Approved 06/16/2025

Lanesboro Public Utilities Commission
Regular Meeting Minutes
Wednesday, May 21, 2025 – 8:30 a.m.
Lanesboro Community Center meeting Room & Zoom

Members:	☐ Brian Roelofs	☒ Jon Pieper	☒ Elliott Riggott
Staff:	☒ Mitchell Walbridge	☒ Darla Taylor	☒ Jerod Wagner
Guests:	Bonita Underbakke		

Regular Meeting

Member Pieper called the regular meeting to order at 8:30 a.m.

A. **Agenda Approval:** Member Pieper entered a motion to approve the agenda as presented; Member Riggott seconded the motion. Motion carried with all in favor.
B. **Public Comments:** No public comments were shared.
C. **Consent Agenda:**
    a. Minutes of Regular Meeting, April 21, 2025
    b. March YTD Financial Report
    c. Accounts Payable

    Member Pieper entered a motion to approve the Consent Agenda; Member Riggott seconded the motion. Motion carried with all in favor.
D. **Staff Update:** A written report from Public Utilities Supervisor Jerod Wagner was shared with the commission members.
    - Supervisor Wagner is working with the League of Minnesota Cities on an insurance reduction through a program that assesses equipment tested for compliance.
    - PFAS sampling has been completed, and staff are awaiting the results.
    - Two water bypass lines were disconnected on Kirkwood Street because the street project lowered the watermain.
    - A bid for sealing the light plan fuel containment structure was received.
    - Additional CBOD tests at the wastewater treatment facility showed results in not passing parameters.
    - A 2008 Sterling Truck Acterra was purchased for the utility department. The purchase amount was $26,220.
E. **City Council Update:** City Administrator Walbridge stated that the city engineer, city attorney, and administration are still working on establishing a reduction amount to deduct from the final pay application request from Wapasha Construction.

Continued Business

A. **Wastewater Treatment Facility Update: No** additional details were shared outside of the city council update. Member Pieper requested that the Sylvan Brewing agreement be added to the June agenda so that a timeline for plan formulation and implementation may be established. Member Pieper also requested that water loss be added to the next meeting agenda.

New Business

A. **Consider Bid for Fuel Tank Containment:** Members reviewed a bid from Pappy's Concrete, LLC in the amount of $3,000 for patching holes and waterproofing the fuel containment tank. Administrator Walbridge stated that Supervisor Wagner was working on obtaining a second bid, but had yet to receive one. Member Pieper entered a motion to approve the bid submitted by Pappy's Concrete, LLC; Member Riggott seconded the motion. Motion carried with all in favor.

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B. **Consider Utility Bill Round Up Program:** Members reviewed the proposal submitted by the Lanesboro Economic Development Authority Board. Member Riggott entered a motion to consider the proposal; Member Pieper seconded the motion. Member Riggott suggested rewording the program so that the proposal has more emphasis on community benefit and so that the funding projects are more tangible. Member Pieper also stated he would like to see the eligible projects language not reflect investment for private enterprise or private business. Member Riggott rescinded his motion. Member Pieper entered a motion to table discussion and allow the eligibility criteria to be revised; Member Riggott seconded the motion. Motion carried with all in favor.

Member Riggott entered a motion to adjourn the meeting; Member Pieper seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, June 16, 2025 at 8:30 a.m.

The meeting adjourned at 8:51 a.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk