

Approved 12/02/2024

**Lanesboro City Council
Special Meeting Minutes
Tuesday, November 19, 2024 – 5:30 p.m.
Lanesboro Community Center Gymnasium & Zoom**

Present Members:

☒ Mindy Albrecht-Benson ☒ Chase Bakke ☒ Joe Goetzke ☒ Jason Resseman ☒ Kathryn Wade

Staff:

☒ Mitchell Walbridge ☒ Darla Taylor ☐ David Haugen ☐ Mark Lawstuen ☐ Jerod Wagner
☒ Tara Johnson ☒ Joseph O’Koren

Guests:

Anna Loney, Emily Moore, Carol Anderson, Kay Wold, Bonita Underbakke, Susan Roland, Linda Tacke, Carol Dixon, Delia Bell, Linda Hennessy, Jon Nicol, Betsy Holbrook, Robin Holbrook, Sandy Webb, Peter Torkelson, Vicki Chamard-Torkelson, Ann Lowe, Alicia Pearson, Megan Rutter; Zoom – Sheila Walbridge, Shirley Mulder, Deane Benson

Special Meeting

Call to Order: Mayor Resseman called to order the Special Meeting at 5:30 p.m.

Agenda Approval: Member Albrecht-Benson entered a motion to approve the agenda as presented; Member Wade seconded the motion. Motion carried with all in favor. The Lanesboro Public Library Board took time to approve its agenda.

Mayor Resseman introduced Aimee Gourlay, League of Minnesota Collaboration Service Manager, as the facilitator of the meeting.

Members discussed the terms of the draft ordinances that would regulate the Lanesboro Public Library Board.

- **31.80 Establishment and Purpose of the Library Board:** Member Resseman entered a motion to strike the term ‘advisory’ from draft ordinance 31.80; Member Goetzke seconded the motion. Members noted that this is common ground of agreement with library board members. Motion carried with all in favor.
- **31.81 Composition:** Members discussed the quantity of library board seats for the composition of the library board. To provide uniformity with other boards and commissions of the City of Lanesboro, establishing the board as a five-member board was discussed at length. Member Goetzke entered a motion amend draft ordinance 31.81 with the following changes:
 - o Subdivision A shall read, “The Library Board shall consist of (5) five members...”
 - o Subdivision B shall read, “Of the five (5) members, one (1) shall be a City Council person...”
 - o Subdivision B shall read, “The Mayor, with the consent of the City Council, may remove any member for misconduct or neglect.”
 - o Subdivision C shall read, “The library board shall choose one (1) of its members as president and one (1) member as secretary and appoint other officers as it deems necessary.”Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- **31.82 Powers and Duties of Board:** Members discussed language regarding the selection of a qualified library director. Member Goetzke entered a motion to amend draft ordinance 31.82 Subdivision B to read, “In accordance to the City’s personnel policy, the library board shall appoint a qualified library director and other staff as necessary, set compensation of employees, and remove any of them for cause.” Member Wade seconded the motion. Library Board Secretary Stacey Schultz expressed concern

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over Subdivision E regarding maintenance and care for library property. Schultz felt that the subdivision was unnecessary. Administrator Walbridge responded, stating the library does indeed have real property, including its collection of books, and questioned why the board would not want to be responsible for its real property. No change was made to Subdivision E. The motion on the table passed with all members in favor.

- **31.83 Library Funds:** Member Goetzke entered a motion to amend draft ordinance 31.83 Subdivision A by striking “or City Council” regarding payout of library funds; Member Albrecht-Benson seconded the motion. Administrator Walbridge brought to the city council’s attention that the library has separate checking accounts outside of the city treasury. Administrator Walbridge stated he felt this is unnecessary as the city accounting software and chart of accounts can fully manage donations and earmark funds received as donations for specific purposes. Library board treasurer Sarah Pieper stated that consolidating the funds would yield efficiency in overall management of the funds and procedural processes. The motion passed with all members in favor.

Mayor Resseman articulated that the newly formulated draft language would be on the agenda at a future city council meeting for public hearing and consideration of adoption of the ordinances.

Aimee Gourlay stated the next part of the process is discussing the details and formalizing the details of the governance structure in a document that clearly articulates roles and responsibilities for defined tasks. Gourlay recommended this process take place in smaller group settings with final recommendations going to both parties for adoption.

Mayor Resseman adjourned the special city council meeting at 7:22 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk