

**Lanesboro Park Board
Regular Meeting Agenda
Tuesday, October 27, 2026 – 5:00 p.m.
Lanesboro City Council Chambers**

Zoom is provided to offer more accessibility to council and committee meetings.
However, due to potential technical issues, full functionality is not guaranteed.

[https://us02web.zoom.us/j/89098001529?](https://us02web.zoom.us/j/89098001529?pwd=CfIbvrcm5ddabLvCf1N4jOc7y1ehLr.1)

[pwd=CfIbvrcm5ddabLvCf1N4jOc7y1ehLr.1](https://us02web.zoom.us/j/89098001529?pwd=CfIbvrcm5ddabLvCf1N4jOc7y1ehLr.1)

Meeting ID: 890 9800 1529 | Passcode: 587918

Member Harris will be participating via zoom*

Call to Order

A. Agenda Approval

Motion _____ **Second** _____

B. Public Comment

C. Approval of Minutes

a. Minutes of Regular Meeting, August 25, 2026

Motion _____ **Second** _____

D. Consent Agenda

a. Hero Insurance & Planning – City Council Chambers Rental - October 8, 2026

b. Asleson Gymnasium Rental - September 16, 2026

c. 5th Grade Fun Run – Bass Pond Parking Area - October 31, 2026 - 8:30 a.m.-10:00 a.m.

d. Lawston – Community Center Rental - May 29, 2027

e. Paradigm Meeting – Gymnasium Rental - February 2, 2027

f. Krueger Dining Room Rental - December 19, 2026

g. Schroeder Dining Room Rental – November 29, 2026

Motion _____ **Second** _____

E. FY2026 YTD Budget Review

Motion _____ **Second** _____

Staff Update

Continued Business

A. Accepting Grant Funds from the Carl and Verna Schmidt Foundation

Motion _____ **Second** _____

New Business

A. Consider Waiving Rental Fee for Lanesboro Post Prom - May 8, 2027

Motion _____ **Second** _____

B. Consider Purchase of *Visit Bluff Country* Advertisement

Motion _____ **Second** _____

C. Consider Changes to the Winter Meeting Schedule

Motion _____ **Second** _____

Next Meeting: November 24, 2026 – 5:00 p.m. or TBD

Adjourn Regular Meeting

Lanesboro Park Board Members

Teri Benson, Samantha Hareldson, Brenda Semmen, Steve Harris, and Joe Deden

**Lanesboro Park Board
Regular Meeting Minutes
Tuesday, August 25, 2026 – 5:00 p.m.
Lanesboro City Council Chambers**

Present Members:

☒ Joe Deden ☒ Steve Harris ☐ Sam Hareldson ☒ Brenda Semmen ☐ Teri Benson

Staff Members:

☒ David Haugen ☒ Darla Taylor ☒ Mitchell Walbridge

Member Semmen called the meeting of the Lanesboro Park Board to order at 5:00 p.m.

- A. Agenda:** The additions of Item G New Business Visitors Guide Ad and Item A Continued Business Goats in Sylvan Park were requested. Member Harris entered a motion to approve the amended agenda with the additions of Visitors Guide Ad and Goats. Member Deden seconded the motion. All members voted in favor of the motion. Motion carried.
- B. Public Comment:** No public comments were shared.
- C. Approval of Minutes**
 - a. Minutes of Regular Meeting, July 28, 2026: Member Deden entered a motion to approve the minutes as submitted. Member Harris seconded the motion. All members voted in favor of the motion. Motion carried.
- D. Consent Agenda**
 - a. Picker Community Center Rental - August 8-10, 2026
Member Deden entered a motion to approve the Consent Agenda. Member Harris seconded the motion. All members voted in favor of the motion. Motion carried.
- E. FY2026 YTD Budget Review:** Member Deden entered a motion to approve the budget review. Member Harris seconded the motion. All members voted in favor of the motion. Motion carried.

Park Department Staff Update

David Haugen shared that staff had replaced one public restroom faucet and need to replace on more. Due to recent clogging at the bathhouse, high flow flushers have been installed in the women's restroom and the men's will be done as soon as parts arrive. Buffalo Bill Days went well. Riverview Campground clean up from the July flood included hauling out ten loads of debris and an additional five loads of sand and silt. New gravel has been applied to the RV pads, and the grass will be dealt with this fall. The Trout Unlimited river project is going well.

Continued Business

- A. Goats in Sylvan Park:** Member Deden requested that the City bring the goats back into Sylvan Park for the second grazing in September. The cost for the two acres is \$1,200. A motion was made by Member Deden to approve the expense to bring the goats back in September. Member Harris seconded the motion. All members voted in favor. Motion carried.

New Business

- A. Fifth Grade Class Fundraising Request-Donation of Space:** Fifth grade teacher Hannah Terry requested the use of the Community Center for the fifth-grade class Bingo fundraiser. Member Deden made a motion to approve the donation of space for the fundraiser. Member Harris seconded the motion. All members voted in favor. Motion carried.
- B. Consider Changes to Sylvan Park Campground Site Map:** A revised site map was presented due to feedback received by campers from the 2026 season. The new site layout will help with the overcrowding of some sites and protect the park shelter from damage, while allowing for the

addition of two electrical tent sites. Member Harris made a motion to approve the new campground map. Member Deden seconded the motion. All members voted in favor. Motion carried.

- C. **Consider Modifying Campground Rates for 2027:** Discussion was had about the reasonable amount to increase the camping rates for 2027. A \$10 per site increase was discussed, however due to the Trunk Highway 250 project the board felt a smaller increase was best. A motion was made by member Harris to increase the RV site to \$45 per night/\$225 per week, the tent sites to \$30 per night/\$150 per week, and the newly created tent site with electric to \$35 per night/\$175 per week. Member Deden seconded the motion. All members voted in favor. Motion carried.
- D. **Discuss Improvements to Sylvan Park Cabin:** Administrator Walbridge shared that bids for the roof and windows of the cabin are being sought. He noted that there were Lanesboro Area Community Foundation grant funds for the projects but requested the board approve a not to exceed budget for him to work within for the project. Member Deden made the motion to approve the budget of \$5,300 for the window and roof replacement of the cabin. Member Harris seconded the motion. All members voted in favor. Motion carried.
- E. **Consider FY2027 Preliminary Budget:** City Administrator Walbridge shared the 2027 preliminary budget with the board. Member Deden made a motion to approve the budget as presented. Member Harris seconded the motion. All members voted in favor. Motion carried.
- F. **Discuss Dog Park Proposal:** Alicia Pearson presented a grant opportunity from the Southern Minnesota Initiative Foundation for possible funding of a dog park. The board considered possible locations but ultimately did not find a suitable area to consider. Member Semmen made a motion to take no action on the topic. Member Deden seconded the motion. All members voted in favor. Motion carried.
- G. **Consider Visitors Guide Ad for 2027:** A half-page ad in the Lanesboro Visitor's Guide for \$620 was presented for consideration. Member Harris made a motion to approve the ad for 2027. Member Deden seconded the motion. All members voted in favor of the motion. Motion carried.

Member Harris entered a motion to adjourn the meeting. Member Deden seconded the motion. All members voted in favor of the motion. Motion carried.

The meeting adjourned at 6:02 p.m.

Respectfully submitted,

Darla Taylor
Deputy Clerk



Outlook

Lanesboro 5th Grade Halloween Fun Run/Walk – October 31

From McNeilus Family [REDACTED]
Date Mon 10/5/2026 11:49 AM
To Darla Taylor <DTaylor@lanesboro-mn.gov>

 1 attachment (933 KB)

Lanesboro Halloween Fun Run Map.png;

Hi Darla,

I wanted to give the City a heads up that the Lanesboro 5th Grade is planning a Halloween Fun Run/Walk fundraiser on Saturday, October 31, from 8:30-10:00 AM.

The event will start near Bass Pond and follow the existing trail west of town as an out-and-back route. I've attached the route map for reference.

We are also working with the Minnesota DNR on the required Special Use Permit and insurance documentation.

Please let me know if there is anything the City needs from us or anything else we should be aware of for the event.

Thanks,
Mike McNeilus

Lanesboro 5th Grade Halloween Fun Run/Walk – Event Route Map

October 31, 2026 | Bass Pond / Lanesboro, MN



CITY OF LANESBORO
***Expenditure Guideline©**

10/21/26 11:45 AM

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Current Period: October 2026

			2026	2026	October	Enc	2026	% of YTD
			YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
GENERAL FUND								
Parks (GENERAL)								
Active	E 100-45200-100	Wages and Salar	\$75,789.55	\$60,541.29	\$5,771.20	\$0.00	\$15,248.26	79.88%
Active	E 100-45200-103	Part-Time Emplo	\$10,000.00	\$6,845.50	\$136.00	\$0.00	\$3,154.50	68.46%
Active	E 100-45200-121	PERA	\$5,684.22	\$4,512.85	\$432.83	\$0.00	\$1,171.37	79.39%
Active	E 100-45200-122	FICA	\$6,562.90	\$5,100.26	\$449.17	\$0.00	\$1,462.64	77.71%
Active	E 100-45200-131	Employer Paid H	\$17,148.00	\$13,620.27	\$1,414.59	\$0.00	\$3,527.73	79.43%
Active	E 100-45200-134	Employer Paid Li	\$457.30	\$319.11	\$33.95	\$0.00	\$138.19	69.78%
Active	E 100-45200-135	Employer Paid O	\$750.00	\$500.00	\$50.00	\$0.00	\$250.00	66.67%
Active	E 100-45200-136	MN Paid Leave	\$377.48	\$295.07	\$25.98	\$0.00	\$82.41	78.17%
Active	E 100-45200-150	Worker s Comp (	\$5,752.58	\$4,864.68	\$661.28	\$0.00	\$887.90	84.57%
Active	E 100-45200-208	Meetings / Traini	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-45200-210	Operating Suppli	\$10,200.00	\$8,486.90	\$1,202.88	\$0.00	\$1,713.10	83.20%
Active	E 100-45200-211	Safety Training	\$153.50	\$153.56	\$0.00	\$0.00	-\$0.06	100.04%
Active	E 100-45200-212	Motor Fuels	\$2,681.00	\$2,501.97	\$460.08	\$0.00	\$179.03	93.32%
Active	E 100-45200-236	Program Expens	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 100-45200-239	Clothing Allowan	\$550.00	\$191.24	\$191.24	\$0.00	\$358.76	34.77%
Active	E 100-45200-240	Small Tools and	\$357.00	\$51.95	\$0.00	\$0.00	\$305.05	14.55%
Active	E 100-45200-262	Rock	\$2,000.00	\$4,297.20	\$400.93	\$0.00	-\$2,297.20	214.86%
Active	E 100-45200-266	Trees	\$3,000.00	\$5,000.00	\$1,500.00	\$0.00	-\$2,000.00	166.67%
Active	E 100-45200-300	Professional Srv	\$5,000.00	\$5,838.37	\$150.00	\$0.00	-\$838.37	116.77%
Active	E 100-45200-321	Telephone	\$520.00	\$415.25	\$42.05	\$0.00	\$104.75	79.86%
Active	E 100-45200-350	Print/Binding (GE	\$1,250.00	\$828.60	\$0.00	\$0.00	\$421.40	66.29%
Active	E 100-45200-361	General Liability I	\$289.90	\$0.00	\$0.00	\$0.00	\$289.90	0.00%
Active	E 100-45200-362	Property Ins	\$18,315.00	\$0.00	\$0.00	\$0.00	\$18,315.00	0.00%
Active	E 100-45200-363	Automotive Ins	\$379.00	\$0.00	\$0.00	\$0.00	\$379.00	0.00%
Active	E 100-45200-380	Utility Services (	\$35,700.00	\$32,185.05	\$3,952.54	\$0.00	\$3,514.95	90.15%
Active	E 100-45200-401	Repairs/Maint Bu	\$11,000.00	\$5,839.01	\$993.02	\$0.00	\$5,160.99	53.08%
Active	E 100-45200-404	Repairs/Maint M	\$6,100.00	\$3,353.45	\$371.66	\$0.00	\$2,746.55	54.97%
Active	E 100-45200-410	Rentals (GENER	\$3,400.00	\$2,281.28	\$411.00	\$0.00	\$1,118.72	67.10%
Active	E 100-45200-430	Miscellaneous (G	\$700.00	\$1,088.06	\$0.00	\$0.00	-\$388.06	155.44%
Active	E 100-45200-437	Bank Fees	\$0.00	\$4,900.10	\$0.00	\$0.00	-\$4,900.10	0.00%
Active	E 100-45200-470	Sales Tax Paid	\$8,900.00	\$12,240.07	\$4,147.00	\$0.00	-\$3,340.07	137.53%
Active	E 100-45200-480	Property Tax for	\$0.00	\$1,256.00	\$0.00	\$0.00	-\$1,256.00	0.00%
Active	E 100-45200-500	Capital Outlay (G	\$22,500.00	\$16,429.73	\$0.00	\$0.00	\$6,070.27	73.02%
Active	E 100-45200-700	Transfers (GENE	\$23,611.00	\$0.00	\$0.00	\$0.00	\$23,611.00	0.00%
Total Parks (GENERAL)			\$284,628.43	\$209,436.82	\$22,797.40	\$0.00	\$75,191.61	73.58%
Total GENERAL FUND			\$284,628.43	\$209,436.82	\$22,797.40	\$0.00	\$75,191.61	73.58%
Report Total			\$284,628.43	\$209,436.82	\$22,797.40	\$0.00	\$75,191.61	73.58%



CITY OF LANESBORO
*Revenue Guideline©

10/21/26 11:45 AM
Page 1

Current Period: October 2026

			2026	2026	October	2026	% of YTD
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL FUND							
Parks (GENERAL)							
Active	R 100-45200-33400	State Grants and	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-45200-34701	Camping Fees	\$90,000.00	\$144,117.67	(\$110.00)	-\$54,117.67	160.13%
Active	R 100-45200-34702	Showers/Wood R	\$1,500.00	\$2,666.10	\$463.00	-\$1,166.10	177.74%
Active	R 100-45200-34750	Auditorium Use F	\$9,000.00	\$10,973.77	\$875.00	-\$1,973.77	121.93%
Active	R 100-45200-36230	Contributions and	\$0.00	\$16,850.00	\$0.00	-\$16,850.00	0.00%
Active	R 100-45200-39201	Transfer from Ge	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Parks (GENERAL)			<u>\$100,500.00</u>	<u>\$174,607.54</u>	<u>\$1,228.00</u>	<u>-\$74,107.54</u>	<u>173.74%</u>
Total GENERAL FUND			<u>\$100,500.00</u>	<u>\$174,607.54</u>	<u>\$1,228.00</u>	<u>-\$74,107.54</u>	<u>173.74%</u>
Report Total			\$100,500.00	\$174,607.54	\$1,228.00	-\$74,107.54	173.74%



CARL AND VERNA SCHMIDT FOUNDATION

121-14th Street NE-Suite D PO Box 638 Rochester, Minnesota 55903 507.285.2517 Fax 507.288.8886

August 24, 2026

City of Lanesboro
Attention: Darla Taylor
202 Parkway Ave S
Lanesboro, MN 55949

Dear Ms. Taylor:

The Grants Committee of the Carl and Verna Schmidt Foundation has reviewed your grant application dated August 3, 2026, requesting funds in the amount of \$9,850. The committee voted to fund your request in the amount of \$9,850 and a check is enclosed. It is the intention of the board that the grant be used for ongoing prairie restoration through 2027, including bringing back goats, as described in your application.

You have received grants from the Foundation in the past. The funds are to be used for payment of the project costs described above. If you are not able to utilize all or part of the grant funds for this purpose, please contact the Carl & Verna Schmidt Foundation Office at (507) 285-2517 or email Danielle at kay@schmidtfoundation.com. Furthermore, if the funds cannot be spent within one year, please request, in writing, an extension of time or else return the funds not spent.

So that our files are complete, we request that you complete the enclosed Project Completion Report and return it to us together with a picture, if possible, when the grant money has been spent.

We wish you every success with your project.

Sincerely,

Alan C. Anderson
Trustee

ACA/dw
Enclosure



CARL AND VERNA SCHMIDT FOUNDATION

121-14th Street NE-Suite D PO Box 638 Rochester, Minnesota 55903 507.285.2517 Fax 507.288.8886

PROJECT COMPLETION REPORT

Please complete and either mail or email Danielle at kay@schmidt.foundation.com within one year of the date the grant was awarded and/or 30 days after the final expenditure of grant funds.

Date grant was awarded: August 19, 2026

1. Organization name: City of Lanesboro

2. Amount of grant: \$ 9,850

3. Project description: _____

4. Date(s) the Schmidt Foundation grant funds were spent:

_____ \$ _____

_____ \$ _____

_____ \$ _____

5. Were the funds received from the Schmidt Foundation spent for the purposes described in the Grant Application? _____

6. Does the organization still have exempt income tax status? _____

7. Other comments: _____

Signature of person completing this report

Date

2027 Post Prom Rental Request

From Laura Willford [REDACTED]

Date Thu 9/17/2026 2:04 PM

To Darla Taylor <DTaylor@lanesboro mn.gov>

Hello-

I am reaching out on behalf of the Lanesboro Junior Class Parents to request the use of the Lanesboro Community Hall for the 2027 Post Prom Party, which will be held Saturday, May 8, 2027.

We would like to request access to the Community Hall for the following:

- Friday evening, May 7- for setting up and decorating
- Saturday Night, May 8 into Sunday morning, May 9th- Post Prom Party
- Sunday Morning, May 9th- Clean up

The Post Prom Party would begin following the Prom Dinner/ Dance, with an estimated time of approx. 11:30p-4am.

The Junior Class parents will be hosting and overseeing the event. We are planning on a fun, safe evening for the students that will include games, food, music, Prizes and other activities.

Please let us know if the Community Hall is available for these dates and times, as well as any rental fees, deposits, paperwork, or other requirements we would need to complete to reserve the space.

Thank you for considering our request! We appreciate the opportunity to provide our students with a SAFE and memorable Post Prom Celebration.

Laura Willford
Lanesboro Junior Class Parent
2027 Post Prom Committee

Lanesboro

Sylvan & Riverview Campgrounds

**Bathhouse, campfire rings, playgrounds,
walking distance to bike trail and river.**



Now taking reservations

507-467-3722 | www.lanesboro-mn.gov/camping

2027-2028 Visit Bluff Country Magazine Renewal - Early Bird Special

From Sara Mensink <sara@visitbluffcountry.com>

Date Mon 10/19/2026 3:30 PM

To Darla Taylor <DTaylor@lanesboro-mn.gov>

 1 attachment (775 KB)

LanesboroCampground.VG26.pdf;

Hello Darla,

I hope you had a nice weekend!

We're already preparing the 2027-2028 edition of *Visit Bluff Country Magazine*, scheduled for publication in April 2027.

Our magazine continues to grow each year, with 50,000 copies distributed to more than 1,000 locations across SE Minnesota, NE Iowa, and SW Wisconsin.

Over the years, we've introduced exciting new features our readers love such as the Brewery, Winery & Distillery Fan Favorites (pages 26-27), the Car Show Schedule (pages 54-55), several regional maps, and of course, the Best of the Best Awards (page 4). Advertisers with a 1/4-page full-color ad or larger are automatically eligible to be voted on by readers in the Best of the Best Awards, just one of the many perks of advertising with us.

[\[Advertising rates\]](#)

[\[Distribution Details\]](#)

[\[Current magazine\]](#)

Early Bird Special: Prepay by December 31, 2026 and save!

Your 1/8-page ad from the current issue is attached. With the early bird discount, renewal is just \$239.

As an added bonus, you can run an online ad on [Visit Bluff Country](#) for only \$99 for the entire year when combined with your print ad.

We'd love to include you again in this next magazine! Would you like to renew your ad for the upcoming edition?

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	SARA MENSINK SALESPERSON  136 ST. ANTHONY ST., PRESTON, MN  VISITBLUFFCOUNTRY.COM  507-765-2151
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