Approved 3/19/25

Lanesboro Public Utilities Commission
Regular Meeting Minutes
Tuesday, February 18, 2025 – 5:30 p.m.
Lanesboro Community Center Meeting Room & Zoom

Members:	☒ Brian Roelofs	☒ Jon Pieper	☐ Elliot Riggott
Staff:	☒ Mitchell Walbridge	☐ Darla Taylor	☒ Jerod Wagner
Guests:	Karen Heimdahl, Andy Heimdahl, Alissa Oppenheimer, Alicia Pearson		

Regular Meeting
Member Pieper called the regular meeting to order at 5:30 p.m.

A. **Agenda Approval:** Member Pieper entered a motion to approve the agenda with the addition of Bonding Financial Agent for TH250 Project under New Business; Member Roelofs seconded the motion. Motion carried with all in favor.
B. **Public Comments:** No public comments were shared.
C. **Consent Agenda:**
   - Minutes of Regular Meeting, January 21, 2025
   - January 2025 YTD Financial Report
   - Accounts Payable

   Member Pieper entered a motion to approve the Consent Agenda; Member Roelofs seconded the motion. Motion carried with all in favor.
D. **Staff Update:** Public Utilities Supervisor Jerod Wagner provided the staff update.
   - Another water main break took place on the 600 block of Rochelle Avenue South. Aging infrastructure is suspected to be the cause of the break.
   - Supervisor Wagner and Utility Technician Jeff Norby are testing the sampling equipment that was installed at the wastewater treatment plant. The wrong sampling tubing may have been provided, or the sampling tubing that was provided may be defective.
   - The wastewater treatment plant has been passing its Discharge Monitoring Report testing, though the first test in February had a CBOD score of 19.

Continued Business
A. **Consider Industrial User Agreement for Sylvan Brewing:** After a recent meeting between Sylvan Brewing owners, Lanesboro Public Utilities staff, and Bolton and Menk Engineering, a testing and sampling schedule has been established and agreed upon in order obtain more data on the sewer discharge originating from the brewery. No action was taken on this day.
B. **Wastewater Treatment Facility Update:** City Administrator Mitchell Walbridge shared that he and Supervisor Wagner had a meeting with Bolton and Menk regarding the final pay request submitted by Wapasha Construction. Walbridge and Wagner are working to resolve the sampling equipment issue as well as obtain other invoice credits for work that is either incomplete or work that was not done to specifications of the contractual agreement for the project. Administrator Walbridge will postpone presenting the pay request to the city council until items are resolved.

New Business
A. **Minnesota Electric Grid Resilience Program:** Administrator Walbridge shared that the Minnesota Department of Commerce awarded Lanesboro Public Utilities the $250,000 based on the grant application submitted at the end of 2024. Administrator Walbridge and Supervisor Wagner will enter contract negotiations and present the contract to the commission for approval at a future meeting. No action was taken on this day.

B. **Bonding Financial Agent for TH250 Project:** Member Pieper stated he communicated with Representative Greg Davids, member of the Minnesota House of Representatives, who will sponsor a bill for TH250 utility project funding. Representative Davids will work with Senator Jeremy Miller, Minnesota Senate, who will carry a companion bill in the Senate in the 2025 session. Because a public utility cannot be given state funding directly, Representative Davids needs a resolution from the city council stating the city will act as a financial agent for Lanesboro Public Utilities. Member Pieper entered a motion to send a recommendation to the Lanesboro City Council to approve a resolution establishing the City as Lanesboro Public Utilities financial agent for the TH250 Road/Utility Project; Member Roelofs seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, March 17, 2025 at 5:30 p.m.

Member Pieper entered a motion to adjourn the meeting; Member Roelofs seconded the motion. Motion carried with all in favor.

The regular meeting adjourned at 5:43 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk