20, 2024 at 3:00 p.m.; Member Goetzke seconded the motion. Motion carried with all in favor.

New Business

- A. Consider Approval of 2022 Street & Utility Improvement Pay Application #13: Administrator Walbridge presented Pay Application #13 to the city council and recommended its approval. Administrator Walbridge noted the pay application is the final request for the project and that all necessary documentation was submitted to back up the correction period that ends August 18, 2025. Mayor Resseman entered a motion to approve issuing payment for Pay Application #13; Member Wade seconded the motion. Motion carried with all in favor.
- B. Consider AcenTek Phone Upgrade Proposal: Administrator Walbridge presented a phone upgrade proposal that would transition the city from a landline analog system to a Voice Over Internet Protocol system. Overall, the upgraded system would yield a cost savings by eliminating long distance calling charges that are billed under the analog system. Member Goetzke entered a motion to approve the upgrade proposal; Member Wade seconded the motion. Motion carried with all in favor.
- C. Consider Updates to Board & Commission Application: Administrator Walbridge presented a draft of a new Board & Commission Application that provides more comprehensive questions to allow council members to screen applicants. Mayor Resseman entered a motion to adopt the drafted board and commission application; Member Goetzke seconded the motion. Motion carried with all in favor. Mayor Resseman entered a motion to have the city administrator publish an advertisement for board and commission seats for any term appointments that end at the end of the year; Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- D. Consider Request to Relocate Civil Defense Siren: Administrator Walbridge presented a letter from Phil Dybing that requests the city council take action to relocate the civil defense siren located at 507 Auburn Avenue South. The letter cites that the siren is a significant public health risk due to the high decibel sound level when the siren is activated. Administrator Walbridge stated he requested any sound study documentation from the siren vendor that would have been created around the time when the siren was installed. No documentation had been received as of the city council meeting. Member Albrecht-Benson

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entered a motion to table the discussion; Member Goetzke seconded the motion. Motion carried with all in favor.

- E. Schedule General Election Canvassing Board Meeting: Mayor Resseman entered a motion to schedule the Canvassing Board meeting for November 7, 2024 at 5:30 p.m.; Member Goetzke seconded the motion. Motion carried with all in favor.
- F. 2025 Budget Workshop: Administrator Walbridge asked if members wanted to have a budget workshop to discuss the 2025 final budget. Members felt that the budget could be finalized at the regular December meeting. No action was taken.

Next Meeting: Monday, December 2, 2024 at 6:00 p.m.

Mayor Resseman adjourned the meeting at 7:01 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk