Approved 07/21/2025

Lanesboro Public Utilities Commission
Regular Meeting Minutes
Monday, June 16, 2025 – 8:30 a.m.
Lanesboro Community Center Meeting Room & Zoom

Members:	☒ Brian Roelofs	☒ Jon Pieper	☒ Elliott Riggott
Staff:	☒ Mitchell Walbridge	☒ Darla Taylor	☒ Jerod Wagner
Guests:	Bonita Underbakke		

Regular Meeting
Member Pieper called the regular meeting to order at 8:31 a.m.

A. **Agenda Approval:** Member Riggott entered a motion to approve the agenda as presented; Member Roelofs seconded the motion. Motion carried wit hall in favor.
B. **Public Comments:** No public comments were shared.
C. **Consent Agenda:**
    a. Minutes of Regular Meeting, May 21, 2025
    b. May YTD Financial Report
    c. May Accounts Payable

    Member Riggott entered a motion to approve the Consent Agenda; Member Roelofs seconded the motion. Motion carried with all in favor.
D. **Staff Update:** A report from Public Utilities Supervisor Jerod Wagner was shared with the commission members.
    - Utility staff have been busy with several meetings such as the UMMEG steering committee, electric grid resiliency grant, and the League of Minnesota Cities Insurance Trust.
E. **City Council Update:** No report was shared by the city council. Member Pieper mentioned last year should have been the last year that capital improvement debt payment would be made from Lanesboro Public Utilities to the City of Lanesboro.

Continued Business
A. **Wastewater Treatment Facility Update:** City Administrator Mitchell Walbridge explained that correspondence between the City of Lanesboro and Wapasha Construction has continued regarding the last payment request from Wapasha Construction. Administrator Walbridge said he will continue to provide copies of the correspondence between the City and Wapasha Construction to the utility commission members.
B. **Sylvan Brewing, LLC Industrial User Agreement:** Administrator Walbridge said he had a preliminary meeting with Andy Heimdahl of Sylvan Brewing regarding the plan Sylvan Brewing is formulating to resolve issues with the brewery's wastewater discharge. Administrator Walbridge will invite the Heimdahls to the next utility commission meeting to share their plan and the commission can then establish an implementation timeline. No action was taken.

New Business
A. **Review Water Loss:** Monthly water loss numbers were calculated and reviewed by the utility commission members. Member Pieper entered a motion to approve main waterline inspection expenses up to $4,000 to identify points of water loss in the City's water system; Member Roelofs seconded the motion. Motion carried with all in favor.
B. **Consider Options for Bucket Truck:** After the recent purchase of a bucket truck replacement, Supervisor Wagner asked for the commission members' feedback on what to do with the old bucket truck. Members took no action at this time as they thought the old bucket truck may be suitable as a backup truck for the time being. Plans for the old bucket truck may be revisited in the future.

Approved 07/21/2025

Member Pieper entered a motion to adjourn the meeting; Member Roelofs seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, July 21, 2025 at 8:30 a.m.

The meeting adjourned at 8:59 a.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk