Lanesboro City Council
Regular Meeting Agenda
Monday, November 2, 2026 at 6:00 p.m.
Lanesboro City Council Chambers

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https://us02web.zoom.us/j/87649123368?pwd=12KAOSmJb5k5SiiRmSWDkrwywNGivE.1
Meeting ID 876 4912 3368 | Passcode: 698022

Call the Regular Meeting to Order

A. Agenda Approval
Motion _____ **Second** _____
B. Public Comments
C. Approval of Minutes
   a. Minutes of Regular Meeting, October 5, 2026
   b. Minutes of Special Meeting, October 19, 2026
Motion _____ **Second** _____
D. Consent Agenda
   a. Accounts Payable
   b. Harvey High Court Pub Street/Parking Closure Application – November 25, 2026
   c. Lanesboro Legion Lights Street/Parking Closure Application – November 28, 2026
   d. Lanesboro Area Chamber of Commerce – 1-Day Temporary On-Sale Liquor License – December 5, 2026
   e. Resolution 2026-52 – Accepting Donations to the Lanesboro Legion Lights Fund
   f. Accept 2027 Southern Minnesota Initiative Foundation Small Town Grant Award
   g. October Unaudited Fund Balances & 2026 YTD Budget
Motion _____ **Second** _____

Department Updates

A. Administration

New Business

A. Discuss Community Center HVAC Assessment Report
Motion _____ **Second** _____
B. Discuss Alleged Ordinance Violations and Potential Enforcement Action at 505 Parkway Avenue South
Motion _____ **Second** _____
C. Consider Resolution 2026-54 – A Resolution of Support for Additional 2% Lodging Tax for Tourism Promotion
Motion _____ **Second** _____
D. Discuss Amendments to City Fee Schedule
Motion _____ **Second** _____
E. Consider Request from Lanesboro ECFE
Motion _____ **Second** _____
F. Consider Fire Safety USA Estimate to Refurbish Freightliner Tanker 2
Motion _____ **Second** _____
G. Consider Resolution 2026-55 – Accepting Donation for the Lanesboro Fire Department
Motion _____ **Second** _____
H. Set Date for Special City Council Meeting – Canvassing Board
Motion _____ **Second** _____

Adjourn Regular Meeting

Lanesboro City Council
Regular Meeting Minutes
Monday, October 5, 2026 – 6:00 p.m.
Lanesboro City Council Chambers

Present Members:
☒ Mindy Albrecht-Benson ☐ Chase Bakke ☒ Joe Cullen ☒ Alicia Pearson ☒ Kathryn Wade
Staff:
☒ Mitchell Walbridge ☐ Darla Taylor ☐ David Haugen ☐ Mark Lawstuen ☐ Jerod Wagner
☒ Joseph O'Koren ☐ Michelle Marotzke

Mayor Pearson called the regular City Council meeting to order at 6:00 p.m.

A. **Agenda Approval:** City Administrator Mitchell Walbridge requested that several items be added to the agenda:
   - Acceptance of two automated external defibrillators from Fillmore County (Consent Agenda)
   - Approval of a Lanesboro Area Chamber of Commerce permit application for lawful gambling (Consent Agenda)
   - Approval of a temporary on-sale liquor license application for the Lanesboro American Legion (Consent Agenda)
   - Acceptance of Proposal for Public Facility Energy Audit (New Business)
   - Consider Fire Department Equipment Quotes (New Business)
   - Consider Revocation of Interim Use Permit Authorization for 505 Parkway Avenue South (New Business)
   - Move the TH250 Road/Utility Project Update before the closed sessions

   A motion was made by Member Wade to approve the meeting agenda with the amendments; Member Albrecht-Benson seconded the motion. All members voted in favor; motion carried.

B. Public Comments:
   - Sarah Pieper commented on the number of feral and free roaming cats in the community. She estimated that 40 unspayed or un-neutered cats are roaming. She would like to see the City Council take action through a trap-neuter-return (TNR) program.
   - John Levell commented on the feral cats as well, stating that there are a great number of them. He stated that he has taken several to be neutered/spayed at his own expense.

C. Approval of Minutes:
   a. Minutes of Regular Meeting, September 8, 2026

   A motion was made by Member Albrecht-Benson to approve the minutes as presented; Member Wade seconded the motion. All members voted in favor; motion carried.

D. Consent Agenda:
   A. Accounts Payable
   B. Resolution 2026-48 Accepting Donations for the Legion Lights Fund
   C. Resolution 2026-49 Approving City of Lanesboro Enrollment in PERA Statewide Volunteer Firefighter Pension Plan
   D. Resolution 2026-50 Accepting Donations for the Lanesboro Fire Department
   E. 2027 Liquor License Approval
   F. September Unaudited Fund Balances & 2026 YTD Budget
   G. Accept Two Automated External Defibrillators from Fillmore County
   H. Approve Lanesboro Area Chamber of Commerce Lawful Gambling Permit Application
   I. Approve Lanesboro American Legion Temporary On-Sale Liquor License

A motion was made by Member Wade to approve the Consent Agenda; Member Cullen seconded the motion. All members voted in favor; motion carried.

TH250 Road/Utility Project Update:
Tony Rotchadl, Bolton & Menk, provided the City Council with an update on the TH250 Road/Utility Project. An informational open house for the public is scheduled for October 19. Information presented at the meeting will include a review of the project plan, which is 95% complete, project staging, the project timeline, and project phasing. Private utilities are in the process of being relocated, and the City Council can expect to know contract awardees in February.

Closed Session
Mayor Pearson closed the meeting at 6:31 p.m. The meeting was closed due to Attorney-Client privilege to discuss active or pending litigation pursuant to Minn. Stat. 13D.05 Subd. 3(b). The purposes served by the attorney-client privilege outweigh those served by the Open Meeting Law and dictate the need for absolute confidentiality. The City Council discussed litigation strategies with legal counsel regarding a contract dispute with Sparrow Valley Properties LLC. The City Council discussed collection of the judgment.
The City Council opened the meeting at 6:52 p.m.

Closed Session
Mayor Pearson closed the meeting at 6:52 p.m. The meeting was closed to evaluate the performance of City Administrator/City Clerk Mitchell Walbridge pursuant to Minnesota Statute 13D.05, Subdivision 3(a). Mayor Pearson opened the meeting at 7:41 p.m.

A motion was made by Member Albrecht-Benson to adopt the draft performance evaluation; Mayor Pearson seconded the motion. All members voted in favor; motion carried.

Mayor Pearson put the meeting in recess at 7:41 p.m. and called the meeting back to order at 7:44 p.m.

Continued Business

A. **Consider Amendment to City of Lanesboro Compensation Schedule:** Mayor Pearson and Member Cullen prepared compensation data for City Administrator/City Clerk positions in greater Minnesota, regionally, and locally. The data showed that local comparisons with direct market competitors placed Lanesboro considerably below market for City Administrator compensation.
   A motion was made by Member Wade to add Grade 8 to the City's compensation schedule and have Grade 8 mirror the step schedule of the Utility Supervisor position; Member Albrecht-Benson seconded the motion. All members voted in favor; motion carried.
   A motion was made by Member Albrecht-Benson to move City Administrator Mitchell Walbridge's compensation to Grade 8, Step 6; Member Wade seconded the motion. All members voted in favor; Motion carried.

New Business

A. **Consider Southeast Service Cooperative Membership:** Administrator Walbridge stated he was visited by a representative of the Cooperative to review the scope of services and benefits available to members. The first year of membership is free as a trial, and membership after the first year is $335 per year.
   A motion was made by Member Albrecht-Benson to adopt Resolution 2026-51 Authorizing Local Membership to the Cooperative; Member Cullen seconded the motion. All members voted in favor; motion carried.

B. **Discuss Concerns Regarding Feral and Free-Roaming Cats:** Mayor Pearson introduced discussion about the number of feral and free roaming cats present in the city. Mayor Pearson summarized the nuisance effects and risks to public health and safety. Members discussed whether the Camp Companion Trap-Neuter-Return (TNR) program would be beneficial and cost-effective. Members expressed interest in other measures, such as code enforcement on nuisance properties and regulations regarding the feeding of free-roaming animals, that are worth investigating.
A motion was made by Member Albrecht-Benson to table the item indefinitely; Member Wade seconded the motion. Member Albrecht-Benson commented that the topic could be brought back if additional helpful information becomes available. All members voted in favor; motion carried.

C. **Discuss Fire Department Policies and Procedures:** With input from Fire Department Chief Rob Wagner, members of the City Council discussed how to revise the department policies and procedures. A work group consisting of two appointed city council members and fire department will be formed. Mayor Pearson asked whether the City Administrator could assist by providing human resources expertise.
A motion was made by Member Albrecht-Benson to appoint Mayor Pearson and Member Wade to the workgroup; Member Cullen seconded the motion. All members voted in favor; motion carried.
The fire department will select its representatives at its next meeting. The work group will begin meeting in January, though Administrator Walbridge will share the League of Minnesota Cities Fire Department Management informational memo now, so participants have time to review the information.

D. **Consider Fire Department Equipment Quotes:** Fire Department Chief Wagner presented quotes for self-contained breathing apparatuses (SCBAs). Chief Wagner explained that the current equipment is out of date and in need of replacement. Members discussed the quantity of SCBAs needed by the department and when to determine whether it is appropriate to call for mutual aid. Further documentation on procedures will be conducted by the future work group.
Because the total cost exceeds $175,000, at least two quotes are required to be documented. Fire Chief Wagner stated that two quotes were obtained and will be submitted to the office of the clerk.
A motion was made by Mayor Pearson to approve up to $165,650 for SCBA purchases and $9,650 for the air apparatus cascade system; Member Wade seconded the motion. All members voted in favor; motion carried.

E. **Consider Proposal for Public Facility Energy Audit:** Proposals were collected for an energy audit at the City's public buildings. The lowest responsible bidder was Earthwide LLC. Administrator Walbridge noted that the project is grant-funded through the Minnesota Department of Commerce's Energy Efficiency and Conservation Block Grant.
A motion was made by Mayor Pearson to approve the proposal; Member Wade seconded the motion. All members voted in favor; motion carried.

F. **Consider Revocation of Interim Use Permit Authorization:** Because Sparrow Valley Properties LLC did not comply with the conditions set forth in Resolution 2025-49, Administrator Walbridge recommended that the authorization to issue an interim use permit be revoked by the City Council.
A motion was made by Member Albrecht-Benson to revoke the authorization for issuance of an interim use permit to Sparrow Valley Properties LLC for the property at 505 Parkway Avenue South; Member Wade seconded the motion. During discussion, Mayor Pearson asked about lodging activity at the property and what options the City has for collection of lodging tax on the unauthorized activity. Administrator Walbridge commented that it would likely include additional litigation.
All members voted in favor; motion carried.

Mayor Pearson adjourned the meeting at 8:43 p.m.

DRAFT

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk

DRAFT

Lanesboro City Council
Special Meeting Minutes
Monday, October 19, 2026 – 2:00 p.m.
Lanesboro City Council Chambers

Present Members:
☒ Mindy Albrecht-Benson ☒ Chase Bakke ☒ Joe Cullen ☐ Alicia Pearson ☒ Kathryn Wade

Staff:
☒ Mitchell Walbridge ☐ Darla Taylor ☐ David Haugen ☐ Mark Lawstuen ☐ Jerod Wagner
☐ Joseph O'Koren ☐ Michelle Marotzke

Mayor Pro Tem Mindy Albrecht-Benson called the special City Council meeting to order at 2:00 p.m. Members Albrecht-Benson, Bakke, and Cullen participated remotely.

A. **Agenda Approval:** A motion was made by Member Wade to approve the agenda; Member Albrecht-Benson seconded the motion. Members Wade, Cullen, and Albrecht-Benson voted in favor by roll call vote; Member Bakke abstained from voting due to technical difficulty with his camera. Motion carried.
B. **Consider Approval of Application for 1-Day Temporary On-Sale Liquor License – Lanesboro Area Chamber of Commerce:** A motion was made by Member Wade to approve the application for a 1-Day Temporary On-Sale Liquor License for October 24, 2026; Member Cullen seconded the motion. Members Wade, Cullen, and Albrecht-Benson voted in favor by roll call vote; Member Bakke abstained from voting due to technical difficulty with his camera. Motion carried.

Mayor Pro Tem Albrecht-Benson adjourned the meeting at 2:03 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk

DRAFT

CITY OF LANESBORO

Payments

Current Period: October 2026

Payments Batch 10152026PAY $123,134.12

Refer	9162055 *TAYLOR, DARLA*				
Cash Payment	E 100-41500-135 Employer Paid Other		Cell phone		$50.00
Invoice					
Transaction Date	9/29/2026		OPERATIONAL ACC 10100	**Total**	$50.00
Refer	9162056 *WALBRIDGE, MITCHELL*				
Cash Payment	E 100-41500-135 Employer Paid Other		Cell phone		$50.00
Invoice					
Transaction Date	9/29/2026		OPERATIONAL ACC 10100	**Total**	$50.00
Refer	9162057 *HAUGEN, DAVID*				
Cash Payment	E 100-43100-135 Employer Paid Other		Cell phone		$50.00
Invoice					
Transaction Date	9/29/2026		OPERATIONAL ACC 10100	**Total**	$50.00
Refer	9162058 *LAWSTUEN, MARK*				
Cash Payment	E 100-45200-135 Employer Paid Other		Cell phone		$50.00
Invoice					
Cash Payment	E 100-45200-239 Clothing Allowance		Mark - boots		$191.24
Invoice					
Transaction Date	9/29/2026		OPERATIONAL ACC 10100	**Total**	$241.24
Refer	9162059 *RUSSELL, TONY*				
Cash Payment	E 100-43100-135 Employer Paid Other		Cell phone		$50.00
Invoice					
Transaction Date	9/29/2026		OPERATIONAL ACC 10100	**Total**	$50.00
Refer	9162060 *WAHL, LUCAS*				
Cash Payment	E 211-45500-135 Employer Paid Other		Cell phone		$50.00
Invoice					
Transaction Date	9/29/2026		OPERATIONAL ACC 10100	**Total**	$50.00
Refer	9162061 *LANESBORO FIRE RELIEF ASSN*				
Cash Payment	E 220-42000-390 Fire State Aid		Fire State Aid		$28,645.96
Invoice	10/1/2026				
Cash Payment	E 220-42000-391 Fire Relief		Municipal Contribution		$3,500.00
Invoice					
Cash Payment	E 220-42000-390 Fire State Aid		Fire State Aid - Supplemental Aid Payment		$3,529.28
Invoice	10/1/2026				
Transaction Date	10/1/2026		OPERATIONAL ACC 10100	**Total**	$35,675.24
Refer	9162062 *LANESBORO AREA CHAMBER OF*				
Cash Payment	E 100-41000-307 Lodging Tax Expense		August 2026		$16,353.51
Invoice					
Transaction Date	10/1/2026		OPERATIONAL ACC 10100	**Total**	$16,353.51
Refer	9162065 *TOM SCHRAMM AND THE LPS*				
Cash Payment	E 100-45400-210 Operating Supplies (GE		Music - 09/19/26		$100.00
Invoice	9/19/2026				
Transaction Date	10/2/2026		OPERATIONAL ACC 10100	**Total**	$100.00
Refer	9162066 *LOFFLER*				

CITY OF LANESBORO

Payments

Current Period: October 2026

Cash Payment	E 100-41500-413 Office Equipment Rental				$84.85
Invoice 5476540	10/1/2026				
Transaction Date 10/2/2026		OPERATIONAL ACC 10100		**Total**	$84.85
Refer 9162067 *CITY OF PRESTON*					
Cash Payment	E 250-46500-300 Professional Srvs (GEN				$6,781.75
Invoice City07014	9/24/2026				
Transaction Date 10/2/2026		OPERATIONAL ACC 10100		**Total**	$6,781.75
Refer 9162068 *SELCO*					
Cash Payment	E 211-45500-234 Automation/ILS Packag				$297.40
Invoice 054524	10/2/2026				
Cash Payment	E 211-45500-234 Automation/ILS Packag				-$19.76
Invoice 054524	10/2/2026				
Transaction Date 10/2/2026		OPERATIONAL ACC 10100		**Total**	$277.64
Refer 9162069 *AMAZON CAPITAL SERVICES*					
Cash Payment	E 211-45500-210 Operating Supplies (GE				$167.11
Invoice 16PR-JPYM-QTXK	10/2/2026				
Cash Payment	E 211-45500-230 Books & Movies				$29.99
Invoice 1JJX-RD3W-F6GG	10/3/2026				
Cash Payment	E 211-45500-210 Operating Supplies (GE				$15.29
Invoice 1QC7-DHDC-9R6G	10/3/2026				
Cash Payment	E 211-45500-210 Operating Supplies (GE				$39.97
Invoice 1R1L-KM77-P631	10/5/2026				
Cash Payment	E 211-45500-230 Books & Movies				$7.76
Invoice 1QC7-DHDC-9R6G	10/3/2026				
Transaction Date 10/2/2026		OPERATIONAL ACC 10100		**Total**	$260.12
Refer 9162070 *PRESTON AUTO PARTS*					
Cash Payment	E 100-45200-404 Repairs/Maint Machiner				$10.99
Invoice 890701	9/29/2026				
Transaction Date 10/5/2026		OPERATIONAL ACC 10100		**Total**	$10.99
Refer 9162071 *BRADLEY, WALTER*					
Cash Payment	E 100-45400-210 Operating Supplies (GE	Music 10/03/26			$125.00
Invoice					
Transaction Date 10/5/2026		OPERATIONAL ACC 10100		**Total**	$125.00
Refer 9162072 *Michael Frederick*					
Cash Payment	E 211-45500-230 Books & Movies				$50.00
Invoice 077226	10/1/2026				
Transaction Date 10/5/2026		OPERATIONAL ACC 10100		**Total**	$50.00
Refer 9162073 *KBS*					
Cash Payment	E 220-42000-210 Operating Supplies (GE				$18.99
Invoice 2609-582518	9/17/2026				
Transaction Date 10/5/2026		OPERATIONAL ACC 10100		**Total**	$18.99
Refer 9162074 *VISA*					
Cash Payment	E 100-41500-208 Meetings / Trainings	Cancel - HPC Room Reservation			-$239.00
Invoice					
Cash Payment	E 220-42000-321 Telephone	YouTube TV			$89.11
Invoice					

Current Period: October 2026

Cash Payment	E 100-45200-404	Repairs/Maint Machiner				$64.53
Invoice						
Cash Payment	E 100-41500-300	Professional Srvs (GEN	GoDaddy			$3.99
Invoice						
Cash Payment	E 100-41500-300	Professional Srvs (GEN	Microsoft			$109.20
Invoice						
Cash Payment	E 100-41500-300	Professional Srvs (GEN				$52.52
Invoice						
Cash Payment	E 100-43100-430	Miscellaneous (GENER				$48.01
Invoice						
Transaction Date	10/5/2026		OPERATIONAL ACC	10100	**Total**	$128.36
Refer	9162075	*BERKLEY RISK ADMINISTRATORS*				
Cash Payment	E 100-41500-150	Worker s Comp (GENE				$86.40
Invoice		10/5/2026				
Cash Payment	E 220-42000-150	Worker s Comp (GENE				$687.86
Invoice		10/5/2026				
Cash Payment	E 100-45200-150	Worker s Comp (GENE				$661.28
Invoice		10/5/2026				
Cash Payment	E 100-43100-150	Worker s Comp (GENE				$1,040.10
Invoice		10/5/2026				
Cash Payment	E 211-45500-150	Worker s Comp (GENE				$59.81
Invoice		10/5/2026				
Transaction Date	10/5/2026		OPERATIONAL ACC	10100	**Total**	$2,535.45
Refer	9162076	*MN DEPT OF REV*	Ck# 091193E 10/6/2026			
Cash Payment	E 100-45200-470	Sales Tax Paid				$4,147.00
Invoice						
Transaction Date	10/6/2026		OPERATIONAL ACC	10100	**Total**	$4,147.00
Refer	9162077	*BRUENING ROCK PRODUCTS INC*				
Cash Payment	E 100-43100-264	Sand				$454.05
Invoice	412977	9/30/2026				
Cash Payment	E 100-45200-262	Rock				$400.93
Invoice	412915	9/30/2026				
Transaction Date	10/6/2026		OPERATIONAL ACC	10100	**Total**	$854.98
Refer	9162078	*PRESTON POLICE DEPARTMENT*				
Cash Payment	E 100-42110-300	Professional Srvs (GEN				$38,190.75
Invoice	City07019	10/1/2026				
Transaction Date	10/6/2026		OPERATIONAL ACC	10100	**Total**	$38,190.75
Refer	9162079	*NORBY TREE & STUMP SERV*				
Cash Payment	E 100-45200-266	Trees				$1,500.00
Invoice		10/6/2026				
Transaction Date	10/6/2026		OPERATIONAL ACC	10100	**Total**	$1,500.00
Refer	9162080	*LANESBORO PUBLIC UTILITIES*				
Cash Payment	E 100-45200-380	Utility Services (GENER				$528.47
Invoice						
Cash Payment	E 100-45200-380	Utility Services (GENER				$2,397.59
Invoice						

CITY OF LANESBORO

Payments

Current Period: October 2026

Cash Payment	E 220-42000-380	Utility Services (GENER				$407.42
Invoice						
Cash Payment	E 100-45200-380	Utility Services (GENER				$246.91
Invoice						
Cash Payment	E 100-43100-380	Utility Services (GENER				$251.60
Invoice						
Cash Payment	E 100-45200-380	Utility Services (GENER				$105.08
Invoice						
Cash Payment	E 100-43160-380	Utility Services (GENER				$88.64
Invoice						
Cash Payment	E 100-43160-380	Utility Services (GENER				$287.12
Invoice						
Cash Payment	E 100-45200-380	Utility Services (GENER				$511.98
Invoice						
Cash Payment	E 100-45200-380	Utility Services (GENER				$105.08
Invoice						
Cash Payment	E 100-43160-380	Utility Services (GENER				$524.77
Invoice						
Transaction Date	10/6/2026		OPERATIONAL ACC	10100	**Total**	$5,454.66
Refer	9162081	*LOFFLER*				
Cash Payment	E 211-45500-413	Office Equipment Rental				$26.60
Invoice	5482038	10/6/2026				
Transaction Date	10/7/2026		OPERATIONAL ACC	10100	**Total**	$26.60
Refer	9162082	*HARMONY MERCANTILE*				
Cash Payment	E 100-45200-401	Repairs/Maint Buildings	Depot Building Paint			$160.41
Invoice	0037026	9/30/2026				
Transaction Date	10/7/2026		OPERATIONAL ACC	10100	**Total**	$160.41
Refer	9162083	*DVS RENEWAL*	Ck# 027963 10/7/2026			
Cash Payment	E 100-43100-404	Repairs/Maint Machiner	tax on new truck			$1,297.31
Invoice						
Transaction Date	10/7/2026		OPERATIONAL ACC	10100	**Total**	$1,297.31
Refer	9162084	*KELLY PRINTING*				
Cash Payment	E 100-45200-210	Operating Supplies (GE	Sylvan Park prairie sign			$115.00
Invoice	237064	9/23/2026				
Transaction Date	10/8/2026		OPERATIONAL ACC	10100	**Total**	$115.00
Refer	9162085	*FIRE SAFETY USA, INC.*				
Cash Payment	E 220-42000-404	Repairs/Maint Machiner				$336.00
Invoice	265526	9/30/2026				
Transaction Date	10/8/2026		OPERATIONAL ACC	10100	**Total**	$336.00
Refer	9162086	*DE LAGE LANDEN*				
Cash Payment	E 211-45500-413	Office Equipment Rental				$64.40
Invoice	598926746	10/7/2026				
Transaction Date	10/8/2026		OPERATIONAL ACC	10100	**Total**	$64.40
Refer	9162087	*MN PEIP*				
Cash Payment	G 100-21705	Health Insurance				$7,312.44
Invoice	1674140	10/10/2026				

CITY OF LANESBORO

Payments

Current Period: October 2026

Transaction Date	10/9/2026	OPERATIONAL ACC	10100	**Total**	$7,312.44
Refer 9162088 *DEDEN, JOE*					
Cash Payment	E 100-45200-210 Operating Supplies (GE	Supplies for Sylvan Park Project Grant			$298.24
Invoice					
Transaction Date	10/13/2026	OPERATIONAL ACC	10100	**Total**	$298.24
Refer 9162089 *ANNE HAPPEL*					
Cash Payment	E 226-45000-210 Operating Supplies (GE	Koozies			$483.19
Invoice Q2128108				Project 2024-2	
Transaction Date	10/13/2026	OPERATIONAL ACC	10100	**Total**	$483.19

Fund Summary

	10100 OPERATIONAL ACCOUNT
100 GENERAL FUND	$77,865.99
211 LIBRARY	$788.57
220 FIRE FUND	$37,214.62
226 LANESBORO LEGION LIGHTS	$483.19
250 EDA OPERATING	$6,781.75
	$123,134.12

Pre-Written Checks	$5,444.31
Checks to be Generated by the Computer	$117,689.81
Total	$123,134.12

CITY OF LANESBORO

Payments

Current Period: November 2026

Payments Batch 11022026PAY $29,508.83

Refer 9162090 *DAVID DROWN ASSOCIATES*
Cash Payment E 100-41500-300 Professional Srvs (GEN $2,500.00
Invoice 6579 10/14/2026
Transaction Date 10/14/2026 OPERATIONAL ACC 10100 **Total** $2,500.00

Refer 9162091 *BRUENING ROCK PRODUCTS INC*
Cash Payment E 100-43100-262 Rock $255.75
Invoice 414450 10/12/2026
Transaction Date 10/19/2026 OPERATIONAL ACC 10100 **Total** $255.75

Refer 9162092 *CR CONSUMER REPORTS*
Cash Payment E 211-45500-233 Periodicals 1 YEAR OF CONSUMER REPORTS $30.00
Invoice
Transaction Date 10/19/2026 OPERATIONAL ACC 10100 **Total** $30.00

Refer 9162093 *COOKS COUNTRY*
Cash Payment E 211-45500-233 Periodicals 6 Issue Subscription to Cook's Illustrated $35.95
Invoice
Transaction Date 10/19/2026 OPERATIONAL ACC 10100 **Total** $35.95

Refer 9162094 *PRESTON AUTO PARTS*
Cash Payment E 100-43100-210 Operating Supplies (GE $8.97
Invoice 892424 10/15/2026
Transaction Date 10/19/2026 OPERATIONAL ACC 10100 **Total** $8.97

Refer 9162095 *FIRE SAFETY USA, INC.*
Cash Payment E 220-42000-404 Repairs/Maint Machiner $270.25
Invoice 265987 10/16/2026
Transaction Date 10/19/2026 OPERATIONAL ACC 10100 **Total** $270.25

Refer 9162096 *CANON FINANCIAL SERVICES INC*
Cash Payment E 100-41500-413 Office Equipment Rental $151.85
Invoice 44073489 10/12/2026
Transaction Date 10/19/2026 OPERATIONAL ACC 10100 **Total** $151.85

Refer 9162097 *RYAN VITSE*
Cash Payment E 226-45000-210 Operating Supplies (GE Bluff Tree Project 2026 Payment $600.00
Invoice Project 2024-2
Transaction Date 10/20/2026 OPERATIONAL ACC 10100 **Total** $600.00

Refer 9162098 *ERIC MIEHLISCH*
Cash Payment E 226-45000-210 Operating Supplies (GE Bluff Tree Project 2026 Payment $600.00
Invoice Project 2024-2
Transaction Date 10/20/2026 OPERATIONAL ACC 10100 **Total** $600.00

Refer 9162099 *INGRAM LIBRARY SERVICES*
Cash Payment E 211-45500-230 Books & Movies $26.92
Invoice 30176759 10/19/2026
Cash Payment E 211-45500-230 Books & Movies $32.19
Invoice 30121642 10/16/2026
Cash Payment E 211-45500-230 Books & Movies $246.06
Invoice 30121641 10/16/2026

Current Period: November 2026

Cash Payment E 211-45500-230 Books & Movies $17.95
Invoice 30025171 10/13/2026
Cash Payment E 211-45500-230 Books & Movies $112.02
Invoice 99570120 9/24/2026
Cash Payment E 211-45500-230 Books & Movies $45.96
Invoice 99350789 9/16/2026
Cash Payment E 211-45500-230 Books & Movies $24.68
Invoice 98508066 8/12/2026
Cash Payment E 211-45500-230 Books & Movies $36.07
Invoice 98130176 7/26/2026
Transaction Date 10/20/2026 OPERATIONAL ACC 10100 **Total** $541.85

Refer 9162100 *DAVID BAKKE*
Cash Payment E 100-45200-300 Professional Srvs (GEN 10/09/26 Wedding Lights $150.00
Invoice
Transaction Date 10/20/2026 OPERATIONAL ACC 10100 **Total** $150.00

Refer 9162101 *LEWISTON MONUMENT CO, INC.* Ck# 027994 10/21/2026
Cash Payment E 100-41500-430 Miscellaneous (GENER Hunter Bergo Memorial Bench $6,086.00
Invoice
Transaction Date 10/21/2026 OPERATIONAL ACC 10100 **Total** $6,086.00

Refer 9162102 *AFLAC*
Cash Payment G 100-21707 Aflac $33.00
Invoice 575081 10/26/2026
Transaction Date 10/21/2026 OPERATIONAL ACC 10100 **Total** $33.00

Refer 9162103 *HILLYARD/HUTCHINSON*
Cash Payment E 100-45200-210 Operating Supplies (GE $703.78
Invoice 90321516 10/21/2026
Transaction Date 10/22/2026 OPERATIONAL ACC 10100 **Total** $703.78

Refer 9162104 *LRS OF MINNESOTA*
Cash Payment E 100-45200-410 Rentals (GENERAL) $411.00
Invoice MP310589 10/15/2026
Transaction Date 10/22/2026 OPERATIONAL ACC 10100 **Total** $411.00

Refer 9162105 *LANESBORO AREA CHAMBER OF*
Cash Payment E 100-41000-307 Lodging Tax Expense September 2026 $14,731.80
Invoice
Transaction Date 10/26/2026 OPERATIONAL ACC 10100 **Total** $14,731.80

Refer 9162106 *THE LINCOLN NATIONAL LIFE*
Cash Payment E 100-43100-134 Employer Paid Life $40.02
Invoice 5020575567 10/9/2026
Cash Payment E 100-45200-134 Employer Paid Life $33.95
Invoice 5020575567 10/9/2026
Cash Payment E 100-43100-134 Employer Paid Life $32.86
Invoice 5020575567 10/9/2026
Cash Payment E 100-41500-134 Employer Paid Life $28.41
Invoice 5020575567 10/9/2026
Cash Payment E 100-41500-134 Employer Paid Life $42.62
Invoice 5020575567 10/9/2026

CITY OF LANESBORO

Payments

Current Period: November 2026

Cash Payment	E 211-45500-134 Employer Paid Life				$31.70
Invoice 5020575567	10/9/2026				
Transaction Date 10/26/2026		OPERATIONAL ACC	10100	**Total**	$209.56
Refer 9162107 *MN ENERGY RESOURCES*					
Cash Payment	E 100-43100-380 Utility Services (GENER				$19.33
Invoice 6124128417	10/19/2026				
Cash Payment	E 100-45200-380 Utility Services (GENER				$105.35
Invoice 6126088825	10/20/2026				
Cash Payment	E 220-42000-380 Utility Services (GENER				$53.30
Invoice 6126430596	10/20/2026				
Cash Payment	E 100-45170-380 Utility Services (GENER				$22.40
Invoice 6124323690	10/19/2026				
Transaction Date 10/26/2026		OPERATIONAL ACC	10100	**Total**	$200.38
Refer 9162108 *HUNTINGTON ELECTRIC*					
Cash Payment	E 100-45200-401 Repairs/Maint Buildings				$129.74
Invoice 7877	10/19/2026				
Transaction Date 10/26/2026		OPERATIONAL ACC	10100	**Total**	$129.74
Refer 9162109 *OKOREN LAW OFFICE LLC*					
Cash Payment	E 100-41500-304 Legal Fees				$1,828.95
Invoice 1728	10/27/2026				
Transaction Date 10/27/2026		OPERATIONAL ACC	10100	**Total**	$1,828.95
Refer 9162110 *MN DEPT OF AGRICULTURE*					
Cash Payment	E 100-43100-430 Miscellaneous (GENER				$30.00
Invoice					
Transaction Date 10/27/2026		OPERATIONAL ACC	10100	**Total**	$30.00

Fund Summary

	10100 OPERATIONAL ACCOUNT
100 GENERAL FUND	$27,345.78
211 LIBRARY	$639.50
220 FIRE FUND	$323.55
226 LANESBORO LEGION LIGHTS	$1,200.00
	$29,508.83

Pre-Written Checks	$6,086.00
Checks to be Generated by the Computer	$23,422.83
Total	$29,508.83

CITY OF LANESBORO, MN
STREET/PARKING CLOSURE POLICY INFORMATION

CITY OF LANESBORO APPLICATION FOR EVENT/PERMIT TO CLOSE STREET OR PARKING SPACE

The following application is submitted to the City of Lanesboro as a request to hold an event and/or for a street closing or parking space closure on a public right-of-way.

Applicant Information:

Applicant/Organization Jason Harvey / High Court Pub

Applicants Address 109 Parkway Ave S

Applicant Email: [redacted]

Provide two contact numbers for individuals that can be reached during the event:

Contact Person Jason Harvey Contact Phone [redacted]

Contact Person Bridget Harvey Contact Phone [redacted]

DESCRIPTION OF PURPOSE/EVENT

Closure of maximum of 3 parking spots in front of High Court Pub + Crown Trout Jewelers for Turkey Bowling Fundraiser.

*Please attach a sketch of the proposed layout and traffic control for the event to this application.

Please provide name and a signature from the property owners within the proposed area to be closed noting they are in agreement with the closure. Please include additional information if necessary on a separate document:

Name	Address	Signature
Jason Harvey	700 Fillmore Ave S.	
Michael/Liz	Crown Trout Jewelers	
Christina Evenson	Clara's Eatery	
MICHAEL & LIZ	CROWN TROUT JEWELERS	

CITY OF LANESBORO, MN
STREET/PARKING CLOSURE POLICY INFORMATION

LOCATION 107 + 109 Parkway Ave N

BETWEEN Elmwood St W &/TO Coffee St. W
CROSS STREET CROSS STREET

DATE 11/25/26 TIME 6pm
START DATE START TIME

DATE 11/25/26 TIME 10 pm
END DATE END TIME

*This will generally be referred to as the "Permit Area."

A certificate of General Liability Insurance in the amount of $1,000,000 naming the City as an additional insured for the event must be provided to the City Office. The policy should provide that it cannot be canceled upon ten (10) days written notice filed with the City Office. Insurance may be available through the League of Minnesota Cities GatherGuard program. https://www.lmc.org/insurance-trust/coverages/gatherguard/

Applicant Signature

10-28-26
Date

To request use of City-owned barricades and or cones, please complete the following, you will be responsible for setting up and moving the barricades and cones for the event.

# of Cones needed: 0

# of Barricades needed: 0

Pick up Date: _____ Pick up Time: _____

Return Date: _____ Return Time: _____

Badger Mutual® INSURANCE
1134 N 9th Street Suite 150 • Milwaukee, WI 53233
800/837-7833

Liability Coverages

Renewal Declaration

Direct

POLICY NUMBER	POLICY PERIOD 12:01 AM STANDARD TIME		AGENT'S NUMBER
[redacted]	1/23/26 TO 1/23/27	27472	(651) 644-0311

Harvey High Court LLC
DBA High Court Pub
700 Fillmore Ave S
Lanesboro MN 55949

AGENT'S NAME
Paulet/Slater Agency
Ross Nesbit Agencies
PO box 1078
Hudson WI 54106-5078

COVERAGE DESCRIPTION: GL-100

GENERAL AGGREGATE LIMIT.....$ 2,000,000

THE MAXIMUM WE WILL PAY FOR ALL DAMAGES DURING THE POLICY PERIOD, REGARDLESS OF THE NUMBER OF OCCURRENCES.

		PREMIUM:
BODILY INJURY/PROPERTY DAMAGE EACH OCCURRENCE LIMIT.....	$ 1,000,000	$ 1,391.00
MEDICAL PAYMENTS LIMIT.....	$ 1,000 per person	$ INCLUDED
PRODUCTS/COMPLETED WORK AGGREGATE LIMIT.....	$ 1,000,000	$ 413.00
FIRE LEGAL LIABILITY LIMIT.....	$ 100,000	$ 44.00
PERSONAL & ADVERTISING INJURY LIMIT.....	$ 1,000,000	$ 139.00
NON-OWNED AUTO LIABILITY LIMIT.....	$ 1,000,000	$ 36.00
HIRED AUTO LIABILITY LIMIT.....	$ 1,000,000	$ 36.00

THIS POLICY DOES PROVIDE COVERAGE FOR PRODUCTS/COMPLETED WORK, SUBJECT TO THE SPECIFIC PRODUCTS/COMPLETED WORK AGGREGATE LIMIT STATED ABOVE

DEPOSIT PREMIUM.....$ 2,059.00

SEE NEXT PAGE(S) FOR SCHEDULE OF LIABILITY HAZARDS

CITY OF LANESBORO, MN
STREET/PARKING CLOSURE POLICY INFORMATION

CITY OF LANESBORO - OFFICE USE ONLY

Date Deposit Paid: _____

Special Conditions:

_____

_____

_____

Detour and Barricade signage conditions:

_____

_____

_____

Date Issued: _____ Permit Expires: _____

Authorized By: _____

CITY OF LANESBORO, MN
STREET/PARKING CLOSURE POLICY INFORMATION

Lanesboro Minnesota

CITY OF LANESBORO APPLICATION FOR EVENT/PERMIT TO CLOSE STREET OR PARKING SPACE

The following application is submitted to the City of Lanesboro as a request to hold an event and/or for a street closing or parking space closure on a public right-of-way.

Applicant Information:

Applicant/Organization Lanesboro Legion Lights

Applicants Address 703 Parkway Ave S Lanesboro, MN 55949

Applicant Email: [redacted]

Provide two contact numbers for individuals that can be reached during the event:

Contact Person Vicki Darling Contact Phone [redacted]

Contact Person Beth Vitse Contact Phone [redacted]

DESCRIPTION OF PURPOSE/EVENT

Lanesboro Legion Lights Christmas Parade
↳ Holiday

*Please attach a sketch of the proposed layout and traffic control for the event to this application.

Please provide name and a signature from the property owners within the proposed area to be closed noting they are in agreement with the closure. Please include additional information if necessary on a separate document:

Name	Address	Signature
RLH Grain/Richard Horihan		
Stone Mill Suites/Annie Kang McCabe		

CITY OF LANESBORO, MN
STREET/PARKING CLOSURE POLICY INFORMATION

LOCATION Beacon St E to Hwy 250 to Kirkwood (end)

BETWEEN Beacon St E (CROSS STREET) &/TO Kenilworth Ave North (CROSS STREET)

DATE 11/28/2026 (START DATE) TIME 5:00 pm (START TIME)

DATE 11/28/2026 (END DATE) TIME 6:00 pm (END TIME)

*This will generally be referred to as the "Permit Area."

A certificate of General Liability Insurance in the amount of $1,000,000 naming the City as an additional insured for the event must be provided to the City Office. The policy should provide that it cannot be canceled upon ten (10) days written notice filed with the City Office. Insurance may be available through the League of Minnesota Cities GatherGuard program. https://www.lmc.org/insurance-trust/coverages/gatherguard/

V Darling
Applicant Signature

10/9/2026
Date

To request use of City-owned barricades and or cones, please complete the following, you will be responsible for setting up and moving the barricades and cones for the event.

# of Cones needed: _____

# of Barricades needed: _____

Pick up Date: _____ Pick up Time: _____

Return Date: _____ Return Time: _____

CITY OF LANESBORO, MN
STREET/PARKING CLOSURE POLICY INFORMATION

CITY OF LANESBORO - OFFICE USE ONLY

Date Deposit Paid: _____

Special Conditions:

_____

_____

_____

Detour and Barricade signage conditions:

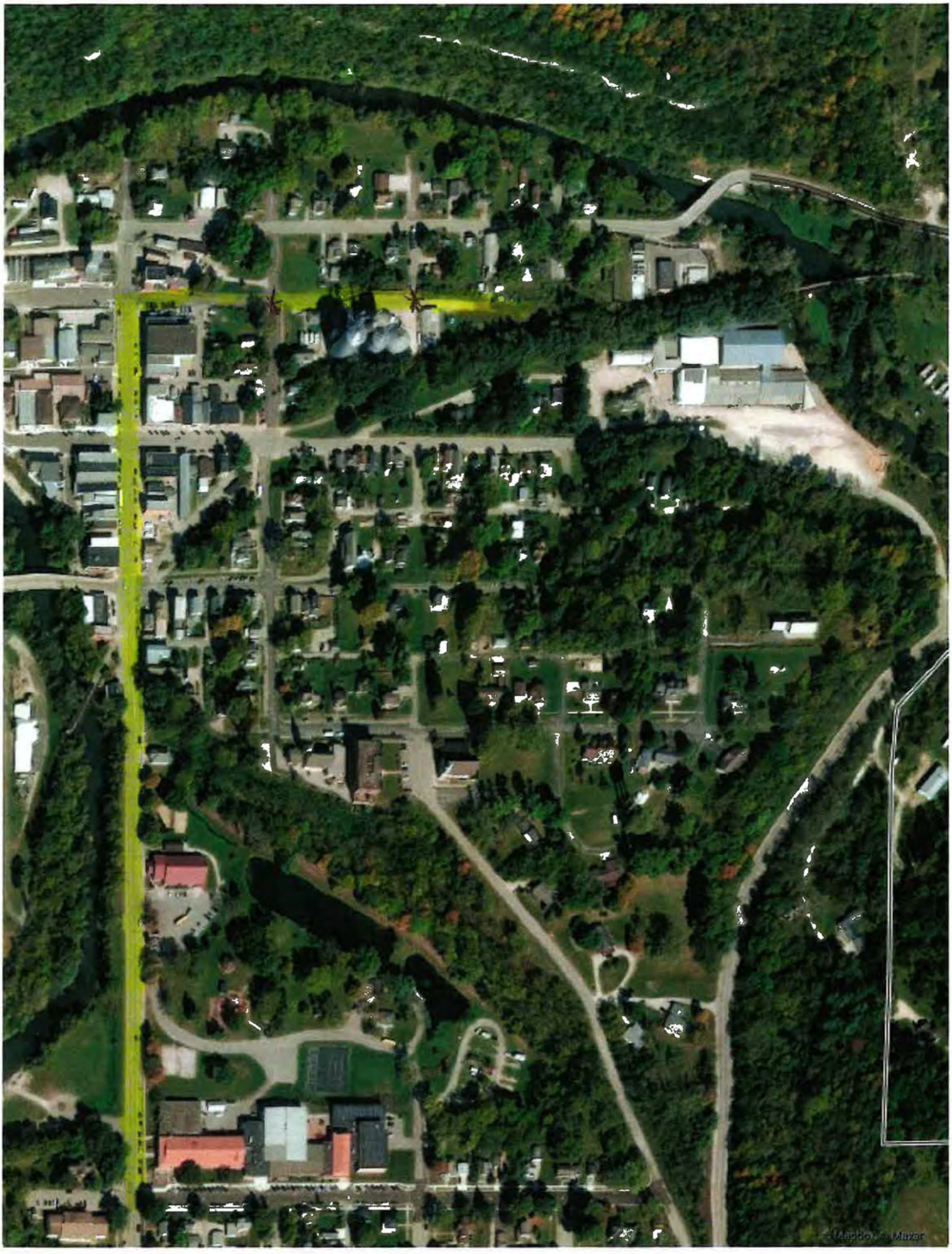
_____

_____

_____

Date Issued: _____ Permit Expires: _____

Authorized By: _____



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
Lanesboro Area Chamber of Commerce	01/01/1998	[redacted]

Organization Address (No PO Boxes)	City	State	Zip Code
100 Milwaukee Road	Lanesboro	Minnesota	55949

Name of person making application	Business phone	Home phone
Joe Goetzke	507-467-2696	

Date(s) of event: 12/05/2026

Type of organization: ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name	City	State	Zip Code
Jeremy Van Meter	Lanesboro	Minnesota	55949
Joe Goetzke	Lanesboro	Minnesota	55949
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
Lanesboro Community Center - 202 Parkway Avenue South, Lanesboro, MN 55949

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Not Applicable

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Lanesboro
City or County approving the license

Date Approved

$25.00
Fee Amount

Dec 5, 2026
Permit Date

Event in conjunction with a community festival ☒ Yes ☐ No

mwalbridge@lanesboro-mn.gov; dtaylor@lanesboro-mn.gov
City or County E-mail Address

724
Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US*

CITY OF LANESBORO
RESOLUTION NO. 2026-52

A Resolution Accepting Donations to the Lanesboro Legion Lights Fund

WHEREAS, the City of Lanesboro is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of operational and recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the City of Lanesboro is the Fiscal Agent for Lanesboro Legion Lights; and

WHEREAS, the following persons and entities have offered to contribute the cash amount set forth below to the City of Lanesboro for the support of Lanesboro Legion Lights:

Name of Donor	Amount
Pat, Nancy and Alex Hall in Memory of Lois Peterson	$60.00
Bryn Geerdes	$500.00
Amy McCall and Michael Wombacher	$100.00
Marge Fuller	$250.00
Pedal Pushers Café	$75.00
Tom Sautter and Linda Sifford	$50.00
Grandma's Trail House- Kay Erickson	$250.00
Hazbroy Farms- Brian & Judy and Adam and Maggie Hazel	$200.00

WHEREAS, all such donations have been contributed to assist in continued financial support for Lanesboro Legion Lights, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANESBORO, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used towards Lanesboro Legion Lights at the organization committee's discretion, as allowed by law.
2. The City of Lanesboro is hereby directed to issue a receipt to the donor acknowledging the City's receipt of each donor's donation.

Passed by the City Council of Lanesboro, Minnesota this 2nd day of November, 2026.

_____
Alicia Pearson
Its: Mayor

Attested:

_____
Mitchell Walbridge
Its: City Administrator/Clerk

CITY OF LANESBORO

*Cash Balances

Cash Account: 10100

October 2026

Fund	2026 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
10100 - OPERATIONAL ACCOUNT								
100 - GENERAL FUND	$314,119.48	$954,779.05	($738,269.50)	0	$0.00	($152,450.90)	$378,178.13	Ir
205 - MUSEUM	($0.46)			0	$0.00		($0.46)	Ir
211 - LIBRARY	($15,472.40)	$133,555.59	($47,433.16)	0	$0.00	($67,097.62)	$3,552.41	Ir
220 - FIRE FUND	$105,854.99	$283,090.82	($85,995.81)	0	$0.00		$302,950.00	Ir
226 - LANESBORO LEGION LIGHTS	$10,759.07	$23,130.00	($6,017.90)	0	$0.00		$27,871.17	Ir
230 - AMBULANCE FUND	$0.31			0	$0.00		$0.31	Ir
235 - BUFFALO BILL DAYS FUND	$14,057.91	$48,343.29	($49,153.59)	0	$0.00		$13,247.61	Ir
250 - EDA OPERATING	$64,984.61	$19,969.73	($33,806.27)	0	$0.00		$51,148.07	Ir
302 - 2016A WHITTIER/MAPLE	($0.11)	$431.53		0	$0.00		$431.42	Ir
304 - 2010B	$43,328.35	$6,278.27	($36,307.50)	0	$0.00		$13,299.12	Ir
307 - 2017A AUBURN/ZENITH	$136,688.92	$103,964.63	($159,939.00)	0	$0.00		$80,714.55	Ir
308 - COFFEE STREET BRIDGE	($0.43)			0	$0.00		($0.43)	Ir
309 - 2017B PARK ROAD	$22,018.58	$18,905.22	($30,117.00)	0	$0.00		$10,806.80	Ir
310 - 2018A ZENITH PAVING	$31,875.30	$4,202.39	($12,619.50)	0	$0.00		$23,458.19	Ir
311 - 2022B Street & Utility Imprmt	$6,042.57	$25,510.45	($41,385.75)	0	$0.00		($9,832.73)	Ir
312 - 2022A Emergency Services Bldg	$42,843.44	$35,854.92	($59,463.95)	0	$0.00		$19,234.41	Ir
313 - Sparrow Valley Properties Abt	($2,201.50)	$2,903.14	($1,161.53)	0	$0.00		($459.89)	Ir
407 - 2017A AUBURN/ZENITH	$0.46			0	$0.00		$0.46	Ir
408 - PARK ROAD IMPROVEMENTS	($0.25)			0	$0.00		($0.25)	Ir
409 - ZENITH STREET PAVING	($0.20)			0	$0.00		($0.20)	Ir
411 - 2022 STREET & UTILITY IMPRO	($114,451.74)	$114,451.74		0	$0.00		$0.00	Ir
417 - DAM PROJECT FUND	$0.05			0	$0.00		$0.05	Ir
418 - LOCAL SALES TAX CAPITAL	$102,755.37			0	$0.00		$102,755.37	Ir
425 - VEHICLE REPLACEMENT FUND	$446,184.50		($172,423.96)	0	$0.00		$273,760.54	Ir
620 - EDA Loan Funds Flexible	$1,093.00			0	$0.00		$1,093.00	Ir
	$1,210,479.82	$1,775,370.77	($1,474,094.42)	$0.00	$0.00	($219,548.52)	$1,292,207.65	

CITY OF LANESBORO
*Cash Balances
Cash Account: 10104
October 2026

Fund	2026 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
10104 - F&M Bank EDA								
250 - EDA OPERATING	$61.95	$88.64		0	$0.00	$0.00	$150.59	Ir
313 - Sparrow Valley Properties Abt	$6,489.53		($4,368.43)	0	$0.00	$0.00	$2,121.10	Ir
620 - EDA Loan Funds Flexible	$1,030.80	$14,120.78	($10,044.30)	0	$0.00	$0.00	$5,107.28	Ir
625 - EDA USDA Loan Funds	$42,136.84	$42,842.23	($45,901.00)	0	$0.00	$0.00	$39,078.07	Ir
	$49,719.12	$57,051.65	($60,313.73)	$0.00	$0.00	$0.00	$46,457.04	

CITY OF LANESBORO

*Cash Balances

Cash Account: 11100

October 2026

Fund	2026 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
11100 - INVESTMENT ACCOUNT								
100 - GENERAL FUND	$23,584.61	$5,351.79	$0.00	0	$0.00	$0.00	$28,936.40	Ir
211 - LIBRARY	$0.00	$30,529.53	$0.00	0	$0.00	$0.00	$30,529.53	Ir
430 - EMERGENCY SERVICES CAPIT	$170,000.01		$0.00	0	$0.00	$0.00	$170,000.01	Ir
	$193,584.62	$35,881.32	$0.00	$0.00	$0.00	$0.00	$229,465.94	

CITY OF LANESBORO
*Expenditure Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
GENERAL FUND								
General Government (GENERAL)								
Active	E 100-41000-307	Lodging Tax Exp	$90,250.00	$80,292.78	$16,353.51	$0.00	$9,957.22	88.97%
Active	E 100-41000-310	Other Profession	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-41000-315	Sons of Norway	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-41000-317	Dinner Dance Op	$0.00	$123.71	$0.00	$0.00	-$123.71	0.00%
Active	E 100-41000-319	LinkMe	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-41000-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total	**General Government (GENERAL**		$90,250.00	$80,416.49	$16,353.51	$0.00	$9,833.51	89.10%
Council								
Active	E 100-41110-100	Wages and Salar	$8,500.00	$0.00	$0.00	$0.00	$8,500.00	0.00%
Active	E 100-41110-122	FICA	$650.25	$0.00	$0.00	$0.00	$650.25	0.00%
Active	E 100-41110-136	MN Paid Leave	$37.40	$0.00	$0.00	$0.00	$37.40	0.00%
Active	E 100-41110-208	Meetings / Traini	$1,662.60	$129.00	$0.00	$0.00	$1,533.60	7.76%
		Total Counc	$10,850.25	$129.00	$0.00	$0.00	$10,721.25	1.19%
Elections								
Active	E 100-41410-100	Wages and Salar	$1,400.00	$727.50	$0.00	$0.00	$672.50	51.96%
Active	E 100-41410-122	FICA	$107.00	$0.00	$0.00	$0.00	$107.00	0.00%
Active	E 100-41410-136	MN Paid Leave	$6.16	$0.00	$0.00	$0.00	$6.16	0.00%
Active	E 100-41410-210	Operating Suppli	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-41410-340	Advertising	$500.00	$0.00	$0.00	$0.00	$500.00	0.00%
		Total Election	$2,013.16	$727.50	$0.00	$0.00	$1,285.66	36.14%
Museum								
Active	E 100-41440-362	Property Ins	$3,428.00	$0.00	$0.00	$0.00	$3,428.00	0.00%
Active	E 100-41440-401	Repairs/Maint Bu	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0.00%
Active	E 100-41440-492	Museum Donatio	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0.00%
		Total Museur	$9,428.00	$0.00	$0.00	$0.00	$9,428.00	0.00%
Administration								
Active	E 100-41500-100	Wages and Salar	$123,309.21	$97,470.94	$9,643.55	$0.00	$25,838.27	79.05%
Active	E 100-41500-121	PERA	$9,248.19	$7,310.28	$723.26	$0.00	$1,937.91	79.05%
Active	E 100-41500-122	FICA	$9,433.15	$7,308.40	$722.74	$0.00	$2,124.75	77.48%
Active	E 100-41500-131	Employer Paid H	$38,315.44	$30,497.59	$3,186.54	$0.00	$7,817.85	79.60%
Active	E 100-41500-134	Employer Paid Li	$957.33	$633.22	$71.03	$0.00	$324.11	66.14%
Active	E 100-41500-135	Employer Paid O	$1,400.00	$1,000.00	$100.00	$0.00	$400.00	71.43%
Active	E 100-41500-136	MN Paid Leave	$542.56	$428.88	$42.43	$0.00	$113.68	79.05%
Active	E 100-41500-150	Worker s Comp (	$822.80	$540.43	$86.40	$0.00	$282.37	65.68%
Active	E 100-41500-170	Bonding	$183.82	$0.00	$0.00	$0.00	$183.82	0.00%
Active	E 100-41500-208	Meetings / Traini	$1,750.00	$2,547.04	($239.00)	$0.00	-$797.04	145.55%
Active	E 100-41500-210	Operating Suppli	$2,200.00	$1,358.33	$0.00	$0.00	$841.67	61.74%
Active	E 100-41500-211	Safety Training	$153.50	$0.00	$0.00	$0.00	$153.50	0.00%
Active	E 100-41500-300	Professional Srv	$9,000.00	$6,029.60	$165.71	$0.00	$2,970.40	67.00%
Active	E 100-41500-301	Auditing and Acc	$23,500.00	$24,250.00	$0.00	$0.00	-$750.00	103.19%
Active	E 100-41500-303	Engineering Fee	$1,500.00	$3,522.50	$0.00	$0.00	-$2,022.50	234.83%
Active	E 100-41500-304	Legal Fees	$23,448.00	$27,190.85	$2,128.95	$0.00	-$3,742.85	115.96%
Active	E 100-41500-310	Other Profession	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-41500-311	Assessor s Fees	$3,095.00	$3,085.00	$0.00	$0.00	$10.00	99.68%
Active	E 100-41500-321	Telephone	$1,450.00	$1,499.83	$149.90	$0.00	-$49.83	103.44%
Active	E 100-41500-322	Postage	$100.00	$79.81	$0.00	$0.00	$20.19	79.81%
Active	E 100-41500-350	Print/Binding (GE	$1,500.00	$1,734.96	$0.00	$0.00	-$234.96	115.66%
Active	E 100-41500-361	General Liability I	$4,513.50	$0.00	$0.00	$0.00	$4,513.50	0.00%
Active	E 100-41500-413	Office Equipment	$3,810.00	$2,446.67	$236.70	$0.00	$1,363.33	64.22%
Active	E 100-41500-430	Miscellaneous (G	$775.00	$2,560.44	$0.00	$0.00	-$1,785.44	330.38%

CITY OF LANESBORO
*Expenditure Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
Active	E 100-41500-433	Dues and Subscr	$1,700.00	$1,171.00	$0.00	$0.00	$529.00	68.88%
Active	E 100-41500-437	Bank Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-41500-492	Museum Donatio	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-41500-500	Capital Outlay (G	$2,500.00	$0.00	$0.00	$0.00	$2,500.00	0.00%
Active	E 100-41500-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Administratio	$265,207.50	$222,665.77	$17,018.21	$0.00	$42,541.73	83.96%
Police Administration								
Active	E 100-42110-300	Professional Srv	$152,763.00	$152,763.00	$38,190.75	$0.00	$0.00	100.00%
		Total Police Administratio	$152,763.00	$152,763.00	$38,190.75	$0.00	$0.00	100.00%
Streets								
Active	E 100-43100-100	Wages and Salar	$120,218.13	$94,190.23	$9,086.40	$0.00	$26,027.90	78.35%
Active	E 100-43100-121	PERA	$9,016.37	$7,060.51	$681.49	$0.00	$1,955.86	78.31%
Active	E 100-43100-122	FICA	$9,196.70	$7,298.43	$703.91	$0.00	$1,898.27	79.36%
Active	E 100-43100-131	Employer Paid H	$13,113.80	$10,847.13	$1,071.81	$0.00	$2,266.67	82.72%
Active	E 100-43100-134	Employer Paid Li	$982.55	$633.26	$72.88	$0.00	$349.29	64.45%
Active	E 100-43100-135	Employer Paid O	$1,050.00	$1,000.00	$100.00	$0.00	$50.00	95.24%
Active	E 100-43100-136	MN Paid Leave	$528.96	$423.03	$40.80	$0.00	$105.93	79.97%
Active	E 100-43100-150	Worker s Comp (	$10,250.00	$5,873.28	$1,040.10	$0.00	$4,376.72	57.30%
Active	E 100-43100-208	Meetings / Traini	$250.00	$431.19	$100.00	$0.00	-$181.19	172.48%
Active	E 100-43100-210	Operating Suppli	$5,304.00	$2,257.90	$101.59	$0.00	$3,046.10	42.57%
Active	E 100-43100-211	Safety Training	$153.50	$0.00	$0.00	$0.00	$153.50	0.00%
Active	E 100-43100-212	Motor Fuels	$8,600.00	$7,764.08	$1,691.32	$0.00	$835.92	90.28%
Active	E 100-43100-224	Street Maint Mat	$1,600.00	$692.69	$0.00	$0.00	$907.31	43.29%
Active	E 100-43100-226	Sign Repair Mate	$1,000.00	$175.94	$0.00	$0.00	$824.06	17.59%
Active	E 100-43100-239	Clothing Allowan	$770.00	$475.87	$0.00	$0.00	$294.13	61.80%
Active	E 100-43100-240	Small Tools and	$2,000.00	$1,595.43	$0.00	$0.00	$404.57	79.77%
Active	E 100-43100-261	Sidewalk Repairs	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0.00%
Active	E 100-43100-262	Rock	$5,000.00	$1,129.35	$0.00	$0.00	$3,870.65	22.59%
Active	E 100-43100-263	Salt	$11,000.00	$14,443.42	$6,040.93	$0.00	-$3,443.42	131.30%
Active	E 100-43100-264	Sand	$800.00	$994.98	$454.05	$0.00	-$194.98	124.37%
Active	E 100-43100-265	Asphalt	$5,000.00	$603.55	$195.00	$0.00	$4,396.45	12.07%
Active	E 100-43100-266	Trees	$5,500.00	$2,200.00	$0.00	$0.00	$3,300.00	40.00%
Active	E 100-43100-300	Professional Srv	$2,700.00	$3,991.00	$0.00	$0.00	-$1,291.00	147.81%
Active	E 100-43100-303	Engineering Fee	$2,500.00	$2,021.25	$0.00	$0.00	$478.75	80.85%
Active	E 100-43100-321	Telephone	$800.00	$649.50	$64.95	$0.00	$150.50	81.19%
Active	E 100-43100-361	General Liability I	$289.90	$0.00	$0.00	$0.00	$289.90	0.00%
Active	E 100-43100-362	Property Ins	$887.00	$0.00	$0.00	$0.00	$887.00	0.00%
Active	E 100-43100-363	Automotive Ins	$2,658.00	$0.00	$0.00	$0.00	$2,658.00	0.00%
Active	E 100-43100-380	Utility Services (	$5,700.00	$3,411.19	$270.93	$0.00	$2,288.81	59.85%
Active	E 100-43100-401	Repairs/Maint Bu	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0.00%
Active	E 100-43100-404	Repairs/Maint M	$10,200.00	$7,857.11	$1,297.31	$0.00	$2,342.89	77.03%
Active	E 100-43100-430	Miscellaneous (G	$100.00	$1,190.82	$1,103.01	$0.00	-$1,090.82	1190.82%
Active	E 100-43100-460	Lease Payment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-43100-500	Capital Outlay (G	$62,960.00	$23,500.00	$0.00	$0.00	$39,460.00	37.33%
Active	E 100-43100-530	Improvements Ot	$0.00	$3,894.17	$0.00	$0.00	-$3,894.17	0.00%
Active	E 100-43100-700	Transfers (GENE	$63,644.40	$0.00	$0.00	$0.00	$63,644.40	0.00%
		Total Street	$374,773.31	$206,605.31	$24,116.48	$0.00	$168,168.00	55.13%
Street Lighting								
Active	E 100-43160-380	Utility Services (	$11,500.00	$8,379.60	$900.53	$0.00	$3,120.40	72.87%
		Total Street Lightin	$11,500.00	$8,379.60	$900.53	$0.00	$3,120.40	72.87%
Depot Building								
Active	E 100-45170-380	Utility Services (	$1,000.00	$692.66	$21.37	$0.00	$307.34	69.27%

CITY OF LANESBORO
*Expenditure Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
		Total Depot Buildin	$1,000.00	$692.66	$21.37	$0.00	$307.34	69.27%
Parks (GENERAL)								
Active	E 100-45200-100	Wages and Salar	$75,789.55	$60,541.29	$5,771.20	$0.00	$15,248.26	79.88%
Active	E 100-45200-103	Part-Time Emplo	$10,000.00	$6,845.50	$136.00	$0.00	$3,154.50	68.46%
Active	E 100-45200-121	PERA	$5,684.22	$4,512.85	$432.83	$0.00	$1,171.37	79.39%
Active	E 100-45200-122	FICA	$6,562.90	$5,100.26	$449.17	$0.00	$1,462.64	77.71%
Active	E 100-45200-131	Employer Paid H	$17,148.00	$13,620.27	$1,414.59	$0.00	$3,527.73	79.43%
Active	E 100-45200-134	Employer Paid Li	$457.30	$319.11	$33.95	$0.00	$138.19	69.78%
Active	E 100-45200-135	Employer Paid O	$750.00	$500.00	$50.00	$0.00	$250.00	66.67%
Active	E 100-45200-136	MN Paid Leave	$377.48	$295.07	$25.98	$0.00	$82.41	78.17%
Active	E 100-45200-150	Worker s Comp (	$5,752.58	$4,864.68	$661.28	$0.00	$887.90	84.57%
Active	E 100-45200-208	Meetings / Traini	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 100-45200-210	Operating Suppli	$10,200.00	$8,486.90	$1,202.88	$0.00	$1,713.10	83.20%
Active	E 100-45200-211	Safety Training	$153.50	$153.56	$0.00	$0.00	-$0.06	100.04%
Active	E 100-45200-212	Motor Fuels	$2,681.00	$2,501.97	$460.08	$0.00	$179.03	93.32%
Active	E 100-45200-236	Program Expens	$5,500.00	$5,500.00	$0.00	$0.00	$0.00	100.00%
Active	E 100-45200-239	Clothing Allowan	$550.00	$191.24	$191.24	$0.00	$358.76	34.77%
Active	E 100-45200-240	Small Tools and	$357.00	$51.95	$0.00	$0.00	$305.05	14.55%
Active	E 100-45200-262	Rock	$2,000.00	$4,297.20	$400.93	$0.00	-$2,297.20	214.86%
Active	E 100-45200-266	Trees	$3,000.00	$5,000.00	$1,500.00	$0.00	-$2,000.00	166.67%
Active	E 100-45200-300	Professional Srv	$5,000.00	$5,838.37	$150.00	$0.00	-$838.37	116.77%
Active	E 100-45200-321	Telephone	$520.00	$415.25	$42.05	$0.00	$104.75	79.86%
Active	E 100-45200-350	Print/Binding (GE	$1,250.00	$828.60	$0.00	$0.00	$421.40	66.29%
Active	E 100-45200-361	General Liability I	$289.90	$0.00	$0.00	$0.00	$289.90	0.00%
Active	E 100-45200-362	Property Ins	$18,315.00	$0.00	$0.00	$0.00	$18,315.00	0.00%
Active	E 100-45200-363	Automotive Ins	$379.00	$0.00	$0.00	$0.00	$379.00	0.00%
Active	E 100-45200-380	Utility Services (	$35,700.00	$32,185.05	$3,952.54	$0.00	$3,514.95	90.15%
Active	E 100-45200-401	Repairs/Maint Bu	$11,000.00	$5,839.01	$993.02	$0.00	$5,160.99	53.08%
Active	E 100-45200-404	Repairs/Maint M	$6,100.00	$3,353.45	$371.66	$0.00	$2,746.55	54.97%
Active	E 100-45200-410	Rentals (GENER	$3,400.00	$2,281.28	$411.00	$0.00	$1,118.72	67.10%
Active	E 100-45200-430	Miscellaneous (G	$700.00	$1,088.06	$0.00	$0.00	-$388.06	155.44%
Active	E 100-45200-437	Bank Fees	$0.00	$4,900.10	$0.00	$0.00	-$4,900.10	0.00%
Active	E 100-45200-470	Sales Tax Paid	$8,900.00	$12,240.07	$4,147.00	$0.00	-$3,340.07	137.53%
Active	E 100-45200-480	Property Tax for	$0.00	$1,256.00	$0.00	$0.00	-$1,256.00	0.00%
Active	E 100-45200-500	Capital Outlay (G	$22,500.00	$16,429.73	$0.00	$0.00	$6,070.27	73.02%
Active	E 100-45200-700	Transfers (GENE	$23,611.00	$0.00	$0.00	$0.00	$23,611.00	0.00%
		Total Parks (GENERAL	$284,628.43	$209,436.82	$22,797.40	$0.00	$75,191.61	73.58%
Rhubarb Festival								
Active	E 100-45300-210	Operating Suppli	$0.00	$2,547.39	$0.00	$0.00	-$2,547.39	0.00%
		Total Rhubarb Festiva	$0.00	$2,547.39	$0.00	$0.00	-$2,547.39	0.00%
Farmer s Market								
Active	E 100-45400-210	Operating Suppli	$0.00	$1,367.66	$225.00	$0.00	-$1,367.66	0.00%
		Total Farmer s Marke	$0.00	$1,367.66	$225.00	$0.00	-$1,367.66	0.00%
		Total GENERAL FUND	$1,202,413.65	$885,731.20	$119,623.25	$0.00	$316,682.45	73.66%
LIBRARY								
Libraries (GENERAL)								
Active	E 211-45500-100	Wages and Salar	$67,816.64	$31,384.75	$3,319.08	$0.00	$36,431.89	46.28%
Active	E 211-45500-103	Part-Time Emplo	$17,895.20	$11,371.75	$1,312.35	$0.00	$6,523.45	63.55%
Active	E 211-45500-121	PERA	$6,428.39	$3,149.46	$347.36	$0.00	$3,278.93	48.99%
Active	E 211-45500-122	FICA	$6,556.96	$3,079.52	$331.64	$0.00	$3,477.44	46.97%
Active	E 211-45500-131	Employer Paid H	$12,425.84	$17,924.04	$2,061.88	$0.00	-$5,498.20	144.25%
Active	E 211-45500-134	Employer Paid Li	$477.30	$215.17	$31.70	$0.00	$262.13	45.08%

CITY OF LANESBORO
*Expenditure Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
Active	E 211-45500-135	Employer Paid O	$600.00	$400.00	$50.00	$0.00	$200.00	66.67%
Active	E 211-45500-136	MN Paid Leave	$377.14	$188.10	$20.37	$0.00	$189.04	49.88%
Active	E 211-45500-150	Worker s Comp (	$523.00	$279.50	$59.81	$0.00	$243.50	53.44%
Active	E 211-45500-170	Bonding	$184.36	$0.00	$0.00	$0.00	$184.36	0.00%
Active	E 211-45500-208	Meetings / Traini	$153.50	$153.56	$0.00	$0.00	-$0.06	100.04%
Active	E 211-45500-210	Operating Suppli	$500.00	$2,933.40	$627.28	$0.00	-$2,433.40	586.68%
Active	E 211-45500-230	Books & Movies	$7,566.00	$2,200.69	$114.67	$0.00	$5,365.31	29.09%
Active	E 211-45500-233	Periodicals	$400.00	$460.54	$0.00	$0.00	-$60.54	115.14%
Active	E 211-45500-234	Automation/ILS	$4,200.00	$2,718.02	$277.64	$0.00	$1,481.98	64.71%
Active	E 211-45500-236	Program Expens	$700.00	$2,348.68	$0.00	$0.00	-$1,648.68	335.53%
Active	E 211-45500-237	Computer Lease/	$3,250.00	$3,420.00	$0.00	$0.00	-$170.00	105.23%
Active	E 211-45500-238	PO Box Rental	$160.00	$162.00	$0.00	$0.00	-$2.00	101.25%
Active	E 211-45500-300	Professional Srv	$0.00	$280.00	$180.00	$0.00	-$280.00	0.00%
Active	E 211-45500-318	Security Subscri	$300.00	-$70.71	$0.00	$0.00	$370.71	-23.57%
Active	E 211-45500-321	Telephone	$1,200.00	$781.50	($1.40)	$0.00	$418.50	65.13%
Active	E 211-45500-322	Postage	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 211-45500-361	General Liability I	$191.22	$0.00	$0.00	$0.00	$191.22	0.00%
Active	E 211-45500-413	Office Equipment	$1,200.00	$915.92	$91.00	$0.00	$284.08	76.33%
Active	E 211-45500-430	Miscellaneous (G	$250.00	$9,822.00	$0.00	$0.00	-$9,572.00	3928.80%
Active	E 211-45500-433	Dues and Subscr	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 211-45500-500	Capital Outlay (G	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Libraries (GENERAL	$133,355.55	$94,117.89	$8,823.38	$0.00	$39,237.66	70.58%
		Total LIBRARY	$133,355.55	$94,117.89	$8,823.38	$0.00	$39,237.66	70.58%
FIRE FUND								
Fire								
Active	E 220-42000-100	Wages and Salar	$19,000.00	$0.00	$0.00	$0.00	$19,000.00	0.00%
Active	E 220-42000-122	FICA	$1,453.50	$0.00	$0.00	$0.00	$1,453.50	0.00%
Active	E 220-42000-136	MN Paid Leave	$83.60	$0.00	$0.00	$0.00	$83.60	0.00%
Active	E 220-42000-150	Worker s Comp (	$5,210.00	$3,866.04	$687.86	$0.00	$1,343.96	74.20%
Active	E 220-42000-170	Bonding	$183.82	$0.00	$0.00	$0.00	$183.82	0.00%
Active	E 220-42000-208	Meetings / Traini	$4,000.00	$2,679.95	$0.00	$0.00	$1,320.05	67.00%
Active	E 220-42000-210	Operating Suppli	$5,000.00	$3,777.09	$256.74	$0.00	$1,222.91	75.54%
Active	E 220-42000-212	Motor Fuels	$1,500.00	$893.79	$407.80	$0.00	$606.21	59.59%
Active	E 220-42000-240	Small Tools and	$5,000.00	$1,983.93	$0.00	$0.00	$3,016.07	39.68%
Active	E 220-42000-300	Professional Srv	$900.00	$1,165.30	$0.00	$0.00	-$265.30	129.48%
Active	E 220-42000-301	Auditing and Acc	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 220-42000-310	Other Profession	$16,083.00	$15,240.20	$0.00	$0.00	$842.80	94.76%
Active	E 220-42000-312	Medical Physical	$2,850.00	$0.00	$0.00	$0.00	$2,850.00	0.00%
Active	E 220-42000-321	Telephone	$3,050.00	$1,761.07	$203.29	$0.00	$1,288.93	57.74%
Active	E 220-42000-362	Property Ins	$2,700.00	$0.00	$0.00	$0.00	$2,700.00	0.00%
Active	E 220-42000-363	Automotive Ins	$2,140.00	$0.00	$0.00	$0.00	$2,140.00	0.00%
Active	E 220-42000-380	Utility Services (	$10,500.00	$6,388.21	$455.74	$0.00	$4,111.79	60.84%
Active	E 220-42000-390	Fire State Aid	$0.00	$32,175.24	$32,175.24	$0.00	-$32,175.24	0.00%
Active	E 220-42000-391	Fire Relief	$3,500.00	$3,500.00	$3,500.00	$0.00	$0.00	100.00%
Active	E 220-42000-401	Repairs/Maint Bu	$2,500.00	$1,043.35	$0.00	$0.00	$1,456.65	41.73%
Active	E 220-42000-404	Repairs/Maint M	$12,500.00	$10,700.39	$336.00	$0.00	$1,799.61	85.60%
Active	E 220-42000-430	Miscellaneous (G	$1,000.00	$821.25	$0.00	$0.00	$178.75	82.13%
Active	E 220-42000-500	Capital Outlay (G	$23,000.00	$0.00	$0.00	$0.00	$23,000.00	0.00%
Active	E 220-42000-700	Transfers (GENE	$25,000.00	$0.00	$0.00	$0.00	$25,000.00	0.00%
		Total Fir	$147,153.92	$85,995.81	$38,022.67	$0.00	$61,158.11	58.44%
Fire Equipment Fund								
Active	E 220-42050-210	Operating Suppli	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF LANESBORO
*Expenditure Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
		Total Fire Equipment Fun	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total FIRE FUND	$147,153.92	$85,995.81	$38,022.67	$0.00	$61,158.11	58.44%
PARK AND RECREATION								
Parks (GENERAL)								
Active	E 225-45200-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Parks (GENERAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total PARK AND RECREATION	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
LANESBORO LEGION LIGHTS								
Culture and Rec (GENERAL)								
Active	E 226-45000-210	Operating Suppli	$0.00	$5,717.90	$3,024.03	$0.00	-$5,717.90	0.00%
		Total Culture and Rec (GENERAL	$0.00	$5,717.90	$3,024.03	$0.00	-$5,717.90	0.00%
		Total LANESBORO LEGION LIGHTS	$0.00	$5,717.90	$3,024.03	$0.00	-$5,717.90	0.00%
BUFFALO BILL DAYS FUND								
Buffalo Bill Days								
Active	E 235-49900-451	BBD General Ex	$0.00	$5,940.43	$0.00	$0.00	-$5,940.43	0.00%
Active	E 235-49900-452	BBD T-shirts	$0.00	$3,995.00	$0.00	$0.00	-$3,995.00	0.00%
Active	E 235-49900-453	BBD Volleyball T	$0.00	$650.00	($50.00)	$0.00	-$650.00	0.00%
Active	E 235-49900-494	BBD Raffle	$0.00	$2,172.00	$0.00	$0.00	-$2,172.00	0.00%
Active	E 235-49900-495	BBD Entertainme	$0.00	$4,125.00	$0.00	$0.00	-$4,125.00	0.00%
Active	E 235-49900-496	BBD Kids Game	$0.00	$4,597.00	$0.00	$0.00	-$4,597.00	0.00%
Active	E 235-49900-497	BBD Beer/Brat T	$0.00	$18,374.28	$0.00	$0.00	-$18,374.28	0.00%
Active	E 235-49900-498	BBD Fireworks	$0.00	$5,000.00	$0.00	$0.00	-$5,000.00	0.00%
Active	E 235-49900-499	BBD Parade	$0.00	$3,214.88	$0.00	$0.00	-$3,214.88	0.00%
		Total Buffalo Bill Day	$0.00	$48,068.59	-$50.00	$0.00	-$48,068.59	0.00%
		Total BUFFALO BILL DAYS FUND	$0.00	$48,068.59	-$50.00	$0.00	-$48,068.59	0.00%
CHURCH HILL TIF								
Rehabilitation Projects								
Active	E 240-46323-420	TIF Payments to	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Rehabilitation Project	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total CHURCH HILL TIF	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
EDA OPERATING								
Economic Develop mt (GENERAL)								
Active	E 250-46500-100	Wages and Salar	$900.00	$0.00	$0.00	$0.00	$900.00	0.00%
Active	E 250-46500-122	FICA	$76.85	$0.00	$0.00	$0.00	$76.85	0.00%
Active	E 250-46500-136	MN Paid Leave	$3.96	$0.00	$0.00	$0.00	$3.96	0.00%
Active	E 250-46500-210	Operating Suppli	$500.00	$58.28	$0.00	$0.00	$441.72	11.66%
Active	E 250-46500-300	Professional Srv	$27,126.93	$20,427.73	$6,781.75	$0.00	$6,699.20	75.30%
Active	E 250-46500-445	EDA Project Dev	$5,000.00	$13,320.26	$0.00	$0.00	-$8,320.26	266.41%
Active	E 250-46500-500	Capital Outlay (G	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Economic Develop mt (GENERAL	$33,607.74	$33,806.27	$6,781.75	$0.00	-$198.53	100.59%
		Total EDA OPERATING	$33,607.74	$33,806.27	$6,781.75	$0.00	-$198.53	100.59%
2016A WHITTIER/MAPLE								
Debt Service (GENERAL)								
Active	E 302-47000-300	Professional Srv	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 302-47000-601	Debt Srv Bond P	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 302-47000-610	Interest	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Debt Service (GENERAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total 2016A WHITTIER/MAPLE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Debt Service (GENERAL)								
Active	E 303-47000-600	Debt Srv Princip	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
Active	E 303-47000-610	Interest	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 303-47000-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Debt Service (GENERAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
2010B								
Debt Service (GENERAL)								
Active	E 304-47000-300	Professional Srv	$550.00	$625.00	$0.00	$0.00	-$75.00	113.64%
Active	E 304-47000-601	Debt Srv Bond P	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	100.00%
Active	E 304-47000-610	Interest	$682.50	$682.50	$0.00	$0.00	$0.00	100.00%
		Total Debt Service (GENERAL	$36,232.50	$36,307.50	$0.00	$0.00	-$75.00	100.21%
		Total 2010B	$36,232.50	$36,307.50	$0.00	$0.00	-$75.00	100.21%
2017A AUBURN/ZENITH								
Streets								
Active	E 307-43100-300	Professional Srv	$495.00	$0.00	$0.00	$0.00	$495.00	0.00%
Active	E 307-43100-600	Debt Srv Princip	$140,000.00	$140,000.00	$0.00	$0.00	$0.00	100.00%
Active	E 307-43100-610	Interest	$11,975.00	$12,470.00	$0.00	$0.00	-$495.00	104.13%
		Total Street	$152,470.00	$152,470.00	$0.00	$0.00	$0.00	100.00%
		Total 2017A AUBURN/ZENITH	$152,470.00	$152,470.00	$0.00	$0.00	$0.00	100.00%
2017B PARK ROAD								
Debt Service (GENERAL)								
Active	E 309-47000-601	Debt Srv Bond P	$28,000.00	$28,000.00	$0.00	$0.00	$0.00	100.00%
Active	E 309-47000-610	Interest	$2,117.00	$2,117.00	$0.00	$0.00	$0.00	100.00%
		Total Debt Service (GENERAL	$30,117.00	$30,117.00	$0.00	$0.00	$0.00	100.00%
		Total 2017B PARK ROAD	$30,117.00	$30,117.00	$0.00	$0.00	$0.00	100.00%
2018A ZENITH PAVING								
Streets								
Active	E 310-43100-300	Professional Srv	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 310-43100-600	Debt Srv Princip	$11,000.00	$11,000.00	$0.00	$0.00	$0.00	100.00%
Active	E 310-43100-610	Interest	$1,619.00	$1,619.50	$0.00	$0.00	-$0.50	100.03%
		Total Street	$12,619.00	$12,619.50	$0.00	$0.00	-$0.50	100.00%
		Total 2018A ZENITH PAVING	$12,619.00	$12,619.50	$0.00	$0.00	-$0.50	100.00%
2022B Street & Utility Imprmt								
Streets								
Active	E 311-43100-600	Debt Srv Princip	$21,000.00	$21,000.00	$0.00	$0.00	$0.00	100.00%
Active	E 311-43100-610	Interest	$20,386.00	$20,385.75	$0.00	$0.00	$0.25	100.00%
		Total Street	$41,386.00	$41,385.75	$0.00	$0.00	$0.25	100.00%
		Total 2022B Street & Utility Imprmt	$41,386.00	$41,385.75	$0.00	$0.00	$0.25	100.00%
2022A Emergency Services Bldg								
Streets								
Active	E 312-43100-600	Debt Srv Princip	$29,000.00	$29,000.00	$0.00	$0.00	$0.00	100.00%
Active	E 312-43100-610	Interest	$30,464.00	$30,463.95	$0.00	$0.00	$0.05	100.00%
		Total Street	$59,464.00	$59,463.95	$0.00	$0.00	$0.05	100.00%
		Total 2022A Emergency Services Bldg	$59,464.00	$59,463.95	$0.00	$0.00	$0.05	100.00%
Sparrow Valley Properties Abt								
Economic Develop mt (GENERAL)								
Active	E 313-46500-600	Debt Srv Princip	$7,146.21	$3,546.51	$0.00	$0.00	$3,599.70	49.63%
Active	E 313-46500-610	Interest	$1,590.65	$821.92	$0.00	$0.00	$768.73	51.67%
		Total Economic Develop mt (GENERAL	$8,736.86	$4,368.43	$0.00	$0.00	$4,368.43	50.00%
Debt Service (GENERAL)								
Active	E 313-47000-420	TIF Payments to	$5,512.00	$1,161.53	$0.00	$0.00	$4,350.47	21.07%
Active	E 313-47000-601	Debt Srv Bond P	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
Active	E 313-47000-610	Interest	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Debt Service (GENERAL	$5,512.00	$1,161.53	$0.00	$0.00	$4,350.47	21.07%
		Total Sparrow Valley Properties Abt	$14,248.86	$5,529.96	$0.00	$0.00	$8,718.90	38.81%
COFFEE STREET PROJECT								
Capital Account								
Active	E 406-49960-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Capital Accour	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total COFFEE STREET PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
2022 STREET & UTILITY IMPROV								
Streets								
Active	E 411-43100-300	Professional Srv	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 411-43100-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Street	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total 2022 STREET & UTILITY IMPROV	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
EMERGENCY SERVICES BUILDING								
Fire								
Active	E 412-42000-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Fir	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total EMERGENCY SERVICES BUILDING	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
DAM PROJECT FUND								
Streets								
Active	E 417-43100-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Street	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Dam								
Active	E 417-45150-430	Miscellaneous (G	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Dar	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total DAM PROJECT FUND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
LOCAL SALES TAX CAPITAL								
Local Sales Tax								
Active	E 418-45160-500	Capital Outlay (G	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 418-45160-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Local Sales Ta	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total LOCAL SALES TAX CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
VEHICLE REPLACEMENT FUND								
Public Works (GENERAL)								
Active	E 425-43000-500	Capital Outlay (G	$0.00	$172,423.96	$0.00	$0.00	-$172,423.96	0.00%
Active	E 425-43000-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Public Works (GENERAL	$0.00	$172,423.96	$0.00	$0.00	-$172,423.96	0.00%
		Total VEHICLE REPLACEMENT FUND	$0.00	$172,423.96	$0.00	$0.00	-$172,423.96	0.00%
EMERGENCY SERVICES CAPITAL								
Ambulance								
Active	E 430-42500-500	Capital Outlay (G	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Ambulanc	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
		Total EMERGENCY SERVICES CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
EDA Loan Funds Flexible								
Economic Develop mt (GENERAL)								
Active	E 620-46500-210	Operating Suppli	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 620-46500-314	EDA Loans	$0.00	$6,099.00	$0.00	$0.00	-$6,099.00	0.00%
Active	E 620-46500-600	Debt Srv Princip	$0.00	$3,743.77	$0.00	$0.00	-$3,743.77	0.00%
Active	E 620-46500-610	Interest	$0.00	$201.53	$0.00	$0.00	-$201.53	0.00%
Active	E 620-46500-611	Bond Interest	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF LANESBORO
*Expenditure Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	Enc Current	2026 YTD Balance	% of YTD Budget
Active	E 620-46500-620	Fiscal Agent s F	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 620-46500-700	Transfers (GENE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total	**Economic Develop mt (GENERAL**		$0.00	$10,044.30	$0.00	$0.00	-$10,044.30	0.00%
Total	***EDA Loan Funds Flexible***		$0.00	$10,044.30	$0.00	$0.00	-$10,044.30	0.00%
EDA USDA Loan Funds								
Economic Develop mt (GENERAL)								
Active	E 625-46500-314	EDA Loans	$0.00	$45,901.00	$0.00	$0.00	-$45,901.00	0.00%
Total	**Economic Develop mt (GENERAL**		$0.00	$45,901.00	$0.00	$0.00	-$45,901.00	0.00%
Total	***EDA USDA Loan Funds***		$0.00	$45,901.00	$0.00	$0.00	-$45,901.00	0.00%
	Report Total		$1,863,068.22	$1,719,700.58	$176,225.08	$0.00	$143,367.64	92.30%

CITY OF LANESBORO
*Revenue Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	2026 YTD Balance	% of YTD Budget
GENERAL FUND							
General Government (GENERAL)							
Active	R 100-41000-31000	General Property	$633,108.70	$360,875.13	$0.00	$272,233.57	57.00%
Active	R 100-41000-31060	Lodging Tax	$95,000.00	$96,440.60	$15,507.16	-$1,440.60	101.52%
Active	R 100-41000-32000	Licenses and Per	$2,850.00	$5,550.00	$70.00	-$2,700.00	194.74%
Active	R 100-41000-32110	Alchoholic Bever	$14,805.00	$15,100.00	$0.00	-$295.00	101.99%
Active	R 100-41000-32210	Building Permits	$1,000.00	$2,505.00	$15.00	-$1,505.00	250.50%
Active	R 100-41000-32240	Animal Licenses	$200.00	$400.00	$0.00	-$200.00	200.00%
Active	R 100-41000-33401	Local Governmen	$223,544.00	$111,772.00	$0.00	$111,772.00	50.00%
Active	R 100-41000-33404	Market Value Cre	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-41000-33405	Pera Rate Inc	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-41000-33450	SMALL CITY AS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-41000-35100	Court Fines	$200.00	$503.28	$3.33	-$303.28	251.64%
Active	R 100-41000-36100	Special Assessm	$0.00	$1,429.90	$0.00	-$1,429.90	0.00%
Active	R 100-41000-36200	Miscellaneous Re	$500.00	$48,271.40	$15,856.00	-$47,771.40	9654.28%
Active	R 100-41000-36210	Interest Earnings	$2,000.00	$13,861.23	$0.00	-$11,861.23	693.06%
In-Active	R 100-41000-36255	LINKME	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-41000-38050	Cable TV Revenu	$9,500.00	$7,973.40	$1,715.06	$1,526.60	83.93%
Active	R 100-41000-39203	Transfer from Oth	$92,369.92	$0.00	$0.00	$92,369.92	0.00%
	Total General Government (GENERAL)		$1,075,077.62	$664,681.94	$33,166.55	$410,395.68	61.83%
Administration							
Active	R 100-41500-33400	State Grants and	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-41500-34260	Rent of Buildings	$2,045.40	$1,704.50	$170.45	$340.90	83.33%
Active	R 100-41500-36200	Miscellaneous Re	$0.00	$1,455.47	$1,009.38	-$1,455.47	0.00%
Active	R 100-41500-36230	Contributions and	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Administration		$2,045.40	$3,159.97	$1,179.83	-$1,114.57	154.49%
Streets							
Active	R 100-43100-33400	State Grants and	$20,116.00	$6,859.50	$0.00	$13,256.50	34.10%
Active	R 100-43100-34301	Street, Sidewalk	$0.00	$239.44	$0.00	-$239.44	0.00%
Active	R 100-43100-36200	Miscellaneous Re	$4,674.63	$8,126.36	$0.00	-$3,451.73	173.84%
Active	R 100-43100-36210	Interest Earnings	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Streets		$24,790.63	$15,225.30	$0.00	$9,565.33	61.42%
Parks (GENERAL)							
Active	R 100-45200-33400	State Grants and	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 100-45200-34701	Camping Fees	$90,000.00	$144,167.67	($60.00)	-$54,167.67	160.19%
Active	R 100-45200-34702	Showers/Wood R	$1,500.00	$2,671.10	$468.00	-$1,171.10	178.07%
Active	R 100-45200-34750	Auditorium Use F	$9,000.00	$11,298.77	$1,200.00	-$2,298.77	125.54%
Active	R 100-45200-36230	Contributions and	$0.00	$16,850.00	$0.00	-$16,850.00	0.00%
Active	R 100-45200-39201	Transfer from Ge	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Parks (GENERAL)		$100,500.00	$174,987.54	$1,608.00	-$74,487.54	174.12%
Rhubarb Festival							
Active	R 100-45300-36230	Contributions and	$0.00	$3,003.00	$0.00	-$3,003.00	0.00%
	Total Rhubarb Festival		$0.00	$3,003.00	$0.00	-$3,003.00	0.00%
Farmer s Market							
Active	R 100-45400-36230	Contributions and	$0.00	$2,630.00	$0.00	-$2,630.00	0.00%
	Total Farmer s Market		$0.00	$2,630.00	$0.00	-$2,630.00	0.00%
	Total GENERAL FUND		$1,202,413.65	$863,687.75	$35,954.38	$338,725.90	71.83%
LIBRARY							
Libraries (GENERAL)							
Active	R 211-45500-31000	General Property	$97,240.31	$55,479.42	$0.00	$41,760.89	57.05%
Active	R 211-45500-33650	County Funds - R	$35,315.24	$35,231.07	$8,807.77	$84.17	99.76%

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	2026 YTD Balance	% of YTD Budget
Active	R 211-45500-34110	Copy/Fax/Printing	$500.00	$1,186.02	$0.00	-$686.02	237.20%
Active	R 211-45500-35103	Library Fines	$150.00	$102.70	$26.82	$47.30	68.47%
Active	R 211-45500-36200	Miscellaneous Re	$0.00	$185.72	$0.00	-$185.72	0.00%
Active	R 211-45500-36210	Interest Earnings	$0.00	$431.75	$0.00	-$431.75	0.00%
Active	R 211-45500-36230	Contributions and	$0.00	$41,233.55	$0.00	-$41,233.55	0.00%
Active	R 211-45500-36231	Contributions & D	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 211-45500-36232	Non Resident Fe	$150.00	$0.00	$0.00	$150.00	0.00%
		Total Libraries (GENERAL)	$133,355.55	$133,850.23	$8,834.59	-$494.68	100.37%
		Total LIBRARY	$133,355.55	$133,850.23	$8,834.59	-$494.68	100.37%
FIRE FUND							
Fire							
Active	R 220-42000-31000	General Property	$62,880.05	$36,229.70	$0.00	$26,650.35	57.62%
Active	R 220-42000-33400	State Grants and	$0.00	$34,345.24	$32,175.24	-$34,345.24	0.00%
Active	R 220-42000-33640	Townships/Whala	$76,773.87	$75,710.52	$0.00	$1,063.35	98.61%
Active	R 220-42000-34000	Charges for Servi	$3,500.00	$7,625.00	$375.00	-$4,125.00	217.86%
Active	R 220-42000-36210	Interest Earnings	$4,000.00	$8,704.09	$0.00	-$4,704.09	217.60%
Active	R 220-42000-36230	Contributions and	$0.00	$7,076.27	$0.00	-$7,076.27	0.00%
Active	R 220-42000-39203	Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Fire	$147,153.92	$169,690.82	$32,550.24	-$22,536.90	115.32%
Fire Equipment Fund							
Active	R 220-42050-36230	Contributions and	$0.00	$113,400.00	$0.00	-$113,400.00	0.00%
		Total Fire Equipment Fund	$0.00	$113,400.00	$0.00	-$113,400.00	0.00%
		Total FIRE FUND	$147,153.92	$283,090.82	$32,550.24	-$135,936.90	192.38%
LANESBORO LEGION LIGHTS							
Culture and Rec (GENERAL)							
Active	R 226-45000-36230	Contributions and	$0.00	$22,830.00	$1,835.00	-$22,830.00	0.00%
		Total Culture and Rec (GENERAL)	$0.00	$22,830.00	$1,835.00	-$22,830.00	0.00%
		Total LANESBORO LEGION LIGHTS	$0.00	$22,830.00	$1,835.00	-$22,830.00	0.00%
BUFFALO BILL DAYS FUND							
Buffalo Bill Days							
Active	R 235-49900-36210	Interest Earnings	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 235-49900-39400	BBD Roam/Run	$0.00	$615.00	$0.00	-$615.00	0.00%
Active	R 235-49900-39401	BBD Beer/Brat T	$0.00	$21,636.98	$0.00	-$21,636.98	0.00%
Active	R 235-49900-39402	BBD Donations	$0.00	$9,771.31	$0.00	-$9,771.31	0.00%
Active	R 235-49900-39403	BBD Raffle	$0.00	$5,000.00	$0.00	-$5,000.00	0.00%
Active	R 235-49900-39404	BBD Food Vendo	$0.00	$3,100.00	$0.00	-$3,100.00	0.00%
Active	R 235-49900-39405	BBD Marketplace	$0.00	$1,250.00	$0.00	-$1,250.00	0.00%
Active	R 235-49900-39407	BBD Volleyball	$0.00	$1,755.00	$0.00	-$1,755.00	0.00%
Active	R 235-49900-39408	BBD Tshirts	$0.00	$4,130.00	$0.00	-$4,130.00	0.00%
		Total Buffalo Bill Days	$0.00	$47,258.29	$0.00	-$47,258.29	0.00%
		Total BUFFALO BILL DAYS FUND	$0.00	$47,258.29	$0.00	-$47,258.29	0.00%
CHURCH HILL TIF							
Rehabilitation Projects							
Active	R 240-46323-31050	Tax Increments	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Rehabilitation Projects	$0.00	$0.00	$0.00	$0.00	0.00%
		Total CHURCH HILL TIF	$0.00	$0.00	$0.00	$0.00	0.00%
EDA OPERATING							
Economic Develop mt (GENERAL)							
Active	R 250-46500-36200	Miscellaneous Re	$0.00	$825.00	$0.00	-$825.00	0.00%
Active	R 250-46500-36210	Interest Earnings	$0.00	$88.64	$0.00	-$88.64	0.00%
Active	R 250-46500-39203	Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF LANESBORO
*Revenue Guideline©

Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	2026 YTD Balance	% of YTD Budget
		Total Economic Develop mt (GENERAL)	$0.00	$913.64	$0.00	-$913.64	0.00%
Economic Opportunity							
Active	R 250-46600-31000	General Property	$33,607.74	$19,144.73	$0.00	$14,463.01	56.97%
		Total Economic Opportunity	$33,607.74	$19,144.73	$0.00	$14,463.01	56.97%
		Total EDA OPERATING	$33,607.74	$20,058.37	$0.00	$13,549.37	59.68%
2016A WHITTIER/MAPLE							
Debt Service (GENERAL)							
Active	R 302-47000-31000	General Property	$0.00	$431.53	$0.00	-$431.53	0.00%
Active	R 302-47000-36100	Special Assessm	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 302-47000-36102	Penalties and Int	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 302-47000-39203	Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Debt Service (GENERAL)	$0.00	$431.53	$0.00	-$431.53	0.00%
		Total 2016A WHITTIER/MAPLE	$0.00	$431.53	$0.00	-$431.53	0.00%
Debt Service (GENERAL)							
Active	R 303-47000-31000	General Property	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 303-47000-36100	Special Assessm	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 303-47000-39203	Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	0.00%
		Total	$0.00	$0.00	$0.00	$0.00	0.00%
2010B							
Public Works (GENERAL)							
Active	R 304-43000-39203	Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Public Works (GENERAL)	$0.00	$0.00	$0.00	$0.00	0.00%
Debt Service (GENERAL)							
Active	R 304-47000-31000	General Property	$9,914.55	$6,278.27	$0.00	$3,636.28	63.32%
		Total Debt Service (GENERAL)	$9,914.55	$6,278.27	$0.00	$3,636.28	63.32%
		Total 2010B	$9,914.55	$6,278.27	$0.00	$3,636.28	63.32%
2017A AUBURN/ZENITH							
Public Works (GENERAL)							
Active	R 307-43000-39203	Transfer from Oth	$68,153.00	$0.00	$0.00	$68,153.00	0.00%
Active	R 307-43000-39310	Proceeds-Gen O	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Public Works (GENERAL)	$68,153.00	$0.00	$0.00	$68,153.00	0.00%
Streets							
Active	R 307-43100-31000	General Property	$61,609.94	$34,563.26	$0.00	$27,046.68	56.10%
Active	R 307-43100-36100	Special Assessm	$28,157.00	$5,276.37	$0.00	$22,880.63	18.74%
Active	R 307-43100-39310	Proceeds-Gen O	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Streets	$89,766.94	$39,839.63	$0.00	$49,927.31	44.38%
		Total 2017A AUBURN/ZENITH	$157,919.94	$39,839.63	$0.00	$118,080.31	25.23%
2017B PARK ROAD							
Streets							
Active	R 309-43100-36100	Special Assessm	$10,182.00	$8,213.50	$0.00	$1,968.50	80.67%
		Total Streets	$10,182.00	$8,213.50	$0.00	$1,968.50	80.67%
Debt Service (GENERAL)							
Active	R 309-47000-31000	General Property	$5,529.00	$3,191.72	$0.00	$2,337.28	57.73%
Active	R 309-47000-39203	Transfer from Oth	$16,536.00	$0.00	$0.00	$16,536.00	0.00%
		Total Debt Service (GENERAL)	$22,065.00	$3,191.72	$0.00	$18,873.28	14.47%
		Total 2017B PARK ROAD	$32,247.00	$11,405.22	$0.00	$20,841.78	35.37%
2018A ZENITH PAVING							
Streets							
Active	R 310-43100-31000	General Property	$6,830.00	$3,745.01	$0.00	$3,084.99	54.83%

CITY OF LANESBORO
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Current Period: October 2026

			2026 YTD Budget	2026 YTD Amt	October MTD Amt	2026 YTD Balance	% of YTD Budget
Active	R 310-43100-36100	Special Assessm	$6,184.00	$457.38	$0.00	$5,726.62	7.40%
Active	R 310-43100-39203	Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Streets	$13,014.00	$4,202.39	$0.00	$8,811.61	32.29%
		Total 2018A ZENITH PAVING	$13,014.00	$4,202.39	$0.00	$8,811.61	32.29%
2022B Street & Utility Imprmt							
Streets							
Active	R 311-43100-31000	General Property	$6,695.00	$3,988.42	$0.00	$2,706.58	59.57%
Active	R 311-43100-36100	Special Assessm	$27,386.00	$15,836.03	$0.00	$11,549.97	57.83%
Active	R 311-43100-39203	Transfer from Oth	$10,000.00	$0.00	$0.00	$10,000.00	0.00%
Active	R 311-43100-39310	Proceeds-Gen O	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Streets	$44,081.00	$19,824.45	$0.00	$24,256.55	44.97%
		Total 2022B Street & Utility Imprmt	$44,081.00	$19,824.45	$0.00	$24,256.55	44.97%
2022A Emergency Services Bldg							
Streets							
Active	R 312-43100-31000	General Property	$63,255.10	$35,854.92	$0.00	$27,400.18	56.68%
Active	R 312-43100-39203	Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Streets	$63,255.10	$35,854.92	$0.00	$27,400.18	56.68%
		Total 2022A Emergency Services Bldg	$63,255.10	$35,854.92	$0.00	$27,400.18	56.68%
Sparrow Valley Properties Abt							
Streets							
Active	R 313-43100-31000	General Property	$5,255.00	$2,903.14	$0.00	$2,351.86	55.25%
		Total Streets	$5,255.00	$2,903.14	$0.00	$2,351.86	55.25%
Economic Develop mt (GENERAL)							
Active	R 313-46500-36200	Miscellaneous Re	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 313-46500-36253	EDA Loan Repay	$8,736.86	$0.00	$0.00	$8,736.86	0.00%
		Total Economic Develop mt (GENERAL)	$8,736.86	$0.00	$0.00	$8,736.86	0.00%
Debt Service (GENERAL)							
Active	R 313-47000-31050	Tax Increments	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Sparrow Valley Properties Abt	$13,991.86	$2,903.14	$0.00	$11,088.72	20.75%
2022 STREET & UTILITY IMPROV							
Streets							
Active	R 411-43100-31000	General Property	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 411-43100-34950	Other Revenues	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 411-43100-36100	Special Assessm	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 411-43100-39300	Proceeds-Gen Lo	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Streets	$0.00	$0.00	$0.00	$0.00	0.00%
Debt Service (GENERAL)							
Active	R 411-47000-39201	Transfer from Ge	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	0.00%
		Total 2022 STREET & UTILITY IMPROV	$0.00	$0.00	$0.00	$0.00	0.00%
DAM PROJECT FUND							
Dam							
Active	R 417-45150-33400	State Grants and	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Dam	$0.00	$0.00	$0.00	$0.00	0.00%
		Total DAM PROJECT FUND	$0.00	$0.00	$0.00	$0.00	0.00%
LOCAL SALES TAX CAPITAL							
Local Sales Tax							
Active	R 418-45160-31400	Selective Sales a	$0.00	$0.00	$0.00	$0.00	0.00%
		Total Local Sales Tax	$0.00	$0.00	$0.00	$0.00	0.00%
		Total LOCAL SALES TAX CAPITAL	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF LANESBORO
*Revenue Guideline©

Current Period: October 2026

		2026 YTD Budget	2026 YTD Amt	October MTD Amt	2026 YTD Balance	% of YTD Budget
VEHICLE REPLACEMENT FUND						
Public Works (GENERAL)						
Active	R 425-43000-39101 Sales of General	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Public Works (GENERAL)	$0.00	$0.00	$0.00	$0.00	0.00%
Streets						
Active	R 425-43100-39203 Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Streets	$0.00	$0.00	$0.00	$0.00	0.00%
	Total VEHICLE REPLACEMENT FUND	$0.00	$0.00	$0.00	$0.00	0.00%
EMERGENCY SERVICES CAPITAL						
Ambulance						
Active	R 430-42500-36210 Interest Earnings	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 430-42500-39203 Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Ambulance	$0.00	$0.00	$0.00	$0.00	0.00%
	Total EMERGENCY SERVICES CAPITAL	$0.00	$0.00	$0.00	$0.00	0.00%
EDA Loan Funds Flexible						
Economic Develop mt (GENERAL)						
Active	R 620-46500-31000 General Property	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 620-46500-36210 Interest Earnings	$0.00	$65.76	$0.00	-$65.76	0.00%
Active	R 620-46500-36253 EDA Loan Repay	$0.00	$14,055.02	$1,756.42	-$14,055.02	0.00%
Active	R 620-46500-39203 Transfer from Oth	$0.00	$0.00	$0.00	$0.00	0.00%
	Total Economic Develop mt (GENERAL)	$0.00	$14,120.78	$1,756.42	-$14,120.78	0.00%
	Total EDA Loan Funds Flexible	$0.00	$14,120.78	$1,756.42	-$14,120.78	0.00%
EDA USDA Loan Funds						
Economic Develop mt (GENERAL)						
Active	R 625-46500-36253 EDA Loan Repay	$0.00	$42,842.23	$3,713.58	-$42,842.23	0.00%
	Total Economic Develop mt (GENERAL)	$0.00	$42,842.23	$3,713.58	-$42,842.23	0.00%
	Total EDA USDA Loan Funds	$0.00	$42,842.23	$3,713.58	-$42,842.23	0.00%
	Report Total	$1,850,954.31	$1,548,478.02	$84,644.21	$302,476.29	83.66%

IEA, INC.

2026 - 2027 IAQ Walkthrough

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City of Lanesboro
Community Center

Walkthrough Date & Time:
Monday, September 14, 2026
8:00 AM to 10:00 AM

Project Description

IEA conducted an Indoor Air Quality (IAQ) walkthrough at Community Center by IEA representative, Justin Brown. This walkthrough was conducted with the intent of gathering basic air quality and visual observations which will assist the city in making informed and proactive decisions to improve and maintain acceptable air quality in the building. This walkthrough is based upon the Environmental Protection Agency's (EPA's) IAQ guidelines.

Some observations gathered during the walkthrough may identify issues which may require additional testing, evaluation or further investigation.

The findings, conclusions and recommendations presented herein are believed to be accurate and representative of the building on the date and time of the walkthrough.

GENERAL COMMENTS

The analysis and opinions expressed in this report are based upon data obtained from City of Lanesboro at the indicated locations. This report does not reflect variations in conditions that may occur across the site, property, or facility. Actual conditions may vary and may not become evident without further assessment.

The report is prepared for the exclusive use of our client for specific application to the project discussed and has been prepared in accordance with generally accepted indoor air quality practices. Other than as provided in the preceding sentence, no warranties are extended or made.

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Building Information

General information regarding the building was collected during the walkthrough. The information gathered during this process is a vital component, as it is helpful in determining how these items may play a role in possible IAQ related issues.

Below is a summary of the information gathered during the walkthrough:

- The building has two (2) floors.
- The building is approximately 20,000 square feet.
- The building has not had recent construction.
- There are operable and inoperable windows in the exterior rooms within the building.
- The building was originally constructed in 1940.
- The building does not utilize walk-off mats.
- There are floors below grade.
- There are no tunnels under portions of the building.

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Observations Summary and Air Quality Measurements

Room / Location	Number of Occupants	Flooring Type	Odor Present	Observations	Dust Accumulation	CO_2 (ppm)	CO (ppm)	RH (%)	Temp (°F)	TVOC (ppm)
OUTDOORS						404	0.3	60.0	62.8	0.1
CAFETERIA HVAC ROOM	0	Concrete	No	• Condensation: Very rusty pipes throughout along with water spots on floor from pipes sweating; See Appendix A	Yes Horizontal Surfaces	552	0.2	48.2	67.1	0.2
CAFETERIA	0	Carpet, Tile	No	• Stained Ceiling Tiles: One wallboard joint appears stained near the HVAC room door	Yes Horizontal Surfaces; Windowsills	512	0.2	49.2	66.4	0.1
MEETING ROOM	0	Carpet	Yes Musty		No	644	0.3	54.6	67.8	0.1
BOILER ROOM	0	Concrete	Yes Musty	• Condensation: Very rusty pipes throughout along with calcium buildup on copper piping • Suspect Microbial Growth: On pipe insulation throughout, especially on piping running through pipe chase; See Appendix A	Yes Horizontal Surfaces	502	0.3	55.1	65.7	0.1

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Room / Location	Number of Occupants	Flooring Type	Odor Present	Observations	Dust Accumulation	CO_2 (ppm)	CO (ppm)	RH (%)	Temp (°F)	TVOC (ppm)
LIBRARY	0	Carpet	No	• Housekeeping: Books and shelves throughout	Yes Horizontal Surfaces, Air Supply, Ceiling Tiles Around Air Supply; This appears to be duct insulation collecting on ceiling texture above air supply vents	577	0.3	58.5	69.3	0.1
LIBRARY HVAC ROOM	0	Concrete	Yes Stuffy, Musty	• Condensation: Un-insulated pipes throughout; See Appendix A • Suspect Microbial Growth: Moldy pipe insulation was removed, but insulation within the wall cavity still has suspect fungal growth on it. See Appendix A.	Yes Horizontal Surfaces	770	0.4	57.7	68.9	0.1

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Room / Location	Number of Occupants	Flooring Type	Odor Present	Observations	Dust Accumulation	CO_2 (ppm)	CO (ppm)	RH (%)	Temp (°F)	TVOC (ppm)
MEN'S SHOWER ROOM	0	Tile	Yes Fragrance	• Bubbling/Peeling Paint: Wallboard near the sink and showers appears to be frequently exposed to moisture; See Appendix A • Moisture Impacted Materials: Wallboard throughout has been moisture impacted; See Appendix A • Suspect Microbial Growth: Caulking throughout showers still has suspect fungal growth; See Appendix A	Yes Horizontal Surfaces	542	0.3	54.8	66.9	0.1
WOMEN'S SHOWER ROOM	0	Tile	No	• Bubbling/Peeling Paint: Wallboard near the sink and showers appears to get wet often; See Appendix A • Moisture Impacted Materials: Wallboard throughout has been moisture impacted	Yes Horizontal Surfaces	635	0.3	58.2	65.5	0.1
OFFICE AREA	2	Carpet	Yes Fragrance	• Bubbling/Peeling Paint: Windowsills	Yes Horizontal Surfaces	714	0.3	50.9	68.5	0.1
LOBBY AREA	0	Tile	No		No	578	0.3	56.0	64.2	0.1
GYMNASIUM	0	Wood	No	• Stained Ceiling Tiles	Yes Horizontal Surfaces	467	0.3	49.1	64.9	0.1

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Room / Location	Number of Occupants	Flooring Type	Odor Present	Observations	Dust Accumulation	CO_2 (ppm)	CO (ppm)	RH (%)	Temp (°F)	TVOC (ppm)
GYMNASIUM HVAC ROOM	0	Concrete	No	• Stained Ceiling Tiles: Staining on Tectum throughout • Housekeeping: Cramped small HVAC room	Yes Horizontal Surfaces, Ceiling and corners	518	0.2	52.7	64.0	0.1

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Summary of Concerns & Recommendations

See below for IEA's list of concern areas and recommendations:

Indoor Air Quality Parameters/Guidelines

IEA recorded area(s) with temperatures outside the recommended range. During the heating season, ASHRAE recommends that temperatures be between 68Â°F and 75Â°F. Evaluation of temperature controls and/or ventilation system performance and operation is recommended.

- BOILER ROOM
- CAFETERIA
- CAFETERIA HVAC ROOM
- GYMNASIUM
- GYMNASIUM HVAC ROOM
- LOBBY AREA
- MEETING ROOM
- MEN'S SHOWER ROOM
- WOMEN'S SHOWER ROOM

Odors

Odors were detected during the site visit in the building. If the source of the odor cannot be easily identified, IEA can provide further investigation or recommendations.

- BOILER ROOM *Musty*
- LIBRARY HVAC ROOM *Stuffy, Musty*
- MEETING ROOM *Musty*
- MEN'S SHOWER ROOM *Fragrance*
- OFFICE AREA *Fragrance*

Moisture-Impacted Building Material Concerns

Moisture-impacted building materials should be repaired or replaced when discoloration or water staining is observed. Moisture-impacted building materials can be a source for microbial growth. The source for the moisture infiltration should be investigated and repaired if not easily identified.

- MEN'S SHOWER ROOM *Wallboard throughout has been moisture impacted*
- WOMEN'S SHOWER ROOM *Wallboard throughout has been moisture impacted*

Stained Ceiling Tiles

Stained ceiling tiles were found in the room(s) shown below. The impacted ceiling tiles should be removed and replaced, and the cause of the moisture repaired.

- CAFETERIA *One wallboard joint appears stained near the HVAC room door*
- GYMNASIUM
- GYMNASIUM HVAC ROOM *Staining on tectum throughout*

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Suspect Microbial Growth Concerns

IEA observed building materials with possible microbial growth that should be removed and/or cleaned under controlled conditions, per the Minnesota Department of Health *Recommended Best Practices for Mold Remediation* guidelines or following the Institute of Inspection, Cleaning and Restoration (IICRC) S520 Standard and Guide for Professional Mold Remediation to prevent possible contamination of adjacent locations and impact to building occupants. Further assessment or fungal sampling may be necessary to identify a scope of work for a professional mold remediation contractor.

- BOILER ROOM — *On pipe insulation throughout, especially on piping running through pipe chase*
- LIBRARY HVAC ROOM — *Moldy pipe insulation was removed but they left the insulation within the wall cavity in place which still has suspect fungal growth on it.*
- MEN'S SHOWER ROOM — *Caulking throughout showers still has suspect fungal growth*

Bubbling/Peeling Paint Concerns

IEA observed bubbling/peeling paint in area(s) within the room(s) listed below. Bubbling/peeling paint can be caused by moisture issues. IEA recommends investigating the cause and repairing the paint. IEA recommends ensuring that the paint is not lead-based prior to disturbance.

- MEN'S SHOWER ROOM — *Wallboard near sink and showers appears to get wet often*
- OFFICE AREA — *Windowsills*
- WOMEN'S SHOWER ROOM — *Wallboard near sink and showers appears to get wet often*

Condensation Concerns

IEA located area(s) where condensation was forming. Condensation on interior sources can increase the humidity in the area and may become a source of microbial growth. Temperature differentials that cause condensation on surfaces may suggest a ventilation concern and should be evaluated. Window condensation and frost can also contribute to condensation during extreme cold outdoor temperatures.

- BOILER ROOM — *Very rusty pipes throughout along with calcium buildup on copper piping*
- CAFETERIA HVAC ROOM — *Very rusty pipes throughout along with water spots on floor from pipes sweating*
- LIBRARY HVAC ROOM — *Un-insulated pipes throughout*

Poor Housekeeping

Area(s) identified by IEA as having poor housekeeping (excessive clutter, excessive dust/debris on horizontal surfaces, etc.) were documented within the building. Poor housekeeping can limit building maintenance from conducting a proper cleaning of the area. This can result in elevated

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potential for allergen issues in sensitized individuals due to dirt and debris loading. Poor housekeeping can also allow for pest (insects and rodents) issues in the space.

- GYMNASIUM HVAC ROOM — *Cramped small HVAC room*
- LIBRARY — *Books and shelves throughout*

Dust Accumulation

IEA observed dust accumulation in the following rooms and recommends that the specified area is wiped clean using a damp rag.

- BOILER ROOM — *Horizontal Surfaces*
- CAFETERIA — *Horizontal Surfaces; Windowsills*
- CAFETERIA HVAC ROOM — *Horizontal Surfaces*
- GYMNASIUM — *Horizontal Surfaces*
- GYMNASIUM HVAC ROOM — *Horizontal Surfaces, Ceiling and corners*
- LIBRARY — *Horizontal Surfaces, Air Supply, Ceiling Tiles Around Air Supply; This appears to be duct insulation collecting on ceiling texture above air supply vents*
- LIBRARY HVAC ROOM — *Horizontal Surfaces*
- MEN'S SHOWER ROOM — *Horizontal Surfaces*
- OFFICE AREA — *Horizontal Surfaces*
- WOMEN'S SHOWER ROOM — *Horizontal Surfaces*

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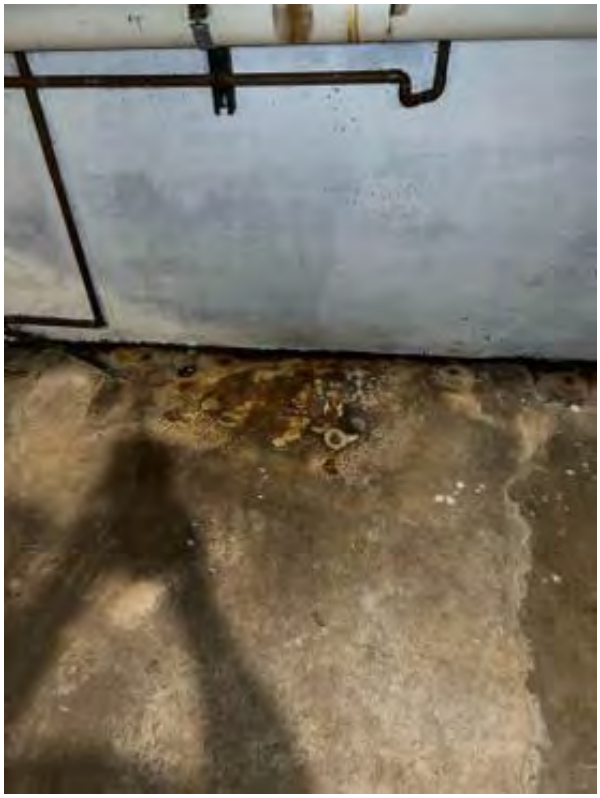
Appendix A

Photo Documentation



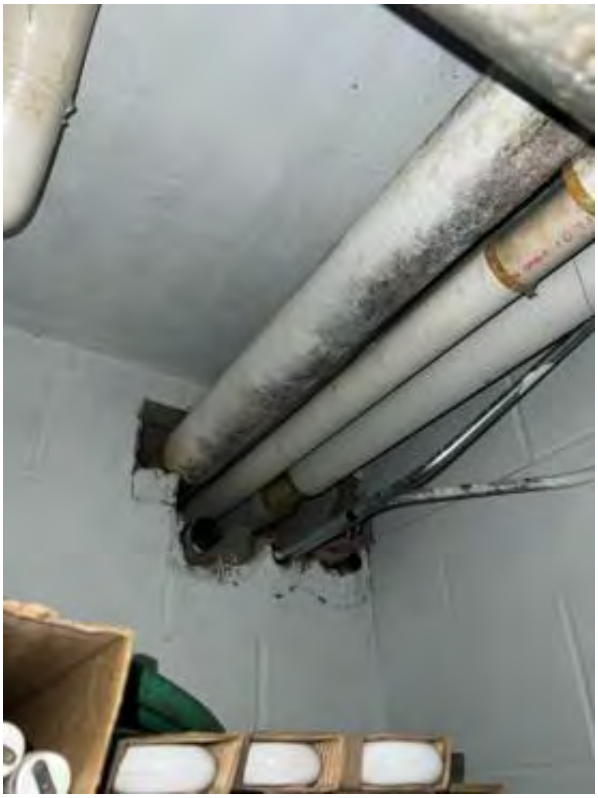
CAFETERIA HVAC ROOM

Condensation



CAFETERIA HVAC ROOM

Condensation



BOILER ROOM

Suspect Microbial Growth



BOILER ROOM

Suspect Microbial Growth



BOILER ROOM

Suspect Microbial Growth



LIBRARY

Dust



LIBRARY

Dust



LIBRARY HVAC ROOM

Condensation



LIBRARY HVAC ROOM

Suspect Microbial Growth



MEN'S SHOWER ROOM

Bubbling/Peeling Paint



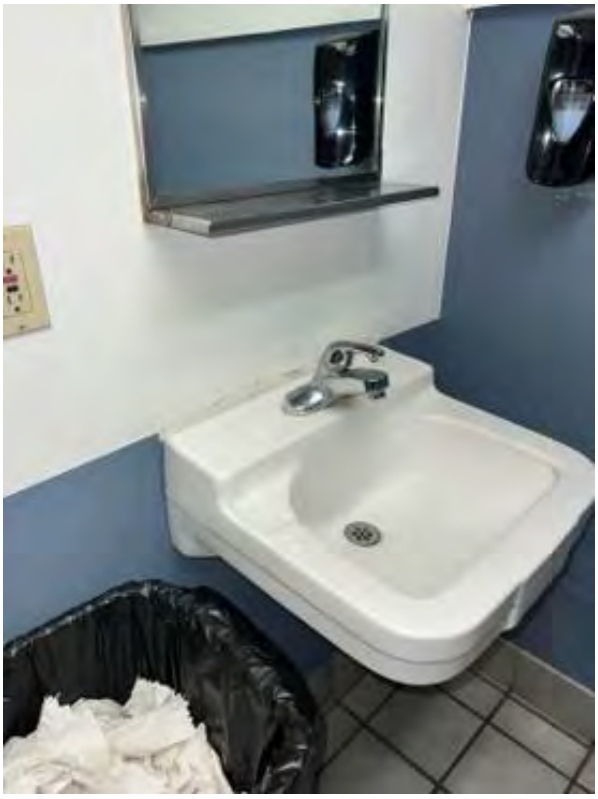
MEN'S SHOWER ROOM

Moisture Impacted Materials



MEN'S SHOWER ROOM

Suspect Microbial Growth



WOMEN'S SHOWER ROOM
Bubbling/Peeling Paint



WOMEN'S SHOWER ROOM
Suspect Microbial Growth

IEA, INC.

2026 HVAC Assessment

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City of Lanesboro
Community Center

Site Inspection:
Friday, September 25, 2026

Project Description

IEA conducted an HVAC assessment in response to indoor air quality (IAQ) concerns at the City of Lanesboro Community Center. IEA also assessed the HVAC Building Automation System for the building remotely and while onsite. This assessment was conducted with the intent of determining HVAC system issues that could have caused the recent IAQ issues.

Some observations gathered during the assessment may identify issues which may require additional testing, evaluation or further investigation.

The findings, conclusions and recommendations presented herein are believed to be accurate and representative of the building on the date of the site inspection.

GENERAL COMMENTS

The analysis and opinions expressed in this report are based upon data obtained from the City of Lanesboro at the indicated locations. This report does not reflect variations in conditions that may occur across the site, property, or facility. Actual conditions may vary and may not become evident without further assessment.

The report is prepared for the exclusive use of our client for specific application to the project discussed and has been prepared in accordance with generally accepted indoor air quality practices. Other than as provided in the preceding sentence, no warranties are extended or made.

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Project Background & Building Information

City of Lanesboro Community Center has had recent high indoor relative humidity and fungal growth issues. IEA provided an HVAC system and controls assessment and investigation. General information regarding the building was collected during the IAQ walkthrough. The information gathered during this process is a vital component, as it is helpful in determining how these items may play a role in possible IAQ related issues.

Below is a summary of the information gathered during the walkthrough:

- The building has two (2) floors.
- The building is approximately 20,000 square feet.
- The building has not had recent construction.
- There are operable and inoperable windows in the exterior rooms within the building.
- The building was originally constructed in 1940.
- The building does not utilize walk-off mats.
- There are floors below grade.
- There are no tunnels under portions of the building.

HVAC System Information

The hydronic water system has a boiler to provide hot water for heating in the winter and a chiller to provide chilled water for cooling in the summer. The system is a primary/secondary arrangement. The chiller is a York YCAL28EE chiller, served by a 1.5HP primary pump. The building loop is served by two 1.5HP pumps that alternate, but do not run together.

The chilled water is used for cooling four (4) air handling units (AHUs) and four (4) fan coil units (FCUs). The AHUs were originally installed in 1993-1994, and have no information listed regarding air flow, coil capacity, etc. AHU-4, serving the Library, has electric reheat elements and is capable of performing a complete dehumidification cycle. The other AHUs must rely on space load for reheat during dehumidification.

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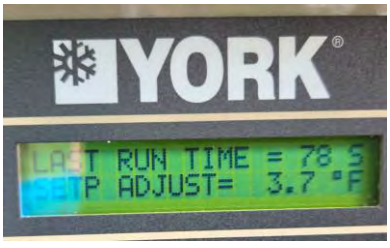
Summary of Concerns & Detailed Observations

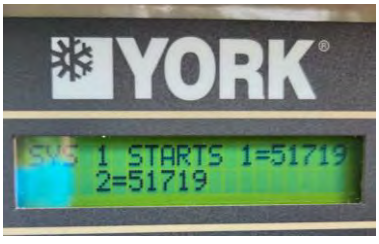
See below for a summary list of IEA's concerns and detailed information on each concern:

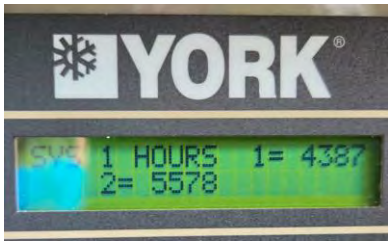
- There is low chilled water flow throughout a hydronic system. The chiller is over-cycling in normal operation, and the AHUs are unable to provide proper supply air dew points while at max flow during peak cooling and dehumidifying weather conditions. The hydronic system may be under-designed or may contain maintenance issues resulting in low building flow.
- The hydronic system is in poor condition, and some HVAC equipment ages are past expected lifetime (Per ASHRAE equipment life expectancy).
- Some hydronic system installation changes have been made that may not reflect the original design intent.
- Hydronic system lacks some key maintenance features and components, such as strainers, TAB valves, and a side stream filter.
- Several HVAC control sequences were observed to be impacting humidity control or equipment energy efficiency.

Largest Concern: Hydronic Building Loop Water Flow is Low

When called to run, the chiller starts then rapidly cools the water in the primary loop, but the building loop flow is less than the primary loop. The building pumps do not provide warm water back to the chiller as fast as the chiller can cool it, so the chiller quickly meets its low-limit setpoint and shuts down. The chiller's local display shows the last chiller run time was 78 seconds, which is far shorter than desired. The chiller history shows that both systems have 51,000 starts for roughly 5,000 run hours, or more than 10 starts per hour. Trend logs on the chilled water system also show spikes in the supply and return water temperature consistent with short chiller runtime.







When the chiller was allowed to operate for an extended period, the chiller entering water temperature was lower than the secondary loop return water, indicating some chiller supply water is recirculated inside the chiller primary loop. The building loop pumps are 1.5HP, the same size as the chiller primary pump. In a typical system, the building loop pumps are larger than the chiller primary pump, since they are responsible for moving fluid longer distances.

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IEA estimated there was 85GPM of flow in the primary loop based on the chiller's cooling performance. The building loop was estimated at 60GPM, based on its relative flow to the primary loop. It is not known how the AHU control valves were selected, but if they were chosen with a typical pressure drop of 5PSI, the combined flow required for all 4 AHUs would be 183GPM.

It is also possible that the AHU coils are undersized for the cooling load. If they were sized based on the heating demand, they may not be sufficient for the desired cooling load, even with a higher chilled water flow rate.

Hydronic System Condition

No strainers are present on the piping to protect the AHU coils from plugging. The exterior of the pipes are extremely rusty, and there is significant risk of plugged coils inside the AHUs due to age, lack of strainers, lack of a side stream filter, and current exterior condition. An overall lack of flow could be due to debris and blockages in the system if it has not been properly flushed, tested, and cleaned.

Piping is not insulated in mechanical rooms and is extremely rusty. Many thermometers and pressure gages do not function. Due to the deterioration of the pipes, there is concern of possible hydronic leaks at piping connections and devices.



Figure 1 of AHU-2: Rusty piping

Hydronic System Design Changes

All AHUs appear to have new control valves. AHU-1 and AHU-2 have 3-way valves, while AHU-3 and AHU-4 have 2-way valves. AHU-3 and AHU-4 appear to have previously had a 3-way valve present, as a bypass line is present, but capped. However, without variable speed building loop pumps, the reduced bypass flow will not result in significant energy savings.

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Figure 2 of AHU-3: Former 3-way bypass is capped.

Hydronic System Maintenance Components

The system does not have a side-stream filter, and no strainers or balancing valves are present on the AHU coil piping runs. There is no way to balance the chilled water flow between the four AHUs. AHU-1 is closest to the building loop pumps and is the only unit capable of cooling the discharge air temperature below 55°F, suggesting that a disproportionate amount of the chilled water is flowing through AHU-1 and not out to the rest of the system.

BAS Control Logic Observations

1. Dehumidification setpoint for AHUs-1, 2, and 3 was 60% with a hysteresis of 55. This would cause the AHUs to remain in dehumidification mode until the space humidity fell to 5%. IEA adjusted the hysteresis to 5, which will end dehumidification when space humidity is 55%.

2. AHU-2 has the building relief fan enabling when humidity is greater than 50%. The relief fan is deadheading with closed relief dampers because of this logic error, since the relief dampers for AHU-2 and AHU-3 serving this fan remain closed unless they are economizing. It is not clear why the relief fan has this logic. IEA would recommend changing this logic so that the relief fan operates when either relief damper position is greater than 50% open.

3. AHUs 1,2, and 3 do not dehumidify when the space temperature is below the heating setpoint. If the building sub cools, this could potentially contribute to higher relative humidity because dehumidification shuts off cooling completely whenever the space is subcooled, which may occur at these units when there is a low building occupancy load and high demand for dehumidification. The AHU-2 heating setpoint is 62°F; AHU-1 is 66°F; AHU-3 is 70°F; and AHU-4 is 70°F.

4. The AHU-4 dehumidification sequence allowed reheats to heat the zone temperature up to the cooling setpoint. IEA adjusted this to be the heating setpoint to improve energy efficiency during the dehumidification mode.

5. There are two FCUs not communicating on the BAS, and an additional FCU that is not incorporated and does not have a hydronic control valve.

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Recommendations

- Address hydronic system flow issues. This may include repairs and maintenance procedures, or a partial or full redesign of the hydronic system re-sized for the current cooling/dehumidification load (or the expected future cooling/dehumidification load).
    - If any portion of the existing hydronic system is to remain, consider the following recommendations:
        - The hydronic system water/glycol quality should be properly tested by a qualified company. The system should be flushed and cleaned as needed until it passes the water quality testing. Due to the age and condition of the system, there is no guarantee that this will resolve the present flow issues.
        - IEA recommends confirming all AHU/FCU coils were designed and are sized adequately for cooling at the rated design load and gpm.
        - Each AHU/FCU coil should be assessed individually to confirm the flow is not obstructed and meets the design load necessary to provide proper dehumidification to the air supply.
        - Strainers are recommended to prevent future blockages within the coils.
        - Balancing valves are recommended to be added and may be required to adjust the flow at AHU-1 and balance the flow at other AHUs to achieve the necessary flow rates for adequate dehumidification.
        - A side stream filter is recommended to be added to help maintain the hydronic system and clean additional dirt and debris out of the system as it operates. This is recommended for all new systems but is especially valuable for hydronic systems with any portion of existing hydronic piping.
        - Replacing all broken pressure gauges and thermometers is recommended for system maintenance and testing.
        - 3-way valves and bypass lines should be installed and present at all AHUs if the pumps are to be kept as constant volume. The current building loop pumps may be undersized and may still need to be replaced along with some of the main header piping. Otherwise, new pumps should be sized for the system needs at the AHUs and should include variable speed drives so that the pumps can adjust speed to efficiently control system demand.
        - The final flow in the system should be tested and balanced to meet the needs of each AHU, so that all AHUs can dehumidify to a discharge air temperature of at least 53 degrees Fahrenheit when there is a high demand for cooling and dehumidification.

    - Consider replacing portions or all of the existing hydronic system and redesign the system so that it can maintain adequate flow at all HVAC equipment for the peak dehumidification load. IEA recommends replacing all uninsulated piping, at a minimum. Coils, pumps, and insulated portions of hydronic system should be assessed to determine if replacement is necessary or cost effective. The final system should be fully insulated, with valves and components matching the system type (i.e. 2-way valves with adequate bypass for a variable speed pump).

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BAS Control System Recommendations

- IEA recommends changing the logic on the AHU-2 and AHU-3 relief fan so that the fan enables when either of the relief dampers are greater than 50%, instead of when the relative humidity is above 50%.
- IEA recommends changing the logic to allow dehumidification at AHUs even if the space temperature is calling for heating. Dehumidification can be enabled by zone relative humidity and outdoor weather conditions to ensure it operates when needed.
- IEA recommends reestablishing communication with the offline FCUs.
- IEA recommends adding the other FCU to the BAS and adding a hydronic control valve.

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CITY OF LANESBORO
RESOLUTION NO. 2026-54

A Resolution Supporting Legislative Authority for an Additional Special Local Lodging Tax for Tourism Promotion and Related Purposes

WHEREAS, the City of Lanesboro currently imposes a lodging tax of three percent (3%) pursuant to Minnesota Statutes, Section 469.190, and participates with the Township of Holt, Township of Carrolton, and City of Whalan through a Joint Powers Agreement for the administration and collection of lodging taxes within the participating jurisdictions; and

WHEREAS, the City of Lanesboro, Township of Holt, Township of Carrolton, and City of Whalan function collectively as a regional tourism destination, and tourism serves as a significant economic driver supporting local businesses, employment, recreation, arts, culture, and community amenities throughout the region; and

WHEREAS, the economic benefits of tourism are shared throughout the participating jurisdictions and support a regional approach to visitor promotion and tourism-related investments; and

WHEREAS, Minnesota Statutes presently authorizes a lodging tax of up to three percent (3%), and additional lodging tax authority requires legislative authorization; and

WHEREAS, the City of Lanesboro desires to seek special legislative authority to impose an additional lodging tax of two percent (2%) within the City and to extend such authority through a Joint Powers Agreement to the Township of Holt, Township of Carrolton, and City of Whalan; and

WHEREAS, revenues generated by the additional lodging tax would be used for tourism marketing, visitor promotion, tourism-related facilities, amenities, visitor services, and community improvements that support visitor activity and enhance the visitor experience; and

WHEREAS, the intended uses of such revenues are ongoing in nature and require a stable and ongoing funding source;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANESBORO, MINNESOTA AS FOLLOWS:

1. The City Council supports seeking special legislation from the Minnesota Legislature authorizing an additional special local lodging tax of up to two percent (2%) within the City of Lanesboro.
2. The City Council supports legislative authority allowing the Township of Holt, Township of Carrolton, and City of Whalan, if they so choose, to participate through a Joint Powers Agreement in the administration, collection, and use of such lodging tax revenues.

3. Revenues generated from the additional lodging tax shall be used for tourism marketing, visitor promotion, tourism-related facilities, amenities, visitor services, and community improvements that support visitor activity and enhance the visitor experience.
4. The City Council supports authorization of the additional lodging tax as an ongoing source of revenue to support the continuing needs of tourism promotion, destination marketing, visitor services, and tourism-related improvements within the region.

Passed by the City Council of Lanesboro, Minnesota this 2nd day of November, 2026.

_____
Alicia Pearson
Its: Mayor

Attested:

_____
Mitchell Walbridge
Its: City Administrator/Clerk

ORDINANCE NO. ~~30.111~~ 2026-01
City of Lanesboro Fee Schedule

~~**AN ORDINANCE AMENDING ORDINANCE NO. 30.111 ADOPTED ON SEPTEMBER 3, 2024, AND TITLED "AN ORDINANCE RELATING TO CITY OF LANESBORO FEE SCHEDULE."**~~

The City Council of Lanesboro, Minnesota ordains:

Section 1. Fee Schedule Adopted. The attached City Fee Schedule, incorporated herein by reference and made a part of this ordinance, is hereby adopted. ~~Ordinance No. 30.111 adopted on September 3, 2024 and titled "City of Lanesboro Fee Schedule" is amended to read:~~

Section 2. Repeal of Previous Fee Schedule. The City of Lanesboro's previously adopted fee schedule, established by Ordinance and labeled Section 30.111, is hereby repealed and replaced in its entirety by City of Lanesboro Fee Schedule adopted by this ordinance.

WHEREAS, all fees payable to the City, by reason of this Code, shall be governed by this Chapter; except that if any Code Chapter or State law provides for or requires the payment of a fee to the City and this Chapter makes no reference thereto, then such other Code Chapter or law shall govern; and

WHEREAS, all fees shall be due and payable in full at the time specified in the applicable Code Chapter or State law, and if no such time is provided, fees shall be due and payable upon demand of the City Administrator or other authorized City Officer.

~~**NOW THEREFORE,** the City Council of the City of Lanesboro, Minnesota, ordains fees for Services are listed below and shall be as follows:~~

Type of Fee	Fee Amount
Fire Department	
~~Hourly Rate~~ Fire Call - Hourly	~~$300.00~~ $350.00
Open Burn Permit	$5.00
Controlled/Prescribed Burn <10 Acres	$300.00
Controlled/Prescribed Burn >10 Acres	$30.00/acre
Administration	
NSF Charge	$30.00
Special Meeting	$100.00
Research Fee	$25.00/hour
Public Notary Services	$1.00/document
Copies (B&W and Color)	$0.25/page
Recreational Vehicle Annual Permit	$20.00
Transient Merchant/Solicitor/Canvasser Application	$25.00
Mobile Food Unit Annual Operator License	$65.00
Mobile Food Unit Operator Permit (per occurrence)	$25.00
Sidewalk Sign/Display Annual Permit	$25.00

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Home Occupation Permit Application	$100.00
Bed and Breakfast – Initial Application	$100.00
Lodging License – Annual	$50.00
Animal License – Annual	$5.00
Animal Impound/Release Fee	$15.00/day
Tobacco License - Annual	$60.00
On-Sale Liquor License	$1,350.00
Club On-Sale Liquor License	$250.00
Wine On-Sale License	$250.00
Sunday On-/Off-Sale Liquor License	$100.00
3.2 On-Sale License	$50.00
Temporary 1-4 Day On-Sale Liquor License	$25.00
Off-Sale Liquor License	$100.00
3.2 Off-Sale License	$10.00
Consumption and Display Annual Permit	$50.00
Consumption and Display One-Day Permit	$10.00
Parks & Recreation Facilities	
Community Center	
Auditorium, Includes use of Kitchen	$650.00
Non-Profit, Includes use of Kitchen	$250.00
Auditorium (Gym only)	$40.00/hour
Community Room	$125.00
Non-Profit	$50.00
Chamber	$75.00
Non-Profit	$50.00
Kitchen	$75.00
Non-Profit	$50.00
Gazebo	$50.00
Non-Profit	$25.00
Key Deposit	$150.00
Security Deposit	$150.00
Parks	
Gateway Park	$50.00/day
Non-Profit	$25.00/day
Park Shelter	$75.00/day
~~Daily~~ Tent Camping – Standard Site	~~$25.00~~ $30.00/day; $150.00/week
Tent Camping – Premium Site	$35.00/day; $175.00/week
~~Weekly Tent Camping~~	~~$125.00~~
Nightly Camper/RV	~~$40.00~~ $45.00
Weekly Camper/RV	~~$200.00~~ $225.00
Economic Development Authority	
Revolving Loan Application Fee	$100.00
Planning, Zoning, and Land Use ~~& Zoning~~	
Variance Application Fee	~~$125.00~~ $175.00

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Condition Use Permit Application Fee	~~$150.00~~ $175.00
Interim Use Permit Application Fee	~~$150.00~~ $175.00
~~Rezoning Application~~ Zoning Amendment Application Fee	$250.00
General Development Plan Filing ~~Subdivision~~ (5 ~~or less~~or fewer lots)	$500.00
~~Subdivision (each over 5)~~ General Development Plan Filing (more than 5 lots)	~~$100.00~~ $500.00 + $25 per additional lot)
Lot Split Application	~~$50.00~~ $75.00
Preliminary Plat Application Fee	$500.00
Final Plat Application Fee	$500.00
Final Plat	$500.00
Street or Alley Vacation	$200.00
~~B & B Initial Application~~	~~$100.00~~
~~Home Occupation Application~~	~~$100.00~~
~~Sandwich Board Permit – Annual~~	~~$25.00~~
~~Transient Merchant/Solicitor/Canvasser Application~~	~~$25.00~~
~~Annual Property Owner owned Mobile Food Unit~~	~~$25.00~~
~~Per Occurrence Visiting Mobile Food Unit~~	~~$20.00~~
~~Annual Visiting Mobile Food Unit~~	~~$65.00~~
Building & Land Use Zoning Permits:	
Up to $500 Project Valuation	$15.00
$501 - $3,000 Project Valuation	$30.00
$3,001 - $10,000 Project Valuation	$75.00
$10,001 - $30,000 Project Valuation	$150.00
Over $30,000 Project Valuation	$300.00
Chicken Permit - Annual	$20.00
~~Miscellaneous~~Public Works	
Right-of-Way Permit	$150.00
Repairs to Public Streets, Curbs, or Sidewalks due to installation and repairs	$350.00 in addition to Market Rate per square foot
~~Golf Cart License – Annual~~	~~$20.00~~
~~Chicken Permit – Annual~~	~~$20.00~~
~~Lodging License – Annual~~	~~$50.00~~
~~Animal License – Annual~~	~~$5.00~~
~~Tobacco License – Annual~~	~~$60.00~~
~~3.2 Off Sale – Annual~~	~~$10.00~~
~~3.2 On Sale – Annual~~	~~$50.00~~
~~Wine License – Annual~~	~~$250.00~~
~~On Sale – Annual~~	~~$1,350.00~~
~~Club on Sale – Annual~~	~~$250.00~~
~~Off Sale – Annual~~	~~$100.00~~
~~Sunday Sale – Annual~~	~~$100.00~~
~~Temporary Liquor License~~	~~$15.00~~
~~Copies (Black & White / Colored)~~	~~$0.25/page~~
~~Fax~~	~~$.25/page~~

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~~Notary Signature~~	~~$1.00~~
~~Research Fees~~	~~$20.00/hour~~
~~NSF Charge~~	~~$30.00~~
~~Special Meeting~~	~~$100.00~~

Areas not covered may require a fee payment which shall be determined at the discretion of the City Administrator. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this ordinance.
~~Effective Date. This Ordinance shall become effective upon publication.~~

Section ~~2~~ 3. Effective Date. This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Lanesboro, Minnesota this ~~29th~~ ____ day of December, 202~~5~~6.

_____
Alicia Pearson
Its: Mayor

Attested:

_____
Mitchell Walbridge
Its: City Administrator/Clerk

The Burrow Indoor Playspace 2026
DRAFT



Intent:
Lanesboro ECFE is seeking to establish an indoor community play space for young children, ages 0 to 5, that provides a safe, engaging, and developmentally appropriate environment for learning through play. The space would support the development of essential gross and fine motor skills, social-emotional development, and positive peer interactions. Additionally, it would provide opportunities for families to connect with one another, build supportive relationships, and strengthen a sense of community.

Space Hours & Staffing:
The space would be open to the public January 4th thru March 13 during library hours (12 pm to 5 pm on Mondays, Wednesdays, and Fridays, 2 pm to 7 pm on Tuesdays and Thursdays, and 9 am to 1 pm on Saturdays) and staffed by librarians Luke Wahl and Matthew Ralph with support from ECFE staff Rachel Kuhnle and Hannah Terry. All toys will be provided and cared for by ECFE.

Budget:
$500 to be spent on the following:
Request that rental fee of the community center basement be donated by the City
Any toy or toy-sorting infrastructure that is not donated

The Burrow Indoor Playspace 2026
DRAFT

Any comfortable seating that is not donated
Cleaning supplies
Coffee & donuts every Saturday
1 hour a week of ECFE staff time to clean/maintain the space and rotate toy/book selection
Other?

Rules/Expectations:
1) Children must be accompanied by an adult at all times.
2.) Please clean up after yourself and leave the space as you found it.
3.) The Burrow play space is designed for ages 0 to 5.
4.) Be kind to our toys so they can be enjoyed by everyone.
5.) Place soiled toys in the disinfectant tub.
6.) Snack only in designated snack area.
7.) Be kind to each other!
Other?

Storage:
Should the space be rented out during the Burrow period of engagement, ECFE requests the use of the gym stage for storage space.

Please refer any questions or concerns to Rachel Kuhnle at ecfe@lanesboroschools.com







Tanker 2 Refurbishing and Safety Upgrades

1

Project Overview

Background

- 2004 Freightliner – Built by Midwest Fire.
- Purchased new by LFD and placed into service in 2005 for $110,000.
- Original scheduled replacement year: 2025.
- Estimated new replacement cost: $330,000–$400,000+

Why Refurbish vs Replace

- The truck is powered by a pre-emissions CAT diesel engine.
- Low mileage – 14,207.
- It has been a solid truck for the department and remains in good condition.
- Cost savings – $58,000 to refurbish and safety upgrades.

2

Project Overview Continued...

- Full LED emergency, scene, compartment, and DOT lighting upgrade, including a new lightbar and Core siren controller
- 7" rear-view camera system with an IR assist camera and waterproof LCD monitor
- Zico QUIC-LIFT hydraulic portable tank system
- On-Spot automatic tire chains
- Water level gauge upgrade with a rear remote display
- Full tire replacement (front Michelin 12R22.5 XZE and rear Michelin 11R22.5 XDS 2)
- Onboard water pump repacking and motor servicing
- Rust mitigation, prep, and repainting of the tank-to-frame mounting area and compartment undersides
- Fire Safety USA will complete a full chassis service and safety inspection. Any additional repairs identified during the inspection will require LFD/City approval before work begins.

3

Tanker 2 – Walk Around Video



4

Why Replace/Upgrade?

The 22-year-old lighting, wiring, and controller are outdated and have limitations.
The current system has a slow electrical draw/drain on the battery when the truck is not running.
LED lighting is brighter, creating a safer scene environment with wider and more effective scene lights, along with the ability to adjust brightness for different weather conditions.

Lighting Controller in Tanker 1



Current Lighting Controller in Tanker 2



5

Why Replace/Upgrade?

Backup cameras are a modern safety upgrade. Tankers often back up to the drop tank, and relying only on mirrors can create blind spots. A backup camera also provides more accurate depth perception, helping the driver judge how close the tanker is to the drop tank.

Tanker 1 – Backup Camera Monitor



Tanker 1 – Backup Camera

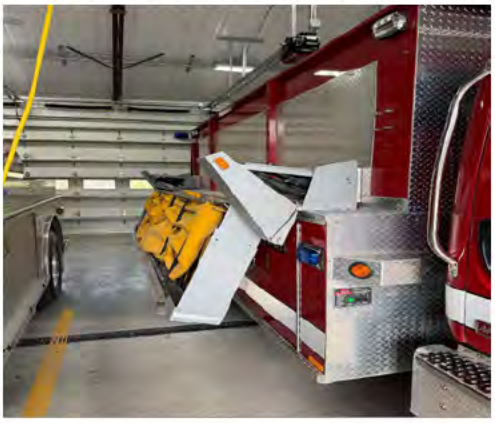


6

Why Replace/Upgrade?

The current drop tank holder must be lifted up and down manually. This process requires 3–4 firefighters due to its weight.
The power-lift system requires only one firefighter to operate the toggle switch, lowering the drop tank to a safe working height.

Power Lift System on Tanker 1



Manual Lift on Tanker 2



7

Why Replace/Upgrade?

On spot Chain System

- Provides immediate traction on icy, snowy, or gravel roads.
- Improves response times in rural areas.
- Reduces the risk of the tanker sliding or becoming stuck.
- Enhances firefighter and vehicle safety during winter operations.
- Picture shows Tanker 1's On-Spot Chain System.



8

Why Replace/Upgrade?

Water Gauge Display

Tanker 1 – Modern display on rear of truck near the water fill location.



Tanker 2 – only one display by front of cab/side dump location. No display by rear dump and water fill location.



9

Why Replace/Upgrade?

Front Tires: Original 2004 Date Codes
Rear Tires: 2007 Date Codes (were replaced in 2007 for a more aggressive tread)

NFPA 1911: Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles (2017 edition)

Tire Replacement Frequency

- Tires must be replaced at least every 7 years from their date of manufacture.
- Replacement should occur sooner if the tread wear drops below state or federal safety standards (determined using a tread depth gauge).

10

Why Replace/Upgrade?
Onboard water pump repacking and motor servicing

- Tanker 2 is equipped with an onboard pump and motor assembly, which is a critical component for fire suppression operations.
- This system is used both for wildland firefighting and for filling the water tanks of other fire apparatus during those incidents.



11

Why Replace/Upgrade?
Rust mitigation, prep, and repainting of the tank-to-frame mounting area and compartment undersides

- Prevents structural deterioration in the tank-to-frame mounting area, preserving the truck's integrity over time.
- Stops rust from spreading into critical components, avoiding major future repair costs.
- Extends the lifespan of compartments and underbody areas exposed to moisture, salt, and road debris.
- Maintains the truck's safety and reliability for long-term operational readiness.
- Protects the city's investment by reducing the likelihood of premature replacement.

12

Why Replace/Upgrade?

Fire Safety USA will complete a full chassis service and safety inspection. Any additional repairs identified during the inspection will require LFD/City approval before work begins.

- Ensures the entire chassis is thoroughly evaluated for safety and mechanical issues.
- Identifies hidden or developing problems before they become costly or dangerous.
- Helps maintain the truck's reliability and extend its service life.
- Provides professional documentation of the truck's condition for future planning.
- Requires LFD/City approval for any additional repairs, ensuring cost control and transparency.

13

Why Replace/Upgrade?

No taxpayer dollars are being used on this project.

The Lanesboro Firemen's Relief Association is donating $65,000 toward this project. That amount provides $7,000 in case something is found during the inspection that requires repair. If these funds are not used, they can be placed into the Truck Replacement Fund.

If the extra $7,000 is depleted and more funds are needed, I would encourage the council to either request additional support from the LFRA or use the Truck Replacement Fund, as that is its intended purpose.

The Fire Chiefs would recommend a new replacement date of 2039 or 2044. This would make the truck 35 or 40 years old when we would consider replacing it or completing another refurbishing project.

14

Fire Safety USA, Inc.
3253 19th St NW, Rochester, MN 55901
Phone: 507-529-8444
www.firesafetyusa.com

Toll-Free: 877-699-3473

Date:	9.22.2026
Technician Name:	Rochester Shop Team
Quickbooks Sales Order #:	
E-ONE Order #:	

Repair Estimate

CUSTOMER NAME:	Lanesboro Fire Department
CONTACT NAME/NUMBER:	Chase Bakke 507-289-4051 chase.bakke@gmail.com

TRUCK INFORMATION:

Truck Manufacturer/Unit#:	*Freightliner/Midwest / Tanker 2*	Year MFG:	2004
Engine Make/Model/HP/SN:	*CAT-C7- 300 HP- KAL35190*	Truck SO#:	
Pump Make/Model:	*Briggs 18 HP V-twin, Darley 2BE-18*	Last 8 of VIN#:	1FVACYDC84HN03530
Pump SN#:	*58552*	Mileage:	14207
Date of Last Pump Test & By Who:	*N/A*	Engine Hrs:	

LABOR:

ACTUAL HRS:	EST. HRS:	WORK PERFORMED / JOB DESCRIPTION:	SALE PRICE:	TOTAL PRICE:
		Estimate Disclaimer Note; Any additional parts, labor, or administrative research not listed in the information below shall be approved by the Customer Contact before additional work is started.		-
		Customers has requested an estimate for upgrades and refurbishment.		-
		(Truck shall be delivered by the department to our shop and picked up when completed)		-
		NOTE: All Emergency, Scene, Compartment, and DOT lighting to be LED (RED BLUE Emergency Lighting) Using existing controller vs. new controller		-
	46	*Option B: New Controller: Labor* - Remove old lighting and install new lights, Lightbar with new wiring and new controller. Including programming of new lighting controller system.		-
				-
	6	Add back up camera- Mounted top center high.		-
				-
	15	Add Zico Drop tank holder- PTS-HA kit and PTS-HA-CH, using existing diamond plate cradle. (Note: need 8.5" of space on flat shelf.)		-
				-
	17	Add On Spot Auto Chains		-
				-
	5	Water level gauge upgrade and add rear remote display *(Tank has probe style sending unit set up)*		-
				-
	5	Pump Repacking and Service of Motor-		-
				-
	N/A	Chassis Service and Safety Inspection- Flat Rate $595.00 price listed in parts section (Note: loose tank body mounting U-Blot)		-
				-
	0.5	Replace All tires- REAR Michelin 11R22.5 XDS 2 (LRH) Front Michelin 12R22.5 XZE (LRH)		-
				-
		Rust Mitigation on tank to frame mounting area and underside of both compartments.		-
	4	Pressure wash, degrease and clean		-
	12	Needle scale, prep and paint using rust reform/sealer		-
	4	Paint repair as needed		-
	8	Refinish/Touch up as needed		-
				-
				-
				-
				-
				-
		Note: Pricing is void after 60 days unless an approval notification email is sent to Fire Safety USA.		-
0		ACTUAL HRS: Total	195.00	-
	122.5	ESTIMATED HRS: Total	195.00	23,887.50

	PARTS:				
QTY:	PN#/DESCRIPTION	PURCHASED FROM:	PART COST:	SALE PRICE:	
	Pump Repacking and Service			-	-
1	Prime Line Air Filter W/Pre-Filter SME 7022281			26.03	26.03
2	Champion Spark Plug J19LM			5.94	11.87
1.75	Oil 10W30			9.55	16.72
1	Darley Packing Pellets (8 pellets per tube) 3817104			127.34	127.34
	Chassis Service and Safety Inspection			-	-
1	Chassis Service and Safety Inspection-Flat Rate			595.00	595.00
22	15/40W			9.95	218.90
1	1791 Oil Filter			38.00	38.00
1	3626 Fuel Filter			42.00	42.00
	LED Emergency Lighting Upgrade			-	-
4	M6R LRD RED			233.28	933.12
4	M6B LED BLUE			233.28	933.12
6	M6 Chrome Bezels/M6FC600			34.02	204.12
3	900 EZ Scene Light/Chrome Bezels/ 904SLC			527.31	1,581.93
1	L31 HBF Red			607.50	607.50
1	L31 HRF Blue			607.50	607.50
2	M6 Brake/Tail/ M62BTT			170.91	341.82
2	M6 Signal/M62T			148.23	296.46
2	M6 Back Up/M62BU			228.42	456.84
5	Clearence Lights Amber			16.20	81.00
2	Clearence Lights Red			16.20	32.40
1	Compartment Lighting			178.20	178.20
2	M6 4x Chrome Housings/M6FC4			230.85	461.70
	Option B: Additional LED Emergency Lighting Upgrade. If Wanting New Controller, Scene Lights In Light Bar.			-	-
1	*Option B*: C399S6 Core Siren Controller			1,524.42	1,524.42
1	*Option B*: CEM16 Expansion Module			236.52	236.52
1	*Option B:* Lightbar Justice DUO WecanX RX8SP3J (MSRP $3007.69)Promo Code RX1225			2,064.15	2,064.15
7	Paint and Material			120.00	840.00
1	Rust reform/sealer/encapsulate			280.00	280.00
1	7" Single Camera System. DAFCS/ZD.323.1.WP System Includes 7" Waterproof LCD Monitor, Rear IR Assist Camera, Fan Mount, "U" Mount, Sun Shield, 15M (49') Cable.			747.50	747.50
	Zico 3098 QUIC-LIFT Portable Tank System			-	-
1	Hydraulic Portable Tank System PTS-HA			6,041.33	6,041.33
1	Center Hinge Hardware Kit PTS-HA-CH			204.07	204.07
	On Spot Chains			-	-
1	On spot Chains, (Adjustable) Model 04021A9			2,275.00	2,275.00
1	Standard Mounting Bracket kit 04-4192-2-HI			490.00	490.00
	Water Level Upgrade with additional display			-	-
1	IC Water Level gauge			1,395.27	1,395.27
1	(OPTION B) Tire Replacement- Includes mounting, balance, and valve stem replacement (4-6 week lead time.)			6,989.70	6,989.70
4	REAR Michelin 11R22.5 XDS 2 (LRH)			-	-
2	Front Michelin 12R22.5 XZE (LRH)			-	-
	NOTE: A Fire Safety USA tanker build would start around $330,000 for a simple tanker, similar to Tanker 2 configuration. A ***Fouts Fire Tanker similar to the current Tanker 2 configuration- $375,000-$400,000 price range depending on options.***			-	-
				SUB-TOTAL:	54,767.02
				SHIPPING:	$ 1,500.00
				ACTUAL SUPPLIES:	$ -
				QUOTED SUPPLIES:	$ 1,433.25
				TOTAL:	$ 57,700.27

CITY OF LANESBORO
RESOLUTION NO. 2026-55

A Resolution Accepting Donations for the Lanesboro Fire Department

WHEREAS, the City of Lanesboro is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the cash amount set forth below to the City of Lanesboro for the support of the Lanesboro Fire Department:

Name of Donor	Amount
The Lanesboro Firemen's Relief Assn.	$65,000.00

WHEREAS, all such donations have been contributed to assist the city in continued financial support for the Lanesboro Fire Department, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation offered;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANESBORO, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used towards Lanesboro Fire Department vehicle replacement and vehicle maintenance expenses, as allowed by law.
2. The City of Lanesboro is hereby directed to issue a receipt to the donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Lanesboro, Minnesota this 2nd day of November, 2026.

_____
Alicia Pearson
Its: Mayor

Attested:

_____
Mitchell Walbridge
Its: City Administrator/Clerk