Lanesboro Park Board
Regular Meeting Agenda
Tuesday, April 28, 2026 – 5:00 p.m.
Lanesboro City Council Chambers

Zoom is provided to offer more accessibility to council and committee meetings.
However, due to potential technical issues, full functionality is not guaranteed.
https://us02web.zoom.us/j/89098001529?pwd=CfIbvrcm5ddabLvCf1N4jOc7y1ehLr.1
Meeting ID: 890 9800 1529 | Passcode: 587918

Call to Order

A. Agenda Approval
Motion _____ **Second** _____
B. Public Comment
C. Approval of Minutes
   a. Minutes of Regular Meeting, March 24, 2026
Motion _____ **Second** _____
D. Consent Agenda
   a. Schroedermeier North Shelter Rental – July 25, 2026
Motion _____ **Second** _____
E. FY2026 YTD Budget Review
Motion _____ **Second** _____

Continued Business

A. Consider Dining Room Countertop Improvement
Motion _____ **Second** _____

New Business

A. Consider Request to Host *Spark! Places of Innovation*
Motion _____ **Second** _____
B. Discuss Hazard Trees in Sylvan Park
C. Discuss Sylvan Park Prairie Restoration Project

Next Meeting: May 26, 2026 – 5:00 p.m.

Adjourn Regular Meeting

Teri Benson, Samantha Hareldson, Brenda Semmen, Steve Harris, and Joe Deden

Lanesboro Park Board
Regular Meeting Minutes
Tuesday, March 24, 2026 – 5:00 p.m.
Lanesboro City Council Chambers

Present Members:
☒ Teri Benson ☒ Joe Deden ☒ Steve Harris ☒Sam Hareldson ☒Brenda Semmen
Staff Members:
☒ Mark Lawstuen ☒ Darla Taylor ☒ Mitchell Walbridge
Guests: Kara Maloney, Kathryn Wade

Member Benson called the meeting of the Lanesboro Park Board to order at 5:00 p.m.
City Administrator Walbridge administered the Oath of Office to Members Harris and Hareldson.

A. **Agenda:** Member Deden entered a motion to approve the agenda as amended with the addition of Portable Restroom Quotes under New Business Item K. Member Semmen seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.
B. **Election of Officers:** Member Semmen entered a motion to appoint Teri Benson as Chairperson. Member Deden seconded the motion. Roll call vote was had and motion carried 4-0-1 with Member Benson abstaining. Member Benson entered a motion to appoint Brenda Semmen as Vice-Chairperson. Member Hareldson seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.
C. **Public Comment:** No public comments were shared.
D. **Approval of Minutes**
    a. Minutes of Regular Meeting, October 28, 2025: Member Semmen entered a motion to approve the minutes as submitted; Member Deden seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.
E. **Consent Agenda**
    a. Harmon Dining Room Rental – November 22, 2025
    b. Wintersteen Dining Room Rental – December 6, 2025
    c. Bakke Dining Room Rental – January 3, 2026
    d. Lanesboro Pride Gazebo/Park Rental – June 13, 2026
    e. Pederson North Park Shelter Rental – April 11, 2026
    f. Fillmore County Public Health Dining Room/Kitchen Rental – May 1, 2026
    g. Lanesboro Arts Sylvan Park Use – June 20, 2026
    h. Lanesboro Community Theatre Sylvan Park Use – June 28, 2026
    i. Wade Community Center & Gateway Park Rental – June 13, 2026
    j. Lanesboro Arts Gateway Park Rental – July 11, 2026
    k. Hanson Dining Room/Kitchen Rental – July 17, 2027
    l. Bluff Country Church Gazebo/Park Rental - June 14, 2026
    m. Lanesboro Arts Dining Room Rental - March 19, 2026
    n. Twait Community Center Rental - May 30, 2026

    Member Semmen entered a motion to approve the Consent Agenda; Member Benson seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.
F. **FY2026 YTD Budget Review:** Member Deden entered a motion to approve the budget review; Member Benson seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried. The Un-audited 2025 final budget was also reviewed with items of note being insurance paid in 2025 for 2026, and building maintenance. Camping revenue in 2025 was also reviewed.

Park Department Staff Update

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Mark Lawstuen shared a list of winter accomplishments including the purchase of a new plow, rebuilding two circulation pumps, finishing some sheetrock in the men's locker room, some painting, installation of the dining room drinking fountain, replacing wax rings on two toilets, added a vent in the library closet door, adding railings to the stage stairs, changing filters every three months, repaired and rebuilt the campground walking bridge, and repaired the Sylvan Park flag pole.

New Business

A. **Consider Waiving Rental Fee for Lanesboro Boy Scouts Rummage Sale - March 28-29, 2026:** Lisa Klaehn submitted a request for the Boy Scouts Rummage Sale Fundraiser, noting that the scouts are planning to attend camp this summer. Member Benson made a motion to approve the request to waive the rental fee for the Boy Scouts Rummage Sale. Member Semmen seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.

B. **Consider Waiving Rental Fee for Lanesboro Area Community Foundation Banquet - April 19, 2026:** Tom Smith requested the use of the Lanesboro Community Center for the annual LACF Banquet. Member Deden made a motion to approve the request to waive the rental fee for the LACF Banquet. Member Semmen seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.

C. **Consider Waiving Rental Fee for Preston-Lanesboro EMS Annual Picnic - June 17, 2026:** Ryan Quanrud requested the use of the North Picnic Shelter for the annual picnic which is going to be a public event and used as a recruitment opportunity. Member Benson made a motion to approve the request to waive the rental fee for the EMS Annual Picnic. Member Semmen seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.

D. **Consider Amendment to City Campground Rules:** Draft rules were presented. City Administrator Walbridge also noted the need to add #9 under the General Rules for the Cancellation Policy currently in the reservation software. Member Deden made a motion to approve the draft with the addition of the Cancellation Policy. Member Benson seconded the motion. Roll call vote was had and all members voted in favor. Motion carried.

E. **Consider Request to Submit Mural Request for County Road 8 Bridge Path:** Kara Malone of Lanesboro Arts was present to request a mural be installed along the County Road 8 Bridge bike path, an area that has been targeted with graffiti. Member Benson made a motion to approve the mural project. Member Semmen seconded the motion. Roll call vote was had and all members voted in favor. Motion carried.

F. **Consider Destination Driftless Visitors Guide Ad:** An Advertising opportunity in the Destination Driftless was presented. A motion was made by Member Hareldson to deny the ad. Member Benson seconded the motion. Roll call vote was had and all members voted in favor. Motion carried.

G. **Consider Request to Modify Park Picnic Tables:** An idea to add painted Tick-Tack-Toe boards to wooden picnic tables using painted rocks as markers was presented by Alicia Pearson. No action was taken.

H. **Discuss Purchase of New Dishwasher:** The dishwasher in the Community Center is past is useful life. Two quotes for replacement dishwashers were presented. It was noted that a LACF grant in the amount of $3,000 can be used toward the new dishwasher. Member Deden made a motion to approve the purchase of the CDL Chemical Sanitizing Dishwasher for the purchase price of $5,868, with the use of LACF grant funds towards the purchase. Member Semmen seconded the motion. Roll call vote was had and all members voted in favor. Motion carried.

I. **Discuss the Purchase of Lawnmower:** A quote from Preston Equipment was reviewed. City Administrator Walbridge shared the vehicle replacement balance for the park department is currently $9,409 with an additional $23,611 allocated in 2026. Member Semmen approved the lawn mower purchase price of $5,500 from Preston Equipment. Member Hareldson seconded the motion. Roll call vote was had and all members voted in favor. Motion carried. Park Manager Mark Lawstuen noted that the air seat can be moved from mower to mower in the future.

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J. **Discuss Renovation of Dining Room Countertop:** Quotes from Top Shop and Johnson Metalwork & Sales were presented. Member Deden made a motion to table the discussion. Member Semmen seconded the motion. Roll call vote was had and all members voted in favor. Motion carried.

K. **Consider Portable Restroom Quotes:** A quote from LRS and Onsite were presented. Member Benson made a motion to approve the lowest quote from LRS. Member Hareldson seconded the motion. Roll call vote was had and all members voted in favor. Motion carried.

Member Semmen entered a motion to adjourn the meeting; Member Hareldson seconded the motion. Roll call vote was had and all members voted in favor of the motion. Motion carried.

The meeting adjourned at 6:01 p.m.

Next Meeting: Tuesday, April 28, 2026 at 5:00 p.m.

Respectfully submitted,

Darla Taylor
Deputy Clerk

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CITY OF LANESBORO
*Revenue Guideline©

Current Period: March 2026

			2026 YTD Budget	2026 YTD Amt	March MTD Amt	2026 YTD Balance	% of YTD Budget
GENERAL FUND							
Parks (GENERAL)							
Active	R 100-45200-33400	State Grants and	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-45200-34701	Camping Fees	$90,000.00	$20,698.36	$10,552.65	$69,301.64	23.00%
Active	R 100-45200-34702	Showers/Wood R	$1,500.00	$123.75	$123.75	$1,376.25	8.25%
Active	R 100-45200-34750	Auditorium Use F	$9,000.00	$1,395.00	$250.00	$7,605.00	15.50%
Active	R 100-45200-36230	Contributions and	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-45200-39201	Transfer from Ge	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Parks (GENERAL)	$100,500.00	$22,217.11	$10,926.40	$78,282.89	22.11%
		Total GENERAL FUND	$100,500.00	$22,217.11	$10,926.40	$78,282.89	22.11%
		Report Total	$100,500.00	$22,217.11	$10,926.40	$78,282.89	22.11%

CITY OF LANESBORO
*Expenditure Guideline©

Current Period: March 2026

			2026 YTD Budget	2026 YTD Amt	March MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
GENERAL FUND								
Parks (GENERAL)								
Active	E 100-45200-100	Wages and Salar	$75,789.55	$16,916.21	$5,760.61	$0.00	$58,873.34	22.32%
Active	E 100-45200-103	Part-Time Emplo	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0.00%
Active	E 100-45200-121	PERA	$5,684.22	$1,264.95	$428.29	$0.00	$4,419.27	22.25%
Active	E 100-45200-122	FICA	$6,562.90	$1,286.19	$438.01	$0.00	$5,276.71	19.60%
Active	E 100-45200-131	Employer Paid H	$17,148.00	$4,240.80	$1,411.65	$0.00	$12,907.20	24.73%
Active	E 100-45200-134	Employer Paid Li	$457.30	$65.03	$28.21	$0.00	$392.27	14.22%
Active	E 100-45200-135	Employer Paid O	$750.00	$150.00	$50.00	$0.00	$600.00	20.00%
Active	E 100-45200-136	MN Paid Leave	$377.48	$74.43	$25.34	$0.00	$303.05	19.72%
Active	E 100-45200-150	Worker s Comp (	$5,752.58	$0.00	$0.00	$0.00	$5,752.58	0.00%
Active	E 100-45200-208	Meetings / Traini	$0.00	$153.56	$153.56	$0.00	-$153.56	0.00%
Active	E 100-45200-210	Operating Suppli	$10,200.00	$896.10	$217.49	$0.00	$9,303.90	8.79%
Active	E 100-45200-211	Safety Training	$153.50	$0.00	$0.00	$0.00	$153.50	0.00%
Active	E 100-45200-212	Motor Fuels	$2,681.00	$348.83	$0.00	$0.00	$2,332.17	13.01%
Active	E 100-45200-236	Program Expens	$5,500.00	$0.00	$0.00	$0.00	$5,500.00	0.00%
Active	E 100-45200-239	Clothing Allowan	$550.00	$0.00	$0.00	$0.00	$550.00	0.00%
Active	E 100-45200-240	Small Tools and	$357.00	$0.00	$0.00	$0.00	$357.00	0.00%
Active	E 100-45200-262	Rock	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0.00%
Active	E 100-45200-266	Trees	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0.00%
Active	E 100-45200-300	Professional Srv	$5,000.00	$643.00	$145.00	$0.00	$4,357.00	12.86%
Active	E 100-45200-321	Telephone	$520.00	$124.38	$41.46	$0.00	$395.62	23.92%
Active	E 100-45200-350	Print/Binding (GE	$1,250.00	$0.00	$0.00	$0.00	$1,250.00	0.00%
Active	E 100-45200-361	General Liability I	$289.90	$0.00	$0.00	$0.00	$289.90	0.00%
Active	E 100-45200-362	Property Ins	$18,315.00	$0.00	$0.00	$0.00	$18,315.00	0.00%
Active	E 100-45200-363	Automotive Ins	$379.00	$0.00	$0.00	$0.00	$379.00	0.00%
Active	E 100-45200-380	Utility Services (	$35,700.00	$8,297.48	$2,916.09	$0.00	$27,402.52	23.24%
Active	E 100-45200-401	Repairs/Maint Bu	$11,000.00	$2,040.98	$621.40	$0.00	$8,959.02	18.55%
Active	E 100-45200-404	Repairs/Maint M	$6,100.00	$1,113.40	$700.46	$0.00	$4,986.60	18.25%
Active	E 100-45200-410	Rentals (GENER	$3,400.00	$0.00	$0.00	$0.00	$3,400.00	0.00%
Active	E 100-45200-430	Miscellaneous (G	$700.00	$684.06	$0.00	$0.00	$15.94	97.72%
Active	E 100-45200-437	Bank Fees	$0.00	$504.35	$140.74	$0.00	-$504.35	0.00%
Active	E 100-45200-470	Sales Tax Paid	$8,900.00	$1,735.00	$0.00	$0.00	$7,165.00	19.49%
Active	E 100-45200-480	Property Tax for	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-45200-500	Capital Outlay (G	$22,500.00	$4,890.00	$0.00	$0.00	$17,610.00	21.73%
Active	E 100-45200-700	Transfers (GENE	$23,611.00	$0.00	$0.00	$0.00	$23,611.00	0.00%
		Total Parks (GENERAL	$284,628.43	$45,428.75	$13,078.31	$0.00	$239,199.68	15.96%
		Total GENERAL FUND	$284,628.43	$45,428.75	$13,078.31	$0.00	$239,199.68	15.96%
		Report Total	$284,628.43	$45,428.75	$13,078.31	$0.00	$239,199.68	15.96%

Lanesboro Park Board: April 28th @ 5:00 p.m.
Lanesboro Arts: Space Rental Request

Summary:
Lanesboro Arts is requesting rental space in the Lanesboro Community Center's Dining Room for a six-week traveling exhibition in 2027 from the Smithsonian. Approval would allow Lanesboro Arts to apply as a potential Minnesota Tour site for the exhibition.

Information:
Spark! Places of Innovation (Spark!) is a nationwide traveling exhibition from the Smithsonian's Museum on Main Street (MoMS) program. The exhibit dives into innovation and invention happening in rural America. Spark! features stories from over 30 rural communities across the United States that reveal the dynamic relationship between place and creativity.

Spark! Places of Innovation will be the springboard for diverse local programming in the humanities, sciences, and arts. Visitors will be inspired to learn about innovation that has shaped their own communities and how they may be innovators themselves. This exhibition will be an opportunity for community members to come together in conversation around their community's history, present, and future with innovation.

Exhibition Contents:
Six stand-alone sections of panels over a wielded aluminum structure with exhibition elements that include: audio, 4 video monitors including a touchscreen of youth-produced stories, 1 flipbook, 3 object cases, multiple mechanical interactives, visitor comment cards about innovation in their town, a "Citizen Innovation" game designed to inspire visitor conversation, and digital stories launched with image recognition to display additional videos, images, and text via personal mobile or provided handheld devices.

Details:
The application to host a Spark! exhibition for 2027 is now open. Applications must be submitted by May 31, 2026. Organizations will be notified of decisions by July 17, 2026.

Date ranges to select in priority order when applying:

- 5/22/27 - 7/2/27
- 7/16/27 - 8/27/27
- 9/10/27 - 10/22/27
- 11/5/27 - 12/20/27
- 1/7/28 - 3/5/28

Pitch:
Lanesboro is featured in this exhibition. It would be great to have it here in Lanesboro especially during the road project when our community will be using innovative ideas to continue to keep businesses open and continue shopping local. If Lanesboro is chosen as a site, Lanesboro Arts is committed to making this a mutually beneficial partnership and a success for the community.

While we are primarily seeking hosts for the 2027 tour, we are also accepting proposals to host in 2028 for those sites that need a longer planning runway.

Spark! Places of Innovation

Spark! is a traveling exhibition from the Smithsonian's Museum on Main Street program that dives into innovation and invention happening in rural America. The exhibition features stories from over 30 rural communities across the nation that reveal the dynamic relationship between place and creativity.

We invite Minnesota-based organizations to apply that meet the following requirements:

- Located in towns and communities with a population of 20,000 or under,
- Have 650-700 square feet of exposition floor space, and
- Can commit to a six-week exhibition window.

The Smithsonian Museum on Main Street program (MoMS), which organizes Spark!, is an outreach program that engages small town audiences and brings revitalized attention to underserved rural communities. MoMS partners with state humanities councils like MHC to bring traveling exhibitions, educational resources and programming to small towns across America through their own local museums, historical societies, and other cultural venues.

Spark! Places of Innovation is part of Museum on Main Street, a collaboration between the Smithsonian Institution and Minnesota Humanities Center. MHC has a long history with MoMS and has hosted more than a dozen exhibits over the last twenty-five years. The exhibitions are designed to engage communities and become catalysts for conversation about life in America. Apply by May 31st!

Thank you for spreading the word; we hope you apply for one or both opportunities!

Sincerely,

Rachel

Rachel Busse-Aswar | Program Director
Minnesota Humanities Center
987 Ivy Avenue East | Saint Paul, Minnesota 55106
[redacted] | [redacted] | mnhum.org
Support the Humanities | mnhum.org/give

Hazard Trees in Sylvan Park

Taken from US Forest Service site: A "**hazard tree**" is a tree that has a structural defect that makes it likely to fail in whole or in part. Falling trees are an ever-present hazard when traveling or camping in the forest, yet too often we are unaware of the risks associated with defective trees. Trees are defective from age, fire and disease.

Keep these safety tips in mind:

- Be aware of your surroundings as trees can fall without warning. Be particularly watchful when it's windy or following a snowstorm when branches are covered with snow. Avoid parking or camping in areas where trees could fall.
- Avoid dense patches of dead trees. Limbs and damaged trees may fall at any time. Trees without needles, bark or limbs may indicate structural defects. Trees with conks, broken tops, basal scars, numerous downed limbs, ants, or an abundance of woodpecker holes may have internal rot.
- Beware of hazardous trees due to ice storm or insect damage. Ice storms can inflict serious damage to trees, uprooting or breaking off large limbs. Cracks can develop in large branches which, although they are damaged, do not fall from the tree. Such branches can present a hazard to people or property long after the ice has melted.
- Look up while on trails, especially when it’s windy. Stay out of the forest when there are strong winds that could blow down trees. If you are already in the forest when winds kick up, head to a clearing out of reach of any potential falling trees.

Sylvan Park Prairie Restoration photo taken from the floating fishing dock. Look for the path leading up to the old Boy Scout Camp in the right third of the photo. Note all the woody debris upslope that needs to be pulled down, piled and burnt.

At the October Lanesboro Park Board meeting, the park board authorized a group of volunteers to proceed with the removal of invasives (buckthorn, honeysuckle and red cedar) from the slopes above Sylvan Park to restore the area to a pollinator prairie as residual prairie plants still exist on the slope. This is similar to what was done above the Hwy 16 Welcome to Lanesboro sign.

You can see from the photo above some initial work has been completed. Volunteers are being sought to help: 1) pull woody debris down the hill to the perimeter trail, and 2) pull that debris along the trail to a select burn pile. Upslope volunteers (1) would need to wear good hiking boots.

Work will proceed when there is only a minimal amount of snow on the ground and any day of the week. Volunteers would be notified via text messages when work is going to be performed.

If interested in more information or to volunteer, please contact:

Joe Deden, Park Board Prairie Restoration Coordinator at [redacted]

Note: depending upon the amount of work completed over the dormant season, and, if funding can be secured, the completed area would be grazed by goats next spring/summer to remove any re-emerging invasives.